



MINUTES

BEDFORD COUNTY BOARD OF SUPERVISORS

BEDFORD COUNTY ADMINISTRATION OFFICE

JANUARY 12, 2015

5:00 P.M. WORK SESSION

- a. Presentation by Todd Daniel and Brian Casella, Virginia Department of Transportation – Update on Road Issues

6:45 P.M. Dinner

7:30 P.M. ORGANIZATION OF THE BOARD

- a. Moment of Silence
- b. Pledge of Allegiance
- c. Selection of Chairman (*Resolution # R011215-01*)
- d. Selection of Vice-Chairman (*Resolution # R011215-02*)
- e. Approval of the Board of Supervisors Inclement Weather Policy for 2015 (*Resolution #R011215-04*)
- f. The Re-adoption of the Board of Supervisors Rules of Procedure has been rescheduled for the regular meeting on January 26, 2014. In its place will be a discussion concerning a possible change in the start time of the regular meetings for 2015.
- g. Approval of the Board of Supervisors 2015 Meeting Schedule (*Resolution # R011215-03*)

REGULAR MEETING

(1) APPROVAL OF AGENDA

(2) FIFTEEN MINUTE CITIZEN COMMENT PERIOD

(3) APPROVAL OF CONSENT AGENDA

- a. Consideration of a request from the Commissioner's Office to authorize a refund to Banc of America Leasing and Capital, LLC in the amount of \$8,577.54, together with accrued interest, due to an erroneous assessment. (*Resolution #R011215-06*)

- b. Consideration of a request from the Economic Development Department for a Contingency Fund transfer in the amount of \$75,000.00 for initial working capital to bring internet service to County residents in un-served areas.
(Resolution #R011215-07)

(4) APPROVAL OF MINUTES – December 8, 2014

(5) PUBLIC HEARINGS / PUBLIC APPEARANCES

- a. Public Appearance – Citizen Presentation by Dave Gresham regarding the ‘Shoreline Management Plan’
- b. Public Appearance – Citizen Presentation by Yvonne Behrens regarding the Need for Greater Internet Access in the County.

(6) ACTION ITEMS

(7) BOARD COMMENTS, COMMITTEE REPORTS, REQUESTS AND RECOMMENDATIONS

- a. Communications Center Report for November 2014
- b. Community Development’s Building Report for November 2014
- c. Library Board of Trustees meeting minutes from October 7, 2014
- d. School Liaison Committee meeting report from December 15, 2014
- e. Bedford Regional Water Authority Board of Director meeting minutes from November 18, 2014
- f. VDOT’s Report of Changes to the Secondary System of State Highways
- g. Planning Commission meeting minutes from November 18, 2014
- h. Bedford/Franklin Regional Rail Initiative meeting minutes from November 24, 2014
- i. 2014 Governor’s Task Force For Local Government Mandate Review

(8) APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

- a. An appointment is needed to the Planning Commission for District 7 to fill an unexpired term.
- b. An appointment recommendation to the Circuit Court for the Board of Equalization is needed.
- c. An appointment/reappointment is needed for the Supervisor Representative to the Tri-County Lake Administrative Commission for a one-year term beginning February 1, 2015 and ending on January 31, 2016.

- d. An appointment/reappointment is needed for the *Alternate* Supervisor Representative to the Tri-County Lake Administrative Commission for a one-year term beginning February 1, 2015 and ending on January 31, 2016.
- e. A motion is needed to reappoint Mark K. Reeter in his capacity as County Administrator to the Tri-County Lake Administrative Commission for a one-year term beginning February 1, 2015 and ending on January 31, 2016.
- f. An appointment/reappointment is needed for the Citizen At-Large Representative to the Tri-County Lake Administrative Commission for a one-year term beginning February 1, 2015 and ending on January 31, 2016.
- g. Request to appoint Andy Crawford to the Horizon Behavioral Health Board of Directors.

(9) COUNTY ATTORNEY REPORTS, REQUESTS AND RECOMMENDATIONS

- a. Closed Session pursuant to §2.2-3711 (A) (3), Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or the negotiating strategy of the public body.

(10) COUNTY ADMINISTRATOR’S REPORTS, REQUESTS AND RECOMMENDATIONS

- a. Final Reminder – VACo County Government Day (Feb. 5th) and VACo Chairperson’s Institute (Feb. 6-7)

(11) PENDING MATTERS

(12) UPCOMING MEETINGS

- January 26 – Regular Meeting at 7:30 p.m. (Joint Meeting during the Work Session at 5:00 p.m. with the School Board)
- February 9 – Regular Meeting at 7:30 p.m. (Work Session 5:00 - 6:00 p.m., followed by the Extension Office’s Annual Report & Dinner at 6:00 in the Main Floor Meeting Room)
- February 23 – Regular meeting at 7:30 p.m. (Work Session 5:00 – 6:00 p.m.)

5:00 P.M. – WORK SESSION

Board of Supervisors: Bill Thomasson, District 1; Curry Martin, District 2; Steve Wilkerson, District 3; John Sharp, District 4; Steve Arrington, District 5; Annie Pollard, District 6 (*arrived at 5:08 p.m.*); and Tammy Parker, District 7

Staff Present: County Administrator Mark Reeter, County Attorney Carl Boggess, Community Development Director Gregg Zody, Planner Brad Robinson and Executive Assistant Brigitte Lockett

Supervisor Sharp opened the work session, and then turned the meeting over to Mr. Mark Reeter. Mr. Reeter noted that, if the Board prefers to do so, the Closed Session scheduled for later this evening could be convened after the update from VDOT; the Board concurred that this would be preferred. The meeting was then turned over to Mr. Todd Daniel, VDOT representative, for an update on road projects and issues, the entirety of which is given below:

Maintenance Activities for Previous 30 Days:

- Ordinary Maintenance – Gravel Road Repair, Brush Removal, Shoulder Repair and Patching for secondary overlay.
- Route 697 (Emory Road) – Pipe Replacement – Completed (9/29/14). (Area 6 – Pollard)
- Route 683 (Sharps Mountain Road) – Pipe Replacement – Completed (10/30/14). (Area 7 – Parker)
- Route 696 (Crouch Road) – Pipe Replacement – Completed (12/17/14). (Area 6 – Pollard)

Maintenance Activities for Next 60 Days:

- Ordinary Maintenance – Gravel Road Repair, Apply Dust Control to Gravel Routes, Shoulder Repair, Ditching and Patching on Various Secondary Routes, Mowing Primary and Secondary Routes.
- Various Routes – Regional Guardrail Contract is ongoing and guardrail repairs are in progress countywide.
- Route 24 (Stewartsville Road) – Pipe Scour Repair – Tentative Start Date: Early February. (Area 2 – Martin)
- Route 666 (Elkton Farm Road) – Pipe Replacement – Tentative Start Date: Late February. (Area 4 – Sharp)
- Route 682 (Kelso Mill Road) – Repair Drainage issue at intersection Route 43, Peaks Road. (Area 7 – Parker)
- Route 689 (Irving Road) – Box Culvert Replacement – Guardrail installation pending. (Area 6 – Pollard)
- Route 691 (Thaxton Mountain Road) – Replace Low Water Structure – No current schedule. (Area 6 – Pollard)
- Route 699 (Bore Auger Road) – Pipe Replacement – Tentative Start Date: Mid February. (Area 6 – Pollard)

- Route 727 (Crab Orchard Road) – Box Culvert Replacement – Tentative Start Date: to be determined (due to environmental issues). (Area 3 – Wilkerson)
- Route 755 (Nemmo Road) – Slope Repair – Tentative Start Date: Late January. (Area 1 – Thomasson / Area 6 – Pollard)

Private Entrances & Land Use Permits:

- October 2014: Land Use Permits: Issued 1 Commercial Entrance, 12 Private Entrance Permits for state maintained routes, and 3 Utility Activities Permits.
- October 2014: Private (non-state maintained): 7 entrance permits and 1 private road letter.
- November 2014: Land Use Permits: Issued 5 Private Entrance Permits for state maintained routes and 3 Utility Activities Permits.
- December 2014: Land Use Permits: Issued 1 Commercial Entrance, 6 Private Entrance Permits, 1 Temporary Construction Entrance Permit for state maintained routes and 1 Utility Activities Permit.
- December 2014: Private (non-state maintained): 3 entrance permits and 5 private road letters.

Plat/Plan Reviews:

- October 2014: 14 Plats/Site Plans reviewed.
- November 2014: 17 Plats/Site Plans received for review.
- December 2014 to date: 11 Plats/Site Plans received for review.

Secondary Additions:

- Autumn Run Subdivision – Streets have been accepted into the secondary roadway system for state maintenance. (Area 5 – Arrington)
- Farmington Subdivision, Sections 8 & 15 – Punch list generated by VDOT and developer is addressing deficiencies. (Area 4 – Sharp)
- Great Oaks Subdivision – Punch list generated by VDOT and developer is addressing deficiencies. (Area 3 – Wilkerson)
- Mayberry Hills Subdivision – Punch list generated by VDOT and developer is addressing deficiencies. (Area 2 – Martin)

Traffic Studies/Special Requests:

- Route 24 STARS Project (Strategically Targeted Affordable Roadway Solutions) – The project study area extends from Route 886 (Drewry’s Hill Road) to Route 819 (Old Country Road). The purpose of the study is to identify common crash factors and to propose intermediate and long-term projects to improve safety. The study results will be used to develop projects that can be funded through HSIP and other traffic operations funding sources. Team field visit along

corridor conducted December 12, 2013. Draft Recommendations are complete. (Area 1 – Thomasson / Area 2 - Martin)

- Route 644 (Old Cifax Road) – Through Truck Restriction #1: The through tractor truck and trailer or semi-trailer combination restriction is proposed of Route 644 (Old Cifax Road), beginning at the East Intersection of Route 643 (Cifax Road), and ending at the intersection of Route 663 (Perrowville Road), with the termini to termini distance equaling approximately 3.98 miles. Board resolution passed October 28, 2013. Commissioner of Highways approved restriction December 9, 2014. Signs to be posted by mid-February 2015. (Area 5 – Arrington / Area 7 – Parker)
- Route 644 (Coffee Road) – Through Truck Restriction #2: The through tractor truck and trailer or semi-trailer combination restriction is proposed of Route 644 (Coffee Road), beginning at the intersection of Route 663 (Perrowville Road) and ending at the Lynchburg City Limits, with the termini to termini distance equaling approximately 5.66 miles. Board resolution passed October 28, 2013. Commissioner of Highways approved restriction December 9, 2014. Signs to be posted by mid-February 2015. (Area 5 – Arrington)

In response to questions from the Board and Mr. Reeter, Mr. Daniel stated that both the police departments and the trucking industry will be notified of this change. GPS systems that target the trucking industry will also note this new restriction. He further stated that this restriction would not affect delivery trucks, dump trucks, etc.

- Route 1240 (Lake Vista Drive) – The Lake Vista and Forest Lakes Homeowner’s Associations are pursuing a Traffic Calming study to mitigate speeding. Bedford County Administration has taken the lead on this with VDOT and a preliminary meeting was held on December 5, 2013 to discuss the process. The HOAs are collecting signed petitions. (Area 4 – Sharp)
- Route 1390 (Gilfield Drive) – Stop Sign Relocation/Realignment: Revision of existing STOP sign placement to correct issues with traffic flow and sight distance to signage at intersections of Routes 1390 (Gilfield Drive), Route 1407 (Eastway Lane), and Route 1418 (Lakepointe Drive). Intersection will be converted to a 3-way Stop. (Area 5 – Arrington)

Speed/Safety Studies:

- Route 122 (Moneta Road) – From Route 805, Morgans Church Road, to Route 654, Morgans Church Road. Study underway. Speed limit is currently unposted. (Area 2 – Martin)
- Route 221 (Forest Road) – Signal Request – Citizen request for a traffic signal at the intersection of Route 1474 (Maple Hills Drive) and Route 1475 (Woodberry Lane). Study is under review. (Area 4 – Sharp)

- Route 621 (Cottontown Road) - From Route 221, Forest Road, to Route 660, Hawkins Mill Road. Study under review. Speed limit is currently 35 MPH. (Area 4 – Sharp)
- Route 621 (Cottontown Road) - at the intersection of Route 662 (Hooper Road). Intersection study review underway. (Area 5 – Arrington)
- Route 622 (Everett Road) – From Route 1331, Kensington Parkway to Route 1560, Walkers Crossing. Study under review. Speed limit is currently 45 MPH. (Area 3 – Wilkerson / Area 4 – Sharp)
- Route 634 (Beagle Club Road) – From Route 634, Hardy Road, to Route 24, Stewartsville Road. Guardrail review underway. (Area 1 – Thomasson)
- Route 634 (Hardy Road) - From Franklin County Line to Roanoke County Line. Study under review. Speed Limit is currently 45 MPH. (Area 1 – Thomasson)
- Route 654 (Morgans Church Road) – From Route 805 (Stone Mountain) to Route 122 (Moneta Road). Study complete. Speed limit reduced to 45 MPH. (Area 2 – Martin)
- Route 671 (Centerville Road) – From Route 221 (Forest Road) to 0.3 mile east of Route 644 (Lankford Mill Road). Study complete. Speed limit reduced to 45 MPH. (Area 7 – Parker)
- Route 689 (Johnson School Road) – Study complete. No change in speed limit recommended. (Area 6 – Pollard)
- Route 698 (Villamont Road) – From west Route 460, Lynchburg-Salem Turnpike, to east Route 460. Study under review. Speed limit is currently unposted. (Area 6 – Pollard)
- Route 714 (Falling Creek Road) – at the intersection of Route 715, Otter Hill Road. Study underway. (Area 3 – Wilkerson)
- Route 715 (Lowry Road) – From Route 671, Timber Ridge Road, to Route 221, Forest Road. Study complete. No change in speed limit recommended. (Area 7 – Parker)
- Route 755 (Morgans Mill Road) – Speed study requested and under review. (Area 1 – Thomasson)
- Route 769 (Screechum Hollow Road) – From Route 671, Centerville Road to the dead end. Study under review. Speed limit is currently unposted. (Area 7 – Parker)
- Route 801 (Flint Hill Road) - From Route 24, Stewartsville Road, to Route 746, Dickerson Mill Road. Study under review. Speed limit is currently unposted. (Area 2 – Martin)
- Route 805 (Morgans Church Road) – From Route 122 (Moneta Road) to Route 805 (Stone Mountain Road). Study complete. No change in speed limit recommended. (Area 2 – Martin)
- Route 805 (Stone Mountain Road) – From Route 654 (Morgans Church Road) to Route 626 (Smith Mountain Lake Parkway). Study complete. Speed limit reduced to 45 MPH from 0.8 MI west of Route 734, Bold Branch Road, to Route 654, Morgans Church Road. (Area 2 – Martin)

Project Status:

- Route 43 (Peaks Road) – Bridge over Stoney Creek – UPC 97225 – Consultant is preparing an alignment study for review by VDOT. Tentative construction in 2020. (Area 5 – Arrington)
- Route 43 (Peaks Road) – Bridge over Big Otter River – UPC 94722 – Consultant prepared an alignment study for review by VDOT Bridge section. Tentative construction in 2017. (Area 5 – Arrington / Area 7 – Parker)
- Route 122 (Moneta Road) – Bridges over Goose and Stony Fork Creeks – UPC 00673 – Scope is currently revised to replace only the Goose Creek Bridge at Route 801 (Stony Fork Road) on the existing roadway alignment. Project is in the Preliminary Engineering Phase with construction tentatively planned for 2019. CTB member is discussing the project scope with the Commissioner and anticipate project direction by July 2015. (Area 2 – Martin)
- Route 221 (Forest Road) – Left turn lanes at Route 668 (Goode Station Road) – UPC 97043 – Project in preliminary engineering phase. Tentative construction in May 2020. (Area 7 – Parker)
- Route 221/460 (West Lynchburg-Salem Turnpike) – Bridge over North Fork of Goose Creek – UPC 104181 – VDOT performing pre-scoping activities to provide to consultant for design. Project is in Preliminary Engineering scoping phase with no dates set. (Area 6 – Pollard)
- Route 460 (West Lynchburg-Salem Turnpike) – UPC 67529 – Safety improvement - WBL grade change near Virginia State Police office. Haymes Brothers, Inc. was awarded the contract and construction is underway. Construction completed in December 2014. (Area 6 – Pollard)
- Route 460 (West Lynchburg-Salem Turnpike) – S-Curves – UPC 76643 – Preliminary Engineering investigation to straighten Route 460 eastbound lanes to parallel westbound lanes. Project in Preliminary Engineering scoping phase with no dates set. Consultant kickoff meeting held on March 17, 2014 for preliminary scoping and engineering. (Area 6 – Pollard)
- Route 634 (Hardy Ford) – UPC 62650 – Bridge replacement project. Project is in Preliminary Engineering with Ad date in April of 2017. Community meeting scheduled for January 22, 2015. (Area 1 – Thomasson)
- Route 668 (Goode Station Road) – Bridge over Norfolk Southern Railroad – UPC 51916 – Project in Preliminary Engineering phase. Proposed construction advertisement in 2017. (Area 7 – Parker)
- Route 1599 (Deertrack Drive) – Rural Addition (Revenue Sharing Project) – UPC 105747 – Construction completed in November 2014 and project is awaiting financial closure. (Area 5 – Arrington)

Supervisor Sharp asked if something similar to the work done on Deertrack Drive could also be done on Valleywood Drive. Mr. Daniel said he would have to check; if it was developed post-1992 it would not be eligible.

Possible Rural Additions:

- Deer Creek Drive – Huntington Wood Estates. (Area 2 – Martin)
- Westwind Court – Harbor Village – Route 655 (Isle of Pines Drive). Preliminary estimate provided to HOA. (Area 2 – Martin)

Mr. Daniel gave an update on the status of House Bill 2, which directs VDOT to develop a priority system for projects rated on factors consisting of congestion mitigation, economic development, accessibility, safety and environmental quality (he noted that these factors will be weighted/scored differently depending on the area of the State they are applied to). He reviewed the process VDOT is undertaking to meet their deadline presentation to the State on July 1, 2015; the system will go into effect on July 1, 2016. There followed a discussion between the Board, Mr. Reeter and Mr. Daniel regarding this house bill, the impact it will have on local projects, the fairness of the proposed project rating system, etc.

Supervisor Wilkerson thanked Mr. Daniel for the stop bars on Bethel Church Road, as well as his assistance and responsiveness throughout the year.

Mr. Daniel noted Routes 872 and 696 are the next roads to be worked on in the Six-Year Secondary Plan. The annual public hearing on the Plan is tentatively scheduled for April 9, 2015.

Supervisor Thomasson made a motion to go into Closed Session pursuant to §2.2-3711 (A) (3), Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or the negotiating strategy of the public body.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Arrington, Mrs. Pollard and Mrs. Parker

Voting no: None

Motion passed.

Supervisor Thomasson made a motion to go back into regular session.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Arrington, Mrs. Pollard and Mrs. Parker

Voting no: None

Motion passed.

WHEREAS, the Bedford County Board of Supervisors has convened a Closed Meeting, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification by the Bedford County Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE BE IT RESOLVED, that the Bedford County Board of Supervisors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the Bedford County Board of Supervisors.

<u>MEMBERS:</u>	<u>VOTE:</u>
Bill Thomasson	Yes
Curry W. Martin	Yes
Steve Wilkerson	Yes
John Sharp	Yes
Steve Arrington	Yes
Annie S. Pollard	Yes
Tammy Parker	Yes

Mr. Reeter noted that the vote to adopt the Board's amended bylaws has been postponed until the second meeting in January to allow for some additional tweaking of various sections. He received consensus from the Board to move their start time for the regular meetings up to 7:00 p.m. from 7:30 p.m., beginning with the second meeting in February. Mr. Reeter noted that the dinner break would also be adjusted to begin at 6:30 p.m. and end at 7:00 p.m.

Supervisor Parker stated that, during the Board's retreat, they had discussed eliminating the April 6th meeting, and having the public hearing on the budget on April 13th instead. A brief discussion followed wherein the Board reached a consensus to cancel the April 6th meeting and hold the public hearing on the budget on April 13th.

Supervisor Sharp said he has received a citizen phone call regarding the 10% penalty that property owners incur if they forget to pay the second half of the year's tax bill. He said this citizen was told the bills were done this way because the Board of Supervisors would not put additional funds in the

budget for a second notice to go out to remind citizens about the second half of the bill being due. Supervisor Sharp stated that this citizen has suggested putting a notice in with the personal property tax bill as a reminder to pay the second half of their real property tax bill, and asked the Board for their opinion regarding this suggestion. The majority of the Board agreed that citizens need to be responsible for remembering to pay their bills, and a second notice was not necessary.

There being no further discussion, the Board remained in open session and moved into the conference room for dinner at 6:24 p.m.

7:30 P.M.

Board of Supervisors: Tammy Parker, Chairman – District 7; Bill Thomasson, District 1; Steve Wilkerson, Vice-Chairman – District 3; Curry Martin, District 2; John Sharp, District 4; Steve Arrington, District 5; and Annie Pollard, District 6

Staff Present: County Administrator Mark K. Reeter, County Attorney Carl Boggess, Community Development Director Greg Zody, I.T. Director Eric Rice, Sheriff Mike Brown, Captain Kevin Adams and Executive Assistant Brigitte Lockett

ORGANIZATION OF THE BOARD

Supervisor Sharp called the meeting to order and then turned the meeting over to Mr. Mark Reeter.

(a & b) Mr. Reeter called for a moment of silence, and led those in attendance in the Pledge of Allegiance. He then reviewed the order of the organizational portion of the meeting to follow, noting changes to this evening's agenda.

- Item #f (Adoption of Bylaws) will be deferred until the January 26th meeting.
- Under 'Organization of the Board', item #e and item #g have switched places on the agenda. Also, a variety of changes have been made to the meeting calendar (as discussed in the earlier work session).

(c) Mr. Reeter called for the selection of the Chairman of the Board.

WHEREAS, in accordance with the Bedford County Board of Supervisors' Rules of Procedure, the Organizational Meeting was held on January 12, 2015; and

WHEREAS, pursuant to those Rules of Procedure, Tammy Parker was nominated by Supervisor Wilkerson for the position of Chairman; and

WHEREAS, no other nominations were submitted, the following resolution was adopted and carried by a vote of 6-1.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors does hereby name Tammy Parker, Chairman for Calendar Year 2015.

Voting yes: Mr. Thomasson, Mr. Wilkerson, Mr. Sharp, Mr. Arrington, Mrs. Pollard and Mrs. Parker

Voting no: Mr. Martin

Motion passed.

(d) Mr. Reeter called for nominations for Vice-Chairman of the Board.

WHEREAS, in accordance with the Bedford County Board of Supervisors' Rules of Procedure, the Organizational Meeting was held on January 12, 2015; and

WHEREAS, Supervisor Thomasson made a motion nominating Steve Wilkerson for the position of Vice-Chairman of the Board, and

WHEREAS, Supervisor Martin made a motion nominating Annie Pollard for the position of Vice-Chairman of the Board, and

WHEREAS, Supervisor Pollard chose to withdraw, and

WHEREAS, no other nominations were submitted, the following resolution was adopted and carried by a vote of 7-0.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors does hereby name for Calendar Year 2015.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Arrington, Mrs. Pollard and Mrs. Parker

Voting no: None

Motion passed.

(e) Chairman Parker called for a motion to approve the Inclement Weather Policy.

Supervisor Pollard made a motion to approve Resolution #R011215-04.

WHEREAS, §15.2-1416 of the Virginia Code grants the Board of Supervisors the authority at its annual organizational meeting to fix the day or days to which a regular meeting shall be continued if the chairman, or vice-chairman, if the chairman is unable to act, finds and declares that weather or other conditions are such that it is hazardous for members to attend the regular meeting.

NOW THEREFORE, BE IT RESOLVED, that if the Chairman (or the Vice-Chairman if the Chairman is unable to act) finds and declares that weather or other conditions are such that it is hazardous for Board members to attend a regular meeting, the regular meeting shall be continued until the next regularly scheduled meeting, with the exception of holidays, following the date of the regularly scheduled meeting. Such continuation shall be communicated to the members of the Board and the press as promptly as possible. All hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement is required.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Arrington, Mrs. Pollard and Mrs. Parker

Voting no: None

Motion passed.

(f) The adoption of the Board’s Rules of Procedure was tabled until the January 26th, 2015 meeting.

(g) Chairman Parker noted the Supervisors have decided to begin their meetings at 7:00 p.m. versus 7:30 p.m. beginning at the February 23rd meeting, and then called for a motion to approve the Board of Supervisors’ meeting schedule.

Supervisor Arrington made a motion to approve Resolution #R011215-03:

2015 Board of Supervisors Meeting Schedule

January	12 th	Regular Meeting (Work Session – 5:00 to 6:45 P.M.)
	26 th	Regular Meeting (Joint Meeting during Work Session w/School Board 5:00 to 6:45 P.M. in the Ground Floor Meeting Room)
February	9 th	Regular Meeting (Work Session – 5:00 to 6:00 P.M. to review Revenues, Expenditures, CIP & Enterprise) <i>(Annual report and Dinner w/Extension Office at 6:00 p.m. following the work session)</i>
	23 rd	Regular Meeting (Work Session – 5:00 to 6:30 P.M.)
March	2 nd	Budget Work Session (5:00 – 9:00 P.M.)
	9 th	Regular Meeting (Work Session – 5:00 to 6:30 P.M.)
	23 rd	Regular Meeting (Work Session – 5:00 to 6:30 P.M.)
April	9 th	Meeting (Work session – 5:00 to 6:30 P.M.); (VDOT Public Hearing at 7:30 P.M.)
	13 th	Regular Meeting (Work Session 5:00 to 6:30 P.M.); Public Hearing on Budget and Tax Rate @ 7:00 PM (at the County Administration Office)
	27 th	Regular Meeting (Budget Adoption)

May	11 th	Regular Meeting (Work Session 5:00 to 6:30 P.M.)
	26 th	Regular Meeting (<i>Tuesday</i>)
June	8 th	Regular Meeting (Work Session 5:00 to 6:30 P.M.)
	22 nd	Regular Meeting
July	13 th	Regular Meeting (Work Session 5:00 to 6:30 P.M.)
	27 th	Regular Meeting
August	10 th	Regular Meeting (Work Session 5:00 to 6:30 P.M.)
September	14 th	Regular Meeting (Work Session 5:00 to 6:30 P.M.)
	28 th	Regular Meeting
October	13 th	Regular Meeting (Work Session 5:00 to 6:30 P.M.) (<i>Tuesday</i>)
	26 th	Regular Meeting
November	10 th	Regular Meeting (Work Session 5:00 to 6:30 P.M.) (<i>Tuesday</i>)
	23 rd	Regular Meeting
December	14 th	Regular Meeting (Work Session 5:00 to 6:30 P.M.)

Regular Board Meetings: Held in the Boardroom at the Bedford County Administration Office on the 2nd Monday and the 4th Monday @ 7:00 p.m. (unless otherwise noted).

Work Sessions: Held at 5:00 P.M. on the same day as the first Regular Meeting of every month (unless otherwise noted).

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Arrington, Mrs. Pollard and Mrs. Parker

Voting no: None

Motion passed.

REGULAR MEETING

(1) APPROVAL OF AGENDA

Chairman Parker requested that Mr. Reeter read aloud the changes to this evening's agenda:

- #5b – Citizen Public Appearance will address the need for greater internet access in the County (the original agenda gave 'budget concerns' as the discussion topic).
- Chairman Parker added an action item (6a) regarding the Fire and Rescue Policies discussed at the December 8th, 2014 meeting.

Supervisor Arrington made a motion to approve the agenda as amended.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Arrington, Mrs. Pollard and Mrs. Parker

Voting no: None

Motion passed.

(2) FIFTEEN MINUTE CITIZEN COMMENT PERIOD

- Sheriff Mike Brown addressed the Board with a request for pay raises for his deputies and staff. He commented on the difficult work they perform daily, and reminded the Board of several incidents in the past year that resulted in extremely dangerous situations. He noted that a starting deputy's salary (if that deputy is married with two children) would automatically qualify him to receive financial assistance from Social Services. He stated that Bedford rated 14th in a pay survey of 15 local area sheriff's departments, and reiterated that he is only asking for raises for deputies and staff, not for command staff or himself.
- Jackie Davis, citizen from Thaxton, addressed the Board with a prayer.

(3) APPROVAL OF CONSENT AGENDA

Mr. Mark Reeter read the Consent Agenda for the benefit of those in attendance:

- a. Consideration of a request from the Commissioner's Office to authorize a refund to Banc of America Leasing and Capital, LLC in the amount of \$8,577.54, together with accrued interest, due to an erroneous assessment. (*Resolution #R011215-06*)
- b. Consideration of a request from the Economic Development Department for a Contingency Fund transfer in the amount of \$75,000.00 for initial working capital to bring internet service to County residents in un-served areas. (*Resolution #R011215-07*)

Supervisor Thomasson made a motion to approve the Consent Agenda as presented.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Arrington,
Mrs. Pollard and Mrs. Parker**

Voting no: None

Motion passed.

Supervisor Sharp stated that the Banc of America property lease was originally acquired at the cost of \$979,900.00 on May 1st, 2007. When it changed hands six years later, the new acquired cost was \$181,370.00, which implies a depreciation of approximately \$800,000.00 over the course of six years. He said this seems to be a very accelerated schedule, and asked that someone get back to the Board with the technicalities of this lease.

(4) APPROVAL OF MINUTES

Chairman Parker had notified the Clerk of the following corrections to the minutes prior to tonight's meeting:

- Line #94 – corrected 'Le Walker' to 'Lee Walker'
- Line #104 – corrected 'to an' to 'in'
- Line #167 – removed 'as corrected' at the end of the sentence
- Line #420 – changed 'stuck' to 'required to remain at the station'
- Line #432 – removed the 'ed' from 'assign'
- Line #433 – added 'or between the words 'employees' and 'appointees'
- Line #447 – tweaked wording to read 'she saw some areas in the budget where monies were unspent at the end of the fiscal year'
- Line #450 – changed 'stated' to 'inquired about' and 'want' to 'wanting'
- Line #463 & 467 – corrected the spelling of Mr. Mele's name

Vice-Chairman Wilkerson noted that line #421 should read more along the lines of 'existing fiber optic is integral to parts of the proposal'.

Supervisor Sharp made a motion to approve the minutes of December 8th, 2014 as corrected.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Arrington, Mrs. Pollard and Mrs. Parker

Voting no: None

Motion passed.

(5) PUBLIC HEARINGS / PUBLIC APPEARANCES

(5a) Dave Gresham, citizen, addressed the Board with a presentation noting the numerous negative impacts to property owners from the AEP Shoreline Management Plan. He stated that it negatively impacts tax revenue and infringes on property rights. Mr. Gresham illustrated his anticipated future impacts from current Plan policies and guidelines as well, and projected that property values could eventually plummet by as much as 35%. Issues he cited included mandatory tree replacement, restrictions on building docks due to water depth, and safety issues, as well as property sales contracts that fall through once potential buyers find out about the multiple restrictions on their future property.

Mr. Gresham concluded his presentation by asking the Board to join the effort to repeal the Shoreline Management Plan, and thanked them for their time.

In response to a question from Supervisor Sharp, Attorney Boggess confirmed that the Board did not create the Shoreline Management Plan. Mr. Gresham noted that Franklin County was able to get

certain requirements waived. Attorney Boggess suggested the Board wait to take action until the court case already in progress on this matter had been settled.

(5b) Yvonne Behrens, citizen, addressed the Board regarding the need for greater internet access in the County. Ms. Behrens noted that she wasn't aware of the recent work that had already been done regarding this matter when she requested to appear before the Board, and would therefore modify what she had planned to speak about this evening. She noted the benefits internet access brings to businesses, farmers, and the aging population (especially with regard to medical access). Ms. Behrens stated that computer skills training could be made available through the County's Parks and Recreation department, and suggested establishing a County staff position to coordinate services offered through the YMCA, churches, etc., so that citizens can be made aware of what is available to them. She concluded her presentation by suggesting that the Board look into the progress made in surrounding localities by utilizing services such as those provided by WiMax.

(6) ACTION ITEMS

(6a) Chairman Parker stated she had attended a meeting last week with the volunteers regarding the Fire and Rescue policies and procedures which had been approved by the Board back on December 8th, 2014. She said that when the meeting concluded she asked those who had concerns with the new procedures to call her for one-on-one dialog regarding this matter. Chairman Parker said she ended up with a list of issues with the policies that were just implemented, and therefore the six-month trial period was not needed to determine what the issues are. She said only one out of seven people she spoke with did not have issues with the policies, and that volunteers feel like they have not had their concerns heard. Further, they feel these policies and procedures are not going to help the volunteer community.

Chairman Parker asked for consensus from the Board to give staff direction to address the issues raised by volunteers regarding policies instead of waiting for the six-month trial to end. She said if she had known of these issues at the time the vote was taken to move forward, she would not have voted in favor of them.

Supervisor Arrington said a lot of time has been spent working on these policies and procedures and we need to move forward. He said he was not aware of these issues, but if there are things that need to be addressed then they need to be looked at as soon as possible. He asked if he was correct is thinking that the Board is being requested to look at things differently; Chairman Parker responded in the affirmative.

Supervisor Martin asked if Chairman Parker could tell the rest of the Board what the concerns were. Chairman Parker noted the issues, which she commented had previously been forwarded to staff on

January 9th, included the 24-hour duty roster; dual memberships having to meet the 24-hour requirement in both locations; squads that already have their own policies in place that should not be replaced by County policies; having to stay/check-in at the station/be ten minutes from the station; organizational differences between fire companies and rescue squads were not figured into the policies; that the policies were presented as the Supervisors directive instead of as Bedford County Fire and Rescue Policy (the policies are perceived as the Supervisors trying to control the volunteers); having to report a monthly duty roster to the County; perceived discouragement of those who consistently answer calls which add up to less than 24 hours in a month; finally, they request the Board to encourage the fire companies and rescue squads who are struggling with organization to implement these policies, but not to undermine the ones who have successful organizations.

Chairman Parker said she wanted to sit down with staff and the volunteer captains to see how some changes could be made to the policies and procedures now instead of waiting six months.

In response to a question from Supervisor Thomasson, Chairman Parker said the Fire and Rescue Committee did not have any meetings on these policies. She said at least half of these issues are of major concern.

There followed a discussion between the Board members regarding the various issues, with Supervisor Pollard noting that she has also received complaints and she is worried this will drive off volunteers.

Vice-Chairman Wilkerson said that a broader perspective on some of these issues may enable them to be seen as less objectionable than they appear at first glance. He said the Board needs to consider all the comments, but not necessarily retract the document immediately. He stated changes can be made as a draft during the six-month review, but it needs to be done in a considered fashion; it needs to percolate a bit so that everyone understands it.

Supervisor Thomasson concurred with Supervisors Arrington and Wilkerson, stating that we need to give people an opportunity to review this in detail before making changes. He said we have not yet heard from those that actually like these policies, which should also be considered. Chairman Parker reiterated that she spoke with eight people, out of whom only one was in agreement with this document.

Chairman Parker said they needed to immediately address why daytime weekday hours spent answering calls are not counted towards the 24-hour monthly requirement; Supervisor Sharp concurred. He said the dual membership hours also need to be addressed now, as we don't want to discourage volunteers. Chairman Parker noted there is already a requirement to run 10% of the calls, and questioned why this is not as good as the 24 hours worth of calls requirement. She said she sees no reason to wait six months to tweak these policies. Supervisor Thomasson said there needs to be some fact-finding done by staff before they start making changes; Chairman Parker concurred and said that this is what she is

requesting. Supervisor Thomasson reiterated that the document should be left as-is until staff reports back to the Board.

Supervisor Sharp requested the Fire and Rescue Committee meet with Chief Jack Jones in the next few weeks, and then come back to the Board with some suggested tweaks to the policies.

Supervisor Arrington suggested moving this forward through the Fire and Rescue Committee, leaving the policies as they are for now. The Board asked staff to direct Chief Jack Jones to communicate with volunteers, as well as perhaps putting these issues on the website for feedback, discussion, etc., and work these issues out one at a time.

Mr. Reeter said he has a general idea of the concerns of the Board, and will speak with Chief Jones this week. He said some of these concerns probably need to have the rationale behind them explained to the Board to determine which ones they agree with. Mr. Reeter said they will take steps to let the agencies involved know that staff is revisiting some areas of the policies to address their concerns. The Board gave its consensus to this course of action.

(7) BOARD COMMENTS, COMMITTEE REPORTS, REQUESTS AND RECOMMENDATIONS

Supervisor Arrington congratulated Chairman Parker and Vice-Chairman Wilkerson on their newly appointed positions.

Supervisor Arrington gave a brief review of the CIP Working Group Committee report. He stated the meeting involved the School Liaison Committee and was specific to the School Board's progress and construction options for the new middle school; the School Division's immediate C.I.P. needs; and the elementary school closures and options regarding repurposing those properties once the closures take place. Supervisor Arrington noted that it was a very positive and productive meeting.

Supervisor Martin briefly outlined some of the new school options being considered by the School Board, which varied from costing in the lower-\$40 million to mid-\$50 million range.

(7a) The Board received a copy of the Communications Center Report for review.

(7b) The Board received a copy of the Community Development's Building Report for November 2014 for review.

(7c) The Board received a copy of the Library Board of Trustees meeting minutes from October 7, 2014 for review.

(7d) The Board received a copy of the School Liaison Committee meeting minutes from December 15, 2014 for review.

(7e) The Board received a copy of the Bedford Regional Water Authority Board of Director meeting minutes from November 18, 2014 for review.

(7f) The Board received a copy of VDOT's Report of Changes to the Secondary System of State Highways for review.

(7g) The Board received a copy of the Planning Commission's meeting minutes from November 18, 2014 for review.

(7h) The Board received a copy of the Bedford/Franklin Regional Rail Initiative meeting minutes from November 24, 2014 for review.

(7i) The Board received a copy of the 2014 Governor's Task Force For Local Government Mandate Review.

(8) APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

(8a) The Chairman deferred making an appointment to the Planning Commission for District 7 (to fill an unexpired term ending January 31, 2016).

(8b) Supervisor Wilkerson made a motion to recommend Bill Bryant to the Circuit Court as an appointment for the Board of Equalization.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Arrington,
Mrs. Pollard and Mrs. Parker**

Voting no: None

Motion passed.

(8c) Supervisor Sharp made a motion to appoint Supervisor Thomasson as the Supervisor Representative to the Tri-County Lake Administrative Commission for a one-year term beginning February 1, 2015 and ending on January 31, 2016.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Arrington,
Mrs. Pollard and Mrs. Parker**

Voting no: None

Motion passed.

(8d) Supervisor Sharp made a motion to appoint Curry Martin as the *Alternate* Supervisor Representative to the Tri-County Lake Administrative Commission for a one-year term beginning February 1, 2015 and ending on January 31, 2016.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Arrington,
Mrs. Pollard and Mrs. Parker**

Voting no: None

Motion passed.

(8e) Supervisor Sharp made a motion to appoint Mark K. Reeter in his capacity as County Administrator to the Tri-County Lake Administrative Commission for a one-year term beginning February 1, 2015 and ending on January 31, 2016.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Arrington,
Mrs. Pollard and Mrs. Parker**

Voting no: None

Motion passed.

(8f) Supervisor Sharp made a motion to appoint Terri Morris as the Citizen At-Large Representative to the Tri-County Lake Administrative Commission for a one-year term beginning February 1, 2015 and ending on January 31, 2016.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Arrington,
Mrs. Pollard and Mrs. Parker**

Voting no: None

Motion passed.

(8g) Supervisor Sharp made a motion to appoint Andy Crawford, Director of Social Services, to the Horizon Behavioral Health Board of Directors.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Arrington,
Mrs. Pollard and Mrs. Parker**

Voting no: None

Motion passed.

Supervisor Arrington made a motion to reappoint Supervisor Thomasson as the Supervisor Representative from Bedford County to the Roanoke Valley Area Metropolitan Planning Organization for 2015.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Arrington,
Mrs. Pollard and Mrs. Parker**

Voting no: None

Motion passed.

(9) COUNTY ATTORNEY REPORTS, REQUESTS AND RECOMMENDATIONS

(9a) *The closed session was held earlier during the work session.*

Attorney Boggess asked the Board to let him know if they preferred an electronic or a paper copy of the updated County Code.

(10) COUNTY ADMINISTRATOR'S REPORTS, REQUESTS AND RECOMMENDATIONS

(10a) Mr. Reeter reminded the Board that January 14th is the deadline for submitting their intention to attend VACo's County Government Day and Chairperson's Institute in February.

(11) PENDING MATTERS - none

(12) UPCOMING MEETINGS

Chairman Parker noted the Board's upcoming meetings on January 26 (Regular Meeting at 7:30 p.m.; Joint Meeting during the Work Session at 5:00 p.m. with the School Board); February 9 (Regular Meeting at 7:30 p.m.; Work Session 5:00 - 6:00 p.m., followed by the Extension Office's Annual Report & Dinner at 6:00 in the Main Floor Meeting Room); February 23 – Regular meeting at 7:00 p.m.; Work Session 5:00 – 6:00 p.m.).

Mr. Reeter asked if the Board wanted to have the joint School Board meeting in the Ground Floor Training. After a brief discussion, the Board's consensus was to have the joint meeting in the Boardroom.

Supervisor Thomasson made a motion to adjourn the meeting at 9:17 p.m.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Arrington,
Mrs. Pollard and Mrs. Parker**

Voting no: None

Motion passed.

Tammy Parker, Chairman