

**MINUTES**  
**For**  
**Bedford County Planning Commission**  
**January 25, 2001**  
**Location: County Administration Building**

A special meeting of the Board of Supervisors and the Planning Commission was held on Thursday, January 25, 2001 in the Ground Floor Training Room. Mrs. Lucille Boggess, Chair of the Board of Supervisors called the meeting to order and determined that there was a quorum present for the purpose of conducting business. She then turned the meeting over to Mr. Dick Sterne, Chairman of the Planning Commission. Mr. Sterne called the Planning Commission to order and determine that there was a quorum present for the purpose of conducting business. He then turned the meeting back to Mrs. Boggess. Mrs. Boggess turned the meeting over to staff.

The following Board of Supervisor members were present:

Mrs. Lucille Boggess, Chairman  
Mr. Kirby Richardson, Vice Chair  
Dr. Robert L. Bashore  
Mr. Roger W. Cheek  
Mr. Bobby Pollard  
Mr. E. Anthony Ware, II  
Mr. Dale C. Wheeler

The following Planning Commission members were present:

Mr. Dick Sterne, Chairman  
Mr. Gurnie Feazell, Vice Chair  
Mr. Lindy Batten  
Mr. Rick Crockett  
Mr. Tony Sprouse  
Mr. Harry Stevens

The following Planning Commission member was absent:

Mr. Steve Wilkerson

The following County Administration staff members were present:

Mr. William C. Rolfe, County Administrator  
Mrs. Kathleen D. Guzi, Deputy County Administrator  
Mr. Michael T. Dorsey, Assistant County Administrator

The following Department of Planning staff members were present:

Mr. Philip G. Thompson, AICP, Director of Planning  
Mrs. Kimberly Dooley, Planner  
Ms. Gina DeSantis, Planner  
Ms. Alyson Andrews, Planner  
Mrs. Patricia Robinson, Secretary

Mr. Rolfe gave a brief introduction and turned the meeting over to Mr. George N. Condyles, IV, President and COO of Atlantic Technology Consultants, Inc. He introduced Mr. Joseph E. Vidunas, Vice President of Atlantic Technology Consultants, Inc. in charge of planning and zoning activities.

Mr. Condyles provided a brief description of Atlantic Technology Consultants, Inc. The company is based in Ashland, VA. They do RF engineering consulting for wireless networks. Their primary focus is with local, state and federal agencies. They design E911 systems, public safety radio systems, work with Department of Justice, Department of Energy, Coast Guard and Department of Defense. They are staffed with engineers, planners and technicians covering just about every discipline in the planning and zoning sector. They perform consulting services in Virginia with over 30 localities from the Eastern Shore to Big Stone Gap. Atlantic Technology Consultants, Inc. was formed ten years ago.

Mr. Condyles and Mr. Vidunas provided the Supervisors, Commissioners and staff members copies of the presentation they would be present. The presentation provided an overview regarding various subjects in the wireless communication network arena. Mr. Johnny Overstreet, County Attorney provided a brief presentation on the Telecommunication Act and case law regarding to it. Upon completion of their presentation Mr. Condyles turned the meeting over to representatives from American Electric Power (AEP).

Mr. Kelly Bledsoe, Project Manager with American Electric Power provided the Supervisors, Commissioners and staff member copies of the presentation they would present. The presentation described how American Electric Power was allowing some wireless communication users to co-locate on existing AEP equipment. Ms. Paula Figget, Coordinator with American Electric Power was also present.

After the presentations were completed, Mr. Rolfe stated that the Board of Supervisors said they would not review any tower applications until the County had a master telecommunications plan. The question is what do you want in the master plan. Mr. Rolfe noted he had a meeting the following morning on January 26, 2001 with Mr. Condyles of ATC to negotiate a scope of services regarding a telecommunication plan for the County, however he does not know what the Board of Supervisors and the Planning Commissioners would like to have the plan include.

Mrs. Boggess noted to Mr. Condyles that his company has plans with several other counties and Bedford would probably be similar to one of those. Mr. Condyles stated

this is not necessarily true. He noted King George County does not have problems with tower height. Mrs. Boggess stated tower height is a problems for Bedford County. Mr. Condyles noted that Fauquier County is more similar to Bedford County in topography. Mrs. Boggess asked Mr. Condyles if he had a fee schedule for their various services. Mr. Condyles noted that their services provided to each county vary. Some counties have staff members proficient in these areas, other counties look to ATC to perform the entire function. He noted his company could also perform anything in between.

Mr. Sterne noted that the Planning Commission members are looking for someone to review the tower applications regarding the site, size, collocation opportunities and appearances. Mr. Sterne asked Mr. Condyles if a master plan for the county is needed in order to perform the review on individual applications. Mr. Condyles' recommendation is that you need to know what is going on around you. When you look at it comprehensively you get the benefit of topography studies.

Mr. Sterne noted to Mr. Condyles that you appear to be saying we need the master plan of overall possible tower locations and then try to fit the communication facilities on those locations. Is this what other counties do? Mr. Condyles stated yes.

Mr. Overstreet noted that your master plan is analogous to what we would call the comprehensive plan. Mr. Condyles stated the master plan would become part of the comprehensive plan. Mr. Overstreet noted that ATC would do a comprehensive plan in general terms and then we would see how each Special Use Permit would fit within the master plan. Mr. Condyles stated yes.

Mr. Rolfe stated he felt we need ATC to look at our Zoning Ordinance and how the Ordinance relates to the Comprehensive Plan.

Mrs. Boggess noted that the Fauquier County Ordinance was in the handouts. Mr. Condyles stated that ATC performed a complete package for them.

Mrs. Boggess asked Mr. Rolfe if he need anything more from the Board of Supervisors or the Planning Commissioners before his meeting on January 26, 2001 with Mr. Condyles. Mr. Rolfe felt he had a better understanding what the Board of Supervisors and Planning Commissioners were looking for in a wireless master plan.

There being no further business, the meeting was adjourned at 9:40 p.m.

Respectfully submitted:

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Philip G. Thompson, AICP, Director of Planning

Approved by:

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Dick Sterne, Chairman