



MINUTES

**BEDFORD COUNTY BOARD OF SUPERVISORS
BEDFORD COUNTY ADMINISTRATION BUILDING**

MAY 12, 2014

5:00 P.M. WORK SESSION

- a. Presentation of new GIS (Geographic Information System) Interface
- b. Update from VDOT on road projects in Bedford

6:45 P.M. Dinner

7:30 P.M. WELCOME

- a. Moment of Silence
- b. Pledge of Allegiance

(1) APPROVAL OF AGENDA

(2) FIFTEEN MINUTE CITIZEN COMMENT PERIOD

(3) APPROVAL OF CONSENT AGENDA

- a. Consideration of a request from the Sheriff's Office to submit a grant application in the amount of \$12,688.00 to the Bulletproof Vest Program.
(Resolution #R051214-01)

(4) APPROVAL OF MINUTES – March 24, 2014

(5) PUBLIC HEARINGS / PUBLIC APPEARANCES

- a. Proclamation in Honor and Support for the Continued Success of the Official Twinning Relationship with Normandy Communities.

Presentation: John Sharp, Board Chairman

- b. Public Hearing – Designation of Public Highways for Golf Cart or Utility Vehicle Use *(Resolution #R051214 -03)*

- *Staff Presentation: Carl Boggess, County Attorney*

- c. Public Hearing – Consideration of new Emergency Medical Service Insurance Reimbursement Rates *(Resolution #R051214 -04)*

- *Staff Presentation: Jack Jones, Fire and Rescue Chief*

- d. Public Hearing – Authorization to Lease Properties Formerly Operated as part of the Bedford County Group Homes (*Resolution #R051214-05*)
 - *Staff Presentation – Frank Rogers, Deputy County Administrator*

(6) ACTION ITEMS

- a. Adoption of the Six-Year Plan for Secondary Roads (*Resolution #R051214-06*)
 - *Presentation: Todd Daniel, VDOT Residency Office*

(7) BOARD COMMENTS, COMMITTEE REPORTS, REQUESTS AND RECOMMENDATIONS

- a. Bedford Library Board meeting minutes from April 1, 2014
- b. Community Development’s Build Report from April 2014
- c. Planning Commission meeting minutes from March 18, 2014
- d. Department of Social Services meeting minutes from March 20, 2014

(8) APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

- a. Reminder - Appointments are needed for the Recreation Advisory Board
- b. Reappointment of Supervisor Thomasson to the Roanoke Valley Area Metropolitan Planning Organization (an appointment of an ‘alternate’ member is also needed)

(9) COUNTY ATTORNEY REPORTS, REQUESTS AND RECOMMENDATIONS

(10) COUNTY ADMINISTRATOR’S REPORTS, REQUESTS AND RECOMMENDATIONS

- a. VDOT FY2015-20 Six-Year Improvement Program Public Hearing
- b. Closed Session pursuant to Section 2.2-3711 (A) (1) as to the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body.

- (11) PENDING MATTERS** – Reminder – The School Efficiency Review Presentation will be on May 15th at 7:00 p.m. in the cafeteria of the Bedford Elementary School.

(12) UPCOMING MEETINGS

- May 27 – Regular Meeting at 7:30 p.m. (*Tuesday*)
- June 9 – Regular Meeting (work session from 5:00 to 6:45 p.m.)

5:00 P.M. – WORK SESSION

Board of Supervisors: John Sharp, Chairman – District 4; *Tammy Parker, Vice-Chairman, District 7; **Bill Thomasson, District 1; Curry Martin, District 2; Steve Wilkerson, District 3; *Steve Arrington, District 5; and *Annie Pollard, District 6

****Absent from the Work Session***

****Arrived at 5:13 p.m.**

The meeting was delayed until 5:13 p.m. so there would be a quorum.

Staff Present: Mark K. Reeter, Frank J. Rogers, Carl Boggess, Carl Levandoski and Brigitte Lockett

Chairman Sharp called the Board of Supervisors to order and turned the meeting over to GIS Manager Carl Levandoski for a presentation of the new GIS website.

Mr. Levandoski explained that the current GIS website is 13 years old and has not kept up with technology; he has been receiving a lot of complaints on its lack of functionality. He noted the new website will be compatible with Chrome, Firefox, etc., and will be accessible on Mac computers as well. Mr. Levandoski then gave a demonstration of the website interface, explaining how the site works and highlighting the many improvements over the old website. He stated that because the County now owns the site it can be updated at any time.

In response to a question from Chairman Sharp, Mr. Levandoski stated that there is a link on the site between GIS and Real Estate that will give access to transaction information, which is kept as up-to-date as possible by the Commissioner's office. In response to a question from Supervisor Thomasson, Mr. Levandoski said that the new site is optimally set up to work with Google Chrome, Firefox, etc., and also works very well on cell phones and iPads. He stated that the site is ready to be made available to the public, and no one will have to download anything to make it work on their computer. He is also working with VDOT to integrate information such as bridge capacity, school bus rates, speed limits, through-truck restrictions, etc..

There followed a question and answer session between Mr. Levandoski and members of the Board for clarification on various features of the new site.

Todd Daniel and Brian Casella from the VDOT Residency Office addressed the Board with an update on road projects and issue in Bedford County, the entirety of which is given below:

Maintenance Activities for Previous 30 Days:

- Ordinary Maintenance – Gravel Road Repair, Brush Removal, Shoulder Repair and Patching for secondary overlay schedules.
- Route 637 (Penns Mill Road) – Bridge over Reed Creek deck replacement – Completed. (Area 5 – Arrington)
- Slurry Seal Schedule – Various Secondary Routes – Start Date – April 14, 2014.

Maintenance Activities for Next 60 Days:

- Ordinary Maintenance – Gravel Road Repair, Shoulder Repair, Ditching and Patching for secondary overlay schedules.
- Route 689 (Irving Road) – Box Culvert Replacement – Guardrail installation pending. (Area 6 – Pollard)

- Route 640 (Wheats Valley Road) – Pipe Replacement – Two Locations – Tentative Start Date: Late June. (Area 5 – Arrington)
- Slurry Seal Schedule – Various Secondary Routes.
- Surface Treatment Schedule – Various Secondary Routes – Tentative Start Date: May – June.
- Plant Mix Schedule – Various Secondary Routes – Tentative Start Date: June – July.
- Plant Mix Schedule – Various Primary Routes – Tentative Start Date: July.
- Route 691 (Thaxton Mountain Road) – Replace Low Water Structure – No current schedule.
- Route 807 (Harveys Creek Rd) – Culvert Repair – Tentative Completion Date: July.
- Various Routes – Regional Guardrail Contract is ongoing and guardrail repairs are in progress countywide.

Private Entrances & Land Use Permits:

- April 2014: Land Use Permits: Issued 1 Temporary Construction Entrance, 8 Private Entrance for state maintained routes, 1 Special Event (Race), and 2 Utility activities permits.
- April 2014: 9 Private entrance permits and 1 existing entrance permit for not state maintained roads and 1 private road letter.
- May 2014 to date: Land Use Permits: Issued 2 Private Entrance for state maintained routes and 1 Utility activities permit.
- May 2014 to date: 1 Private entrance permit.

Plat/Plan Reviews:

- April 2014: 12 Plats/Site Plans reviewed.
- May 2014 to date: 3 Plats/Site Plans received for review.

Secondary Additions:

- Autumn Run Subdivision – Punch list generated, awaiting fees and surety from developer. (Area 5 – Arrington)
- Farmington Subdivision, Sections 8 & 15 – Punch list generated by VDOT and developer is addressing deficiencies. (Area 4 – Sharp)
- Great Oaks Subdivision – Punch list generated by VDOT and developer is addressing deficiencies. (Area 3 – Wilkerson)
- Mayberry Hills Subdivision – Punch list generated by VDOT and developer is addressing deficiencies. (Area 2 – Martin)

Traffic Studies/Special Requests **Denotes Change*

- Route 24 STARS Project (Strategically Targeted Affordable Roadway Solutions) – The project study area extends from Route 886 (Drewry’s Hill Road) to Route 819 (Old Country Road). The purpose of the study is to identify common crash factors and to propose intermediate and long-term projects to improve safety. The study results will be used to develop projects that can be funded through HSIP and other traffic operations funding sources. Team field visit along corridor conducted December 12, 2013. Final report with recommendations scheduled for late May. (Area 1 – Thomasson)
- Route 221 Safety Improvement Study – This study is lead by the Region 2000 Local Government Council / Central Virginia MPO in cooperation with Bedford County and the City of Lynchburg. The study will commence at Route 1483 (Cloverhill Boulevard) and will terminate in the City of Lynchburg at Forest Brook Road. Community meetings held on January 30 and April 10, 2014 at the Forest Library. Study to be completed by June with a final report. (Area 4 – Sharp)
- Route 644 (Old Cifax Road) – Through Truck Restriction #1: The through tractor truck and trailer or semi-trailer combination restriction is proposed of Route 644 (Old Cifax Road), beginning at the East Intersection of Route 643 (Cifax Road), and ending at the intersection of Route 663 (Perrowville Road), with the termini to termini distance equaling approximately 3.98 miles. Board resolution passed October 28, 2013 and study is under review by VDOT Salem District Traffic Engineering. Public Comment Period Ended May 7. (Area 5 – Arrington / Area 7 – Parker)
- Route 644 (Coffee Road) – Through Truck Restriction #2: The through tractor truck and trailer or semi-trailer combination restriction is proposed of Route 644 (Coffee Road), beginning at the intersection of Route 663 (Perrowville Road) and ending at the Lynchburg City Limits, with the termini to termini distance equaling approximately 5.66 miles. Board resolution passed October 28, 2013 and study is under review by VDOT Salem District Traffic Engineering. Public Comment Period Ended May 7. (Area 5 – Arrington)
- Route 1240 (Lake Vista Drive) – The Lake Vista and Forest Lakes Homeowner’s Associations are pursuing a Traffic Calming study to mitigate speeding. Bedford County Administration has taken the lead on this with VDOT and a preliminary meeting was held on December 5, 2013 to discuss the process. (Area 4 – Sharp) In response to a question from Chairman Sharp, Mr. Casella stated there is no movement on this yet and they have not heard anything further from the homeowner’s association.

Speed / Safety Studies *Denotes Change

- Route 43 (Virginia Byway) – Request speed study from Bedford Town limit to Route 722 (Five Forks Road). Study is under review. Current speed limit is 40 mph. (Area 3 – Wilkerson)
- Route 621 (Cottontown Road) – Speed and Safety Guardrail Review - From Route 662 (Hooper Road) to Route 1240 (Lake Vista Drive). Study is under review. Current speed is 40 mph. (Area 4 – Sharp / Area 5 – Arrington)
- Route 654 (Morgans Church Road) – From Route 805 (Stone Mountain) to Route 122 (Moneta Road). Study is under review. Speed limit is currently unposted. (Area 2 – Martin)
- Route 658 (Walnut Hollow Road) – Verify two existing 25 mph zones from Route 624 (Indered Farm Road) to Route 1030 (Meadowridge Drive) and Route 1016 (Saddlerock Road) to the Lynchburg City Limits. Missing signage to be replaced per request of Virginia State Police to aid in speed enforcement. Study is under review. Speed limit varies and is not documented. (Area 5 – Arrington)
- Route 662 (Hooper Road) – From Route 663 (Perrowville Road) to Route 621 (Cottontown Road). Speed Limit Study. Current speed limit is 40 mph. (Area 4 – Sharp / Area 5 – Arrington)
- Route 671 (Centerville Road) – From Route 221 (Forest Road) to 0.3 mile east of Route 644 (Lankford Mill Road). Study is under review. Speed limit is currently unposted. (Area 7 – Parker)
- Route 675 (Keytown Road) – From Route 643 (Jopling Road) to Route 122 (Big Island Highway). Speed limit is currently unposted. Results from field review and crash analysis conclude the roadway will remain unposted. Warning/Advisory Signage will be installed and vegetation management to increase visibility of existing signs. (Area 5 – Arrington)
- Route 709 (New London Road) – From Route 24 (Wyatts Way) to Route 811 (Evington Road). Study is under review. Current speed limit is 45 mph. (Area 3 – Wilkerson)
- Route 805 (Stone Mountain Road) – From Route 654 (Morgans Church Road) to Route 626 (Smith Mountain Lake Parkway). Study is under review. Speed limit is currently unposted. (Area 2 – Martin)
- Route 805 (Morgans Church Road) – From Route 122 (Moneta Road) to Route 805 (Stone Mountain Road). Study is under review. Speed limit is currently unposted. (Area 2 – Martin)
- Route 1425 (Graves Mill Road) – From Route 221 (Forest Road) to Lynchburg City Limits. Request is result of Fatal Accident – Under review - Current speed limit is 35 mph. (Area 4 – Sharp)

- Route 619 (Turner Branch Road) – From Route 634 (Hardy Road) to Route 757 (Goodview Road). Study is under review. Current speed limit is unposted. (Area 1 – Thomasson)
- Route 122 (Big Island Highway) – North of Route 782 (Waughs Ferry Road). Guardrail request as result of Fatal Accident. *Based upon District priorities, guardrail installation is unfunded at this time. Edge delineators will be installed at these locations in the vicinity of Route 782. (Area 5 – Arrington)
- Route 221 (Forest Road) – Signal Request – Citizen request for a traffic signal at the intersection of Route 1474 (Maple Hills Drive) and Route 1475 (Woodberry Lane). Study is under review. (Area 4 – Sharp)
- Route 757 (Goodview Road) – Safety Project. Added 24” x 30” chevron advisory signs and 48” x 48” curve advisory signs in the curve 0.25 mile North of Route 1535 (Hemlock Shores Drive). Project Complete.* (Area 1 – Thomasson)

Project Status

- Route 43 (Peaks Road) – Bridge over Stoney Creek – UPC 97225 – Consultant is preparing an alignment study for review by VDOT. Tentative construction in 2020. (Area 5 – Arrington)
- Route 43 (Peaks Road) – Bridge over Big Otter River – UPC 94722 – Consultant prepared an alignment study for review by VDOT Bridge section. Tentative construction in 2017. (Area 5 – Arrington / Area 7 – Parker)
- Route 122 (Moneta Road) – UPC 00673 – Bridges over Goose and Stony Creeks – Scope is currently revised to replace only the Goose Creek Bridge at Route 801 (Stony Fork Road) on the existing roadway alignment. Project is in the Preliminary Engineering Phase with construction tentatively planned for 2019. (Area 2 – Martin)
- Route 221 (Forest Road) – Left turn lanes at Route 668 (Goode Station Road) – (UPC 97043) – Project in preliminary engineering phase. Tentative construction in May 2020. (Area 7 – Parker)
- Route 221/460 (West Lynchburg-Salem Turnpike) – Bridge over North Fork of Goose Creek – UPC 104181 – VDOT performing pre-scoping activities to provide to consultant for design. Project is in Preliminary Engineering scoping phase with no dates set. (Area 6 – Pollard)
- Route 460 (West Lynchburg-Salem Turnpike) – UPC 67529 – Safety improvement - WBL grade change near Virginia State Police office. Haymes Brothers, Inc. was awarded the contract and construction is underway. Project is scheduled to be complete in December 2014. (Area 6 – Pollard)
- Route 460 (West Lynchburg-Salem Turnpike) – S-Curves – UPC 76643 – Preliminary Engineering investigation to straighten Route 460 eastbound lanes to parallel westbound

lanes. Project in Preliminary Engineering scoping phase with no dates set. Consultant kickoff meeting held on March 17, 2014 for preliminary scoping and engineering. (Area 6 – Pollard)

- Route 634 (Hardy Ford) – UPC 62650 – Bridge replacement project. Project is in Preliminary Engineering with Ad date in July 2016. (Area 1 – Thomasson)
- Route 668 (Goode Station Road) – UPC 51916 – Bridge over Norfolk Southern Railroad – Project in Preliminary Engineering phase. Proposed construction in 2017. (Area 7 – Parker)
- Route 755 (Simmons Mill Road) – UPC 103189 – Rural Rustic – Construction planned to begin in May. Construction completion in June 2014.* (Area 6 – Pollard)
- Route 774 (Wooldridge Road) UPC 98951 – Rural Rustic Road – Construction completion June 2014.* (Area 6 – Pollard)

Possible Rural Additions:

- Deer Creek Drive – Huntington Wood Estates. (Area 2 – Martin)
- Indian Ridge Drive – Village East Subdivision. Preliminary Estimate provided to HOA. (Area 2 – Martin)
- Westwind Court – Harbor Village – Route 655 (Isle of Pines Drive). Preliminary estimate provided to HOA. (Area 2 – Martin)
- Woodbrook Lane – Woodbrook Subdivision. Preliminary estimate provided to HOA. (Area 4 – Sharp)

Supervisor Martin asked about passing lanes from Cheeks to Palestine Church; he said there are frequently backups in that area. Mr. Daniel said they could look into where passing lanes could be made.

Mr. Daniel then reviewed a summary of the Six-Year Plan with the Board. He stated that the revenue forecast is down, and a big impact is being felt from the loss of funds for the secondary roads. Mr. Daniel noted funding was lost for intersection improvements on Route 460 at Magnolia Drive just above the Moose Lodge, and shoulder and curve work at Route 695 (Goose Creek Valley Road). He stated that these projects have been removed as the money is no longer in the plan. Mr. Daniel said all the Rural Rustic projects that were added last year were retained, but the estimates were revised and increased, resulting in project delays due to funding.

In response to a request from Supervisor Thomasson, Mr. Daniel reviewed the county-wide cost centers that cover clean-up, seeding, etc., when a project is completed, as well as salaries for those that perform these functions. He noted that projects are funded in priority order.

Mr. Daniel reviewed a new House Bill that requires VDOT to develop a state-wide prioritization of transportation projects. He said they are not sure how this will affect Bedford's projects yet, but the projects on the County's plan will have to be prioritized in the state-wide plan beginning in July of 2016.

The Board was reminded of a VDOT meeting on May 19th to discuss many of the County's priorities and upcoming projects, including straightening out the S-curves on Route 460.

There followed a brief discussion between VDOT staff and members of the Board regarding how the studies work to support funding requests for projects. Clarification was also given to the Board regarding how the ordinance regarding golf-cart use on specified roads would work, as this is regulated by the County and not VDOT.

There being no further discussion for the work session, the Board recessed for dinner.

7:30 P.M. – REGULAR MEETING

Board of Supervisors: John Sharp, Chairman – District 4; Tammy Parker, Vice-Chairman, District 7; Bill Thomasson, District 1; Curry Martin, District 2; Steve Wilkerson, District 3; *Steve Arrington, District 5; and Annie Pollard, District 6

***Absent from the Regular Session**

Staff Present: Mark K. Reeter, Frank J. Rogers, Carl Boggess, Jack Jones, Jr., Janet Blankenship and Brigitte Lockett

Chairman Sharp called the meeting to order and welcomed those in attendance; a moment of silence was held and the Pledge of Allegiance was said.

(1) APPROVAL OF AGENDA

Mr. Mark Reeter, County Administrator, noted the changes to the agenda as follows:

- Added Consent Agenda Item: #3a – Bulletproof Grant Application for the Sheriff’s Office.
- Added County Administrator Item: #10b – Closed Session pursuant to Section 2.2-3711 (A) (1) as to the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body.

Supervisor Pollard made a motion to approve the agenda as amended; motion passed by acclamation.

(2) FIFTEEN MINUTE CITIZEN COMMENT PERIOD

- Jackie Davis, citizen from Thaxton, addressed the Board with a prayer.

(3) APPROVAL OF CONSENT AGENDA

County Administrator Mark Reeter read the consent agenda as follows:

- a. Consideration of a request from the Sheriff’s Office to submit a grant application in the amount of \$12,688.00 to the Bulletproof Vest Program. (*Resolution #R051214-01*)

Supervisor Wilkerson made a motion to approve the consent agenda.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mrs. Pollard and Mrs. Parker

Voting no: None

Absent: Mr. Arrington

Motion passed.

(4) APPROVAL OF MINUTES

Supervisor Pollard made a motion to approve the minutes of March 24, 2014 as presented; motion passed by acclamation.

(5) PUBLIC HEARINGS / PUBLIC APPEARANCES

(5a) Chairman Sharp read a Proclamation in Honor and Support for the continued success of the Official Twinning Relationship with Normandy Communities.

WHEREAS, during World War II, soldiers from Bedford, Virginia serving as members of the 29th Division, 116th Infantry Regiment, Company A were among the first to land on Omaha Beach on June 6, 1944 in a gallant and deadly effort to liberate the Republic of France from German tyranny; and

WHEREAS, Company A was effectively destroyed in the first wave of the landings at Omaha Beach by losing 19 of its young boys in the first fifteen minutes of the landings, causing Bedford to realize the highest per capita loss of soldiers in the United States during Operation Overlord, and which has resulted in the National D-Day Memorial being located in this community for all to witness the valor, fidelity and sacrifice contributed by the Bedford community, the United States and the Allied countries; and

WHEREAS, Bedford and the Omaha Beach communities of Normandy, France will forever be linked by this history, and each has expressed openly and officially the desire to establish and maintain a meaningful twinning relationship for future generations to know and understand our historic linkage; and

WHEREAS, in 1998, formal steps were taken to bring the towns and villages of the Omaha Beach area and the City of Bedford (now Town) and County of Bedford together through the creations of the Omaha Beach-Bedford Association and the Bedford International Alliance, Inc.; and

WHEREAS, the citizens of the Bedford community have greatly benefited from the periodic visits to and hosting opportunities for the Normandy communities, the ceremonial and gracious exchanges, and the resulting bonding and friendships; and

WHEREAS, the younger generation from Bedford as well as their Normandy counterparts have grown to better understand and appreciate each other through shared experiences of the international educational initiatives aimed at stimulating intellectual curiosity and promote a love of learning; and

WHEREAS, a delegation from Bedford will travel to the Omaha Beach area to commemorate the seventieth anniversary of D-DAY and celebrate the continued success of our “twinning” tradition and to further foster the “twinning” spirit for the new era.

NOW THEREFORE, BE IT PROCLAIMED, that the Bedford County Board of Supervisors and the Bedford Town Council wishes to state and reflect, with deep respect, their pleasure at the successes of a decade of sharing with the Omaha Beach communities of Asnieres en Bessin, Colleville sur Mer, Colombieres, Cricqueville en Bessin, Englesqueville la Percee, Formigny, Louvieres, Sainte Honorine Des Pertes, Saint Laurent sur Mer, Saint Pierre du Mont, Trevieres and Vierville sur Mer, as well as, their sincere desire to continue to support the efforts to build on the meaningful and productive exchange of friendship, education, culture, economy and visitations with our “twinning” localities in the Omaha Beach area of France, so that we may strengthen our relationships created by the events of June 6, 1944.

Supervisor Thomasson made a motion to approve the Proclamation; motion passed by acclamation.

(5b) County Attorney Carl Boggess addressed the Board with a request for designation of Public Highways for golf cart or utility vehicle use. Attorney Boggess briefly detailed the purpose of the Ordinance before the Board, noting that a land use permit is required from VDOT in order for the designation to be effective.

The public hearing was opened; there being no one to speak, the public hearing was closed.

Supervisor Martin made a motion to approve Ordinance #O 051214-03.

BE IT HEREBY ORDAINED, that the Board of Supervisors of the County of Bedford, Virginia, hereby amend Chapter 11 “Motor Vehicles”; specifically to add Article IV “Designation of Public Highways for Golf Cart or Utility Vehicle Use”.

Art. I-In General, §§11.1--11.19

Art. II-Vehicle License, §§11.20--11.39

Art. III-Parking, §§11.40--11.51

Art. IV- Designation of Public Highways for Golf Cart or Utility Vehicle Use,

§§11.52--11-58

Reserved-§§11-59-11--11-69.

ARTICLE IV

DESIGNATION OF PUBLIC HIGHWAYS

FOR GOLF CART OR UTILITY VEHICLE USE

Sec. 11-52. Use of golf carts or utility vehicles on public highways.

No person shall operate a golf cart or utility vehicle on or over any public highway in the county except as provided in this article.

State law reference - Code of Va. § 46.2-916.1.

Sec. 11-53. Definitions.

For the purposes of this article, the following words shall have the meaning given herein:

Sheriff: The Sheriff of the Bedford County Sheriff's Office or his designee.

Golf cart: A self-propelled vehicle that is designed to transport persons playing golf and their equipment on a golf course.

Highway: The entire width between the boundary lines of every way or place open to the use of the public for purposes of vehicular travel in the county, including the streets and alleys, and, for law-enforcement purposes, (i) the entire width between the boundary lines of all private roads or private streets that have been specifically designated "highways" by an ordinance adopted by the board of supervisors and (ii) the entire width between the boundary lines of every way or place used for purposes of vehicular travel on any property owned, leased, or controlled by the United States government and located in the Commonwealth.

Utility vehicle: A motor vehicle that is (i) designed for off-road use, (ii) designed with a bed and designed for side-by-side seating (ii) powered by an engine of no more than 25 horsepower, and (iii) used for general maintenance, security, agricultural, or horticultural purposes. "Utility vehicle" does not include all-terrain vehicles as defined in Section 46.2-100 of the Code of Virginia, riding lawn mowers, or any other vehicle whose definition is included in Section 46.2-100 of the Code of Virginia.

State law reference - Code of Va. § 46.2-100.

Sec. 11-54. Designation of public highways for golf cart and utility vehicle operations.

- (a) No portion of the public highways may be designated for use by golf carts and utility vehicles unless the Board of Supervisors has reviewed and approved such highway usage.
- (b) The Board of Supervisors may by ordinance authorize the operation of golf carts and utility vehicles on designated public highways within the county after (i) considering the speed, volume, and character of motor vehicle traffic using such highways, and (ii) determining that golf cart and utility vehicle operation on particular highways is compatible with state and local transportation plans and consistent with the Commonwealth's Statewide Pedestrian Policy provided for in Section 33.1-23.03:001 of the Code of Virginia.
- (c) No public highway shall be designated for use by golf carts and utility vehicles if such golf cart and utility vehicle operations will impede the safe and efficient flow of motor vehicle traffic.
- (d) Signs alerting motorists that golf carts may be in operation shall be erected along all roads designated for golf cart and utility vehicle operation or in such locations as determined by the Sheriff. The county shall be responsible for the installation and continuing maintenance of any signs pertaining to the operation of golf carts or utility vehicles. The cost of the installation and continued maintenance of the signs on streets and highways designated for golf cart use shall be the responsibility of the organizations, individuals, homeowners associations or other entities requesting the designations. All costs incurred by

the county for the installation and maintenance of the signs shall be assessed to and recovered from the organization, individual, or entity that requested the designation.

State law reference - Code of Va. § 46.2-916.2.

Sec. 11-55. Limitations on golf cart and utility vehicle operations on designated public highways.

(a) Golf cart and utility vehicle operations on designated public highways shall be in accordance with the following limitations:

- (1) A golf cart or utility vehicle may be operated only on designated public highways where the posted speed limit is 25 miles per hour or less. No golf cart or utility vehicle shall cross any highway at an intersection where the highway being crossed has a posted speed limit of more than 25 miles per hour;
- (2) No person shall operate any golf cart or utility vehicle on any public highway unless he has in his possession a valid driver's license;
- (3) Every golf cart or utility vehicle, whenever operated on a public highway, shall display a slow-moving vehicle emblem in conformity with Section 46.2-1081 of the Code of Virginia;
- (4) Golf carts and utility vehicles shall be operated upon the public highways only between sunrise and sunset, unless equipped with such lights as are required in Article 3 (Section 46.2-1010 et seq.) of Chapter 10 of Title 46.2 of the Code of Virginia for different classes of vehicles; and
- (5) Golf carts and utility vehicles operating on designated streets and highways pursuant to this article shall be insured by a recreational vehicle policy of insurance with coverage of not less than \$50,000.00 per accident. Proof of such insurance shall be maintained in such golf cart or utility vehicle at all times such golf cart or utility vehicle is in operation on a designated street or highway.

(b) The limitations of subsection (a)(1) above shall not apply to golf carts and utility vehicles being operated as set forth in Section 46.2-916.3 (B) of the Code of Virginia.

State law reference - Code of Va. § 46.2-916.3.

Sec. 11-56. Application procedure.

(a) Any individual, organization, or entity may apply to the clerk of the board of supervisors to have a qualifying public highway in the county designated for golf cart or utility vehicle use, provided, however, that:

- (1) If the public highway is located within a neighborhood with a homeowners association, whether mandatory or not, such application shall be in the name of the homeowners association and shall be signed by a duly-authorized representative of the homeowners association.
- (2) If the public highway is not located within a neighborhood with a homeowners association, or is otherwise located outside of a neighborhood, such application shall be accompanied by a

petition affirmatively seeking such designation. Such petition shall include signatures representing at least 51% of the parcels adjacent to each of the public highways proposed for designation.

- (b) At a minimum, each application shall include the following:
- (1) The full legal name of the individual, organization, or entity making the application;
 - (2) The name and route number of each public highway to be designated;
 - (3) A petition, if one is required by section 11-56 (a)(2); and
 - (4) An application fee of \$250.00.
- (c) Upon receipt and acceptance of the application by the clerk of the Board of Supervisors, it shall be considered by the Sheriff and the Virginia Department of Transportation, who shall make a recommendation to the Board of Supervisors.
- (d) Following a public hearing, the board of supervisors shall consider the recommendations of the affected property owners, the Virginia Department of Transportation and the Sheriff, the factors set forth in this article and the general merits of the application before making a determination.

State law reference - Code of Va. § 46.2-916.3.

Sec. 11-57. Revocation of designation.

The board of supervisors may, at its sole discretion and upon recommendation of the Sheriff, suspend the designation of any public highway for golf cart or utility vehicle use at any time.

State law reference - Code of Va. § 46.2-916.3.

Reserved-§§11-58--11-69.

Motion passed by acclamation.

(5c) Fire and Rescue Chief Jack Jones addressed the Board with a request for approval of new Emergency Medical Service (EMS) Insurance Rates. Chief Jones stated that as Medicare rates increase he is required by code to come before the Board to review the EMS rates to recover as much funding as possible through Medicare.

The public hearing was opened.

In response to a question from Ruby Dooley, citizen from Montvale, Chief Jones stated that the current rates were proposed to increase Basic Life Support from \$402.28 to \$532.20 and Mileage (1-17 miles) from \$8.43 to \$14.10; the other fees would also increase. Mrs. Dooley said this will increase residents' insurance rates and make insurance premiums difficult for senior citizens to pay.

Jackie Davis, citizen from Thaxton, stated that a friend of hers recently had to utilize EMS, and she is certain they were not concerned with the cost of those services.

There being no one else to speak, the public hearing was closed.

In response to a question from Supervisor Pollard, Chief Jones stated that while there is no way to know the exact dollar amount that will be allocated from the collected fees to the volunteers, participating

agencies will receive 25% of what is recovered after the billing agency is paid. He noted that a percentage also goes into the retirement system that has been set up for the volunteers, and a percentage goes to maintaining the computer system.

In response to a question from Chairman Sharp, Chief Jones confirmed that Bedford citizens will not be billed for these services. Their insurance companies are billed, and if the invoice is not paid by insurance then that's the end of it. The recipient of the services does not ever receive a bill, and there is no mechanism in place to allow collecting money from citizens.

In response to a question from Supervisor Wilkerson, Chief Jones stated that the billing service is utilized in just about every call for emergency services.

Supervisor Pollard stated that she would like to see a larger percentage, perhaps 50%, going to the volunteers. Chief Jones replied that since all the funds are accounted for and allocated at this point, the Board would need to decide who would be getting a reduced portion so that a larger percentage would go to the volunteers. He noted that he is working on mechanisms for the future that may give some latitude in allocations but it wouldn't be as much as 50%. Vice-Chairman Parker stated that the percentage could be discussed at the Fire and Rescue Committee meeting next week.

Supervisor Thomasson made a motion to approve Resolution #R051214-04.

WHEREAS, County Ordinance §8-77 requires Board action to authorize the setting of rates for Emergency Medical Service transports, and

WHEREAS, and these rates will be charged to Medicaid/Medicare and third party insurance companies, and

WHEREAS, any revenues generated will be used to reimburse volunteer provider agencies and enhance the service system in the County, and individual residents will not be billed and no one will be denied service, and

WHEREAS, the current proposed rates are as follows:

Basic Life Support - \$532.20

Advanced Life Support - \$631.99

Advanced Life Support Emergency - \$914.73

Mileage (1-17 miles) - \$14.10

Mileage (18+ miles) - \$9.40

NOW THEREFORE, BE IT RESOLVED, that the Bedford County Board of Supervisors does hereby authorize the County Administrator to set the new rates for Emergency Medical Service transports.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mrs. Pollard and Mrs. Parker

Voting no: None

Absent: Mr. Arrington

Motion passed.

(5d) Deputy County Administrator Frank Rogers addressed the Board with a request for authorization to lease properties formerly operated as part of the Bedford County Group Homes. Mr. Rogers stated Lutheran Family Services is interested in leasing the four cottages for disabled adult services for an annual rent of \$30,140.00 per cottage. The lease term is for five years, with two additional two-year renewal periods.

In response to a question from Vice-Chairman Parker, Mr. Rogers said the outstanding debt service on the administration building, inclusive of interest, is \$721,928.00 and on the gymnasium is \$740,896.00. He noted that this debt will be retired in 2021 on the current schedule.

The public hearing was opened.

In response to a request from Ruby Dooley, Julie Swanson, President and CEO of Lutheran Family Services of Virginia, gave a brief overview of the services that will be provided, which include providing around-the-clock staffing in a home environment for adults with disabilities. She said they are a 126 year old organization with a long history of providing homes for children in foster care and adults with disabilities, and noted they are non-profit and open to all faiths.

There being no one else to speak, the public hearing was closed.

Vice-Chairman Parker made a motion to approve Resolution #R051214-05.

WHEREAS, in 2012 the Bedford County Group Homes operation closed; and

WHEREAS, since that time, the County has received inquiries from parties interested in utilizing some or all of the former Group Home property for various opportunities; and

WHEREAS, Lutheran Family Services has approached the County with an expressed interest in leasing the four cottages on the property for the purpose of providing services to disabled adults; and

WHEREAS, Lutheran Family Services is a reputable service provider and their proposed use is in keeping with the purpose for which the facilities were constructed; and

WHEREAS, the proposed rent of \$30,140 per year, per facility for a term of five (5) years with two successive two-year renewal options alleviates a significant debt service burden currently borne by the General Fund;

NOW, THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors that the Board does hereby authorize the County Administrator to execute a lease agreement, pursuant to review as to form by the County Attorney, with Lutheran Family Services for the four cottage units formerly utilized as part of the Bedford County Group Homes operation.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mrs. Pollard and Mrs. Parker

Voting no: None

Absent: Mr. Arrington

Motion passed.

(6) ACTION ITEMS

(6a) Todd Daniel from the VDOT Residency Office addressed the Board with a resolution for the adoption of the Six-Year Plan for Secondary Roads (2015 to 2020). Mr. Daniel noted that VDOT saw a reduction in the Six-Year Plan which negatively impacted several regular construction projects. He said all the current Rural Rustic projects were retained in the plan, but they were not able to add any new ones.

Supervisor Thomasson made a motion to approve Resolution #R051214-06.

WHEREAS, Bedford County annually works with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan, and

WHEREAS, the Bedford County Board of Supervisors had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan, after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

NOW, THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors that since said Plan appears to be in the best interests of the Secondary Road System in Bedford County and of the citizens residing on the Secondary System, said Secondary Six-Year is hereby approved as presented.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mrs. Pollard and Mrs. Parker

Voting no: None

Absent: Mr. Arrington

Motion passed.

(7) BOARD COMMENTS, COMMITTEE REPORTS, REQUESTS AND RECOMMENDATIONS

Vice-Chairman Parker stated that the former City of Bedford offered a personal property tax exemption to disabled veterans, but this exemption is not offered by the County. She requested that staff research this issue and get back to the Board.

(7a) The Board was given a copy of the Bedford Library Board meeting minutes from April 1, 2014 for review.

(7b) The Board was given a copy of Community Development's Building Report for review.

(7c) The Board was given a copy of the Planning Commission meeting minutes from March 18, 2014 for review.

(7d) The Board was given a copy of the Social Services Board meeting minutes from March 20, 2014 for review.

(8) APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

(8a) County Administrator Mark Reeter reminded the Board that appointments are needed for the Recreation Advisory Board. In response to a question from Supervisor Thomasson, County Attorney Carl Boggess clarified that unless the Board changes the policy, background checks will not be done on the appointees to this Advisory Board. He said the County only does background checks on those who would be working with children (team coaches, etc.).

(8b) Supervisor Martin made a motion to re-appointment Supervisor Bill Thomasson to the Roanoke Valley Area Metropolitan Planning Organization; motion passed by acclamation.

Supervisor Thomasson made a motion to appoint Supervisor Curry Martin as an alternate member of the Roanoke Valley Area Metropolitan Planning Organization; Supervisor Martin declined the appointment.

Supervisor Pollard made a motion to appoint Supervisor Steve Wilkerson as an alternate member of the Roanoke Valley Area Metropolitan Planning Organization; motion passed by acclamation.

(9) COUNTY ATTORNEY REPORTS, REQUESTS AND RECOMMENDATIONS

Attorney Boggess stated one of the Board's Legislative Priorities was to give Bedford County the authority to have well testing before building permits are issued. This has been granted and will go into effect July 1, 2014. Attorney Boggess said he felt some outreach should be done with the community through developers so people will understand what the effects and potentially negative impacts will be before the Board goes through with passing the ordinance.

(10) COUNTY ADMINISTRATOR'S REPORTS, REQUESTS AND RECOMMENDATIONS

(10a) County Administrator Mark Reeter reminded the Board that VDOT's FY2014-20 Six-Year Improvement Program public hearing will be held on May 19th at 6:00 p.m. at Northside High School.

(10b) Supervisor Thomasson made a motion for the Board to enter into closed session pursuant to Section 2.2-3711 (A) (1) as to the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body.

Motion passed by acclamation.

Supervisor Thomasson made a motion to go back into regular session (no vote was taken or acclamation made).

WHEREAS, the Bedford County Board of Supervisors has convened a Closed Meeting, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification by the Bedford County Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE BE IT RESOLVED, that the Bedford County Board of Supervisors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the Bedford County Board of Supervisors.

<u>MEMBERS:</u>	<u>VOTE:</u>
John Sharp, Chairman	Yes
Tammy Parker, Vice-Chairman	Yes
Bill Thomasson	Yes
Curry W. Martin	Yes
Steve Wilkerson	Yes
Steve Arrington	Absent
Annie S. Pollard	Yes

(11) PENDING MATTERS

County Administrator Mark Reeter reminded the Board that the School Efficiency Review Presentation will be on May 15th at 7:00 p.m. in the cafeteria of the Bedford Elementary School. He clarified that the State will be doing the presentation; the Board of Supervisors has been invited to attend as members of the audience.

(12) UPCOMING MEETINGS

Chairman Sharp noted the Board's upcoming meetings on May 27th (regular meeting at 7:30 p.m., which is a **Tuesday**); and on June 9th (regular meeting with a work session from 5:00 to 6:45 p.m.).

Supervisor Wilkerson made a motion to adjourn the meeting at 11:19 p.m.; motion passed by acclamation.