



MINUTES
BEDFORD COUNTY BOARD OF SUPERVISORS
BEDFORD COUNTY ADMINISTRATION BUILDING
MARCH 27, 2017

7:00 P.M. REGULAR MEETING

- (1) Call to Order & Welcome**
- (2) Moment of Silence**
- (3) Pledge of Allegiance**
- (4) Approval of Agenda**
- (5) Citizen Comments (15 Minutes)**
- (6) Consent Agenda - none**
- (7) Approval of Minutes – no sets are ready for approval at this time**
- (8) Public Hearings & Presentations**
 - a. Public Appearance** – Proclamation recognizing National Public Safety Telecommunicators Week (*Presented to Jeff Johnson, E-911 Manager*)
 - b. Public Appearance** – Acceptance of Real Estate and Personal Property from the Bedford Life Saving Crew (*Resolution #R032717-01*)
 - *Staff Presentation by County Administrator Carl Boggess*
 - c. Public Hearing** – Consideration of a request for approval of Special Use Permit #SU170002 to establish a “Wireless Communication Facility, Class 4” on the properties identified as Tax Map Number #85A2-1-26 and Tax Map #85A2-1-27 (*Ordinance #O 032717-02*)
 - *Staff Presentation by Planner Mariel Fowler*
 - d. Public Hearing** – Consideration of a request from the County Attorney’s office to amend Bedford County Code, Chapter 1, “General Provisions”, Article I, “In General” (*Ordinance #O 032717-03*)
 - *Staff Presentation by County Attorney Patrick Skelley*

(9) Action & Discussion Items

- a. Consideration of a request to award the contract for Reassessment Services. *(Resolution #R032717-07) (Documentation to follow under separate cover)*
 - *Staff Presentation by County Administrator Carl Boggess*
- b. Consideration of a request from the Community Development Department for approval of a resolution in support of the 2040 Rural Long Range Transportation Plan. *(Resolution #R032717-04)*
 - *Staff Presentation by Community Development Director Gregg Zody and VDOT Residency Administrator Todd Daniel*
- c. Consideration of a request from the Community Development Department for text amendments to the County Zoning Ordinance regarding “Outdoor Gatherings”. *(Ordinance #O 032717-05)*
 - *Staff Presentation by Community Development Director Gregg Zody*
- d. Consideration of a request from the Community Development Department for approval of a resolution to initiate amending select provisions of the Bedford County Zoning Ordinance. *(Resolution #R032717-06)*
 - *Staff Presentation by Community Development Director Gregg Zody*

(10) Board Committee Reports

(11) Board Member Comments

(12) Board Appointments - none

(13) County Attorney Report

(14) County Administrator Report

(15) Board Information - none

(16) Board Calendar and Reminders

- April 10 – Public Hearing on the Budget and Tax Rates (Adoption of Tax Rates)
- April 24 – Regular Meeting (Budget Adoption); (Budget Work Session – 5:00 to 6:30 pm)

Adjourn

7:00 P.M.

Board of Supervisors: Curry Martin, Chairman, District 2; Bill Thomasson, Vice-Chairman, District 1; Steve Wilkerson, District 3; John Sharp, District 4; Tommy Scott, District 5; Andy Dooley, District 6; and Kevin Willis, District 7

Staff: County Administrator Carl Boggess, Deputy County Administrator Reid Wodicka, County Attorney Patrick Skelley, Community Development Director Gregg Zody, E911 Manager Jeff Johnson, Fire and Rescue Chief Jack Jones, Jr., Deputy Chief Janet Blankenship, Planner Mariel Fowler, Lieutenant Kevin Adams and Executive Assistant Brigitte Luckett

REGULAR MEETING

- (1) Chairman Martin called the meeting to order and welcomed those in attendance.
 - (2) Chairman Martin asked the room to observe a moment of silence.
 - (3) Chairman Martin led the room in the pledge of allegiance.
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(4) Approval of Agenda

Supervisor Willis made a motion to approve the agenda as amended.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott,
Mr. Dooley and Mr. Willis**

Voting no: None

Motion passed.

(5) Citizen Comments - none

(6) Consent Agenda - there were no items for the consent agenda

(7) Approval of Minutes - there were no sets of minutes ready for approval

(8) Public Hearings & Presentations

(8a) Chairman Martin presented the following proclamation in recognition of “National Public Safety Telecommunicators Week” to E-911 Manager Jeff Johnson:

WHEREAS, the Congress of the United States, and the President of the United States have established the second week of April as National Telecommunicators Week; and

WHEREAS, as a corps of dedicated public safety telecommunicators serve the Town and County of Bedford, Virginia; and

WHEREAS, National Telecommunicators Week has been observed in the United States since 1981; and

WHEREAS, the County of Bedford considers the services of the public safety telecommunicators to be vital to the interest of the community; and

WHEREAS, recognizing the services of the public safety telecommunicators is in the best interests and safety of the County of Bedford; and

WHEREAS, the services of public safety telecommunications is a “silent service” and their duties are seldom observed by the public;

THEREFORE, BE IT PROCLAIMED, that the Bedford County Board of Supervisors recognizes the week of April 9th through April 15th, 2017 is designated as National Telecommunicators Week, and that all residents of the County of Bedford are invited to observe this annual event.

(8b) County Administrator Carl Boggess addressed the Board with a request to accept real estate and personal property from the Bedford Life Saving Crew. Mr. Boggess gave a brief overview of the process that led to this request coming before the Board, and then turned the presentation over to John Messier, Chairman of the Board of Directors of the Bedford Lifesaving Crew.

Mr. Messier stated that the Bedford Lifesaving Crew began in 1947, and noted a number of ‘firsts’ credited to the Bedford Lifesaving Crew. He gave a short history of the agency, noting the difficulty of keeping up to date with training to maintain certifications, etc., combined with the difficulty in recruiting volunteers and financial difficulties due to the economic crisis. He noted that the current platform of volunteer supplemented by career staff should be transitioned to career staff supplemented by volunteers. Mr. Messier thanked the Board for its past support of the Bedford Life Saving Crew and requested the Board’s support of the resolution given below.

Ms. Tina Witt, Bedford Life Saving Crew member, addressed the Board to voice her support for the resolution as well. She spoke to several of the issues facing their agency, which included decreasing volunteerism, inadequate number of members to answer all the calls, etc. Ms. Witt noted that this resolution will enable volunteers to focus more on providing services and less on time-consuming issues such as paperwork.

The citizens comment portion of the meeting was opened; there being no one desiring to speak, this portion of the meeting was closed.

Supervisor Wilkerson made a motion to approve Resolution #R032717-01.

WHEREAS, the Bedford Life Saving Crew was founded as the first rescue squad agency in the County in 1943. Through the years it has provided high quality emergency medical care to the citizens of Bedford; and

WHEREAS, in 2011, the Board of Directors of Bedford Life Saving requested that the Bedford County Department of Fire and Rescue assign a senior staff members in the position of manager of the Crew to reduce internal turmoil and to assist in internal restructuring. A year later, a senior volunteer member took over this responsibility from the County Department. Despite the efforts of the Board of

Directors and the volunteer crew of Bedford Life Saving, call response percentage has fallen from a high in 2014 of 50% to a low of approximately 8% in 2016; and

WHEREAS, in June of 2016, the Board of Directors of Bedford Life Saving Crew reached the conclusion that the only viable alternative of the Agency was to turn over its facility and physical assets to the County of Bedford and to maintain the legacy of the Crew through future grants for rescue training and other efforts.

NOW, THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors that the Board does accept the real estate of Bedford Life Saving Crew by lease and further accepts the tangible personal property of the Agency. The Board further authorizes the County Administrator to execute a Memorandum of Understanding and all documents related to the transfer, including the lease for the real estate.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott,
Mr. Dooley and Mr. Willis**

Voting no: None

Motion passed.

(8c) Planner Mariel Fowler addressed the Board with a request for Special Use Permit #SU170002 to establish a “Wireless Communication Facility, Class 4” on the properties identified as Tax Map #85A2-1-26 and Tax Map #85A2-1-27. Ms. Fowler stated that the purpose of the tower was to construct a 195’ monopole tower to provide cellular coverage and services for Shentel in an area that currently has a gap in coverage. The parcel is located on 11.12 acres on Route 460, and is zoned Agricultural/Rural Preserve. She noted that these antennae are currently located on a nearby AEP tower, but need to be moved to accommodate Shentel’s redesign of coverage along the Lynchburg-Salem turnpike.

Ms. Fowler displayed several maps and photographs illustrating the current and proposed use of the parcel, and addressed those portions of the Comprehensive Plan which applied to this request. She also spoke to the potential visual impact of the project, and noted other details regarding the project. Ms. Fowler stated that the Planning Commission held a public hearing for this request on February 21, 2017 and recommended approval of the application with the conditions given in the resolution below.

In response to a question from Supervisor Sharp, Sean Cai, representative with Blue Ridge Towers, noted that this request came about due to a new technology with the antennae that could not be accommodated with a flush mount. Mr. Cai noted that AEP’s structural capacity does not allow for this type of upgrade, which is why a new tower is needed.

George Condyles, wireless consultant and President of Atlantic Technology Consultants, addressed the Board regarding this request. Mr. Condyles stated that he has reviewed this application and he concurs with the information provided with this request. He gave a brief history of the events that

contributed to this request coming before the Board, and clarified a few minor points of the request for the Board.

The citizen comment portion of the public hearing was opened.

Mr. Raymond Peters, a citizen who lives on Tower Road, asked how this new tower might affect his grandchildren and his cow.

There being no other citizens desiring to speak, the public hearing was closed.

Mr. Condyles said there will be no health risk, as this tower will only emit non-ionizing radiation.

Supervisor Dooley made a motion to approve Ordinance #O 032717-02.

WHEREAS, Blue Ridge Towers, Inc. has submitted Special Use Permit application #SU170002 to establish a “Wireless Communication Facility, Class 4” use in an AP (Agricultural/Rural Preserve) district on the properties identified as Tax Map Number #85A2-1-26 and Tax Map #85A2-1-27 owned by the applicant; and

WHEREAS, the application has been submitted pursuant to Section 30-79-2 of the Zoning Ordinance, which allows a “Wireless Communication Facility, Class 4” use in the AP zoning district after a Special Use Permit has been approved in accordance with Section 30-19 of the Zoning Ordinance; and

WHEREAS, the Board of Supervisors has carefully considered the public record, the public testimony, and the recommendation of the Planning Commission; and

WHEREAS, the Board finds that the request meets the goals and objectives of the Comprehensive Plan and the purposes of the Zoning Ordinance for issuance of a Special Use Permit;

THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors that the Board does hereby approve of a Special Use Permit pursuant to application #SU170002 with the following conditions:

1. The monopole tower associated with the “Wireless Communication Facility, Class 4” use shall not exceed 195 feet in height.
2. The monopole tower shall be maintained with a non-reflective galvanized steel finish.
3. Existing trees on the subject parcel shall remain as a buffer of the tower compound area. If the trees remain, the requirements of a landscaping plan in Section 30-87-3(G)(5) of the Zoning Ordinance shall be waived. If any trees are removed from around the tower lease area, the Zoning Administrator shall be notified and determine if landscaping is needed.
4. All General Safety recommendations from the Atlantic Technology Consultants, Inc. report shall be followed.
5. Lighting, if used, shall be the minimum required for safety and security and shall be directed downward, away from adjacent properties and roadways.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott,

Mr. Dooley and Mr. Willis

Voting no: None

Motion passed.

(8d) County Attorney Patrick Skelley addressed the Board with a request to amend Bedford County Code Chapter 1, “General Provisions”, Article I, “In General”. Attorney Skelley stated that a recent assessment of the Courthouse by the Commonwealth’s Department of General Services uncovered certain deficiencies that would allow the County to charge a \$3 fee for a variety of court-related services. This fee would provide a funding stream for both current and future improvements and capital repairs to the Courthouse.

There followed a discussion between Attorney Skelley, Mr. Boggess and members of the Board regarding the merits of this request.

The citizen comment portion of the meeting was opened.

Josiah Tillett, citizen from Forest, asked that the Board not support this request since the County has brought in extra revenue this fiscal year.

There being no other citizens desiring to speak, this portion of the meeting was closed.

Further debate between the Board members followed, with some members feeling this fee makes sense because it is only collected from those who use the facility and will alleviate the pressure to use funds from other sources; others felt it was just another tax being collected.

Supervisor Willis made a motion to approve Ordinance #O032717-03.

BE IT HEREBY ORDAINED, that the Board of Supervisors of the County of Bedford, Virginia, hereby amends Chapter 1, “General Provisions”, Article I, “In General” to provide for an additional assessment for renovations to bring the Bedford County Courthouse into compliance with the Virginia Courthouse Facility Guidelines.

CHAPTER 1 “GENERAL PROVISIONS”:

ARTICLE 1 “IN GENERAL”

Sec. 1-12. - Assessment for courthouse construction, renovation and maintenance.

(a) There is hereby assessed, as part of the fees taxed as costs the sum of two dollars (\$2.00) in each criminal or traffic case in the general district court, juvenile and domestic relations district court and the circuit court in which the defendant is charged with a violation of any statute or ordinance.

(b) There is hereby assessed as part of the costs the sum of two dollars (\$2.00) in each civil action filed in the General District Court and Circuit Court of Bedford County.

(c) Pursuant to Code of Virginia § 17.1-281.C there is hereby additionally assessed, as part of the fees taxed as costs, the sum of three dollars (\$3.00) in each criminal or traffic case in the General District Court, Juvenile and Domestic Relations District Court and the Circuit Court in which the

defendant is charged with a violation of any statute or ordinance.

(d) Pursuant to Code of Virginia § 17.1-281.C, there is hereby additionally assessed as part of the fees taxed as costs, the sum of three dollars (\$3.00) in each civil action filed in the General District Court and Circuit Court of Bedford County where the amount in controversy exceeds five-hundred dollars (\$500.00).

~~(e)~~ **(e) These** The assessments set forth in subsections (a) and (b) of this Section 1-12 shall be collected by the clerk of the court in which the action is heard filed and remitted monthly to the treasurer of the county, and held by the treasurer of the county subject to disbursements by the board of supervisors for construction, renovation or maintenance of the courthouse or jail and court-related facilities and to defray increases in the cost of heating, cooling, electricity and ordinary maintenance.

(f) The assessments set forth in subsections (c) and (d) of this Section 1-12 shall be collected by the clerk of the court in which the action is heard filed and remitted monthly to the treasurer of the county, and held by the treasurer of the county subject to disbursements by the board of supervisors for construction, reconstruction, renovation or adaptive re-use of a structure for a courthouse.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Dooley and Mr. Willis

Voting no: Mr. Sharp and Mr. Scott

Motion passed.

(9) Action & Discussion Items

(9a) County Administrator Carl Boggess addressed the Board with a request to award the contract for Reassessment Services. Mr. Boggess stated that staff is recommending the award of this contract to Wingate, noting that staff had negotiated with the appraisal firms to obtain the best price possible. A brief discussion followed between Mr. Boggess and the Board regarding the pricing for the service.

Supervisor Dooley stated that he felt it would be more cost efficient to do the reassessment in-house instead of hiring an outside firm.

Supervisor Willis made a motion to approve Resolution #R032717-07.

WHEREAS, the Board of Supervisors authorized the issuance of a Request for Proposal for the reassessment of real property on the 9th day of January 2017; and

WHEREAS, the County Administrator's Office sent copies of the RFP to all firms certified by the Virginia Department of Taxation to conduct mass appraisals and advertised the issuance of the RFP in a newspaper having general circulation in the County of Bedford; and

WHEREAS, responses were received from Pearson's Appraisal Service, Wampler-Eanes Appraisal Group and Wingate Appraisal Service; and

WHEREAS, the selection committee consisting of two board members, the County Administrator and the Commissioner of the Revenue carefully considered all proposals. Following the specified 100 point scoring criteria, the three firms were numerically scored. Following preliminary scoring, negotiation as to price was commenced with the top two scoring firms: Wingate Appraisal Services and Wampler-Eanes Appraisal Group. Following price negotiation and review of references, the top two firms were rescored. Wingate appraisal Services scored the highest on the 100 point scale.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors authorizes the award of a contract to Wingate and Associates, Ltd., doing business as Wingate Appraisal Service, for the general reassessment of all real estate and mobile homes situate in Bedford County at the price of \$15.50 per parcel for real estate and \$10.00 per mobile home assessed as personal property, with an effective date of such reassessment being the 1st day of January 2019. The County Administrator is authorized to sign the contract for reassessment services subject to review by the County Attorney.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Willis

Voting no: Mr. Dooley

Motion passed.

(9b) Community Development Director Gregg Zody addressed the Board with a request for approval of a resolution in support of the 2040 Rural Long Range Transportation Plan. Mr. Zody gave a brief history of the process that led to this request, and then reviewed the benefits to Bedford County, which included identifying transportation issues and recommend solutions, assistance with traffic impact studies, programming of transportation development, etc. He stated that staff is recommending adoption of ten projects that have been identified through this project classification model.

Philipp Gabathuler, representative from Region 2000, then addressed the Board with a brief review of the methodology used to create the prioritized project list. David Cook, VDOT Lynchburg Residency District, reviewed the funding streams available to projects based on this methodology (such as revenue sharing, SMARTSCALE, etc.). Mr. Zody then gave a brief overview of the top ten projects.*

Throughout their presentation, Mr. Zody, Mr. Gabathuler and Mr. Cook answered clarifying questions from the Board.

**The details of the information presented are on file for public review in the County Administration office.*

Supervisor Wilkerson made a motion to approve Resolution #R032717-04.

WHEREAS, Bedford County, a member of Region 2000, upon a presentation by Region 2000 staff, representatives from the Virginia Department of Transportation, and Community Development

staff, prioritized the transportation projects for inclusion in the 2040 Rural Long Range Transportation Plan update as an element of the VTrans 2040 update and,

WHEREAS, the Board last updated the 2035 Rural Long Range Transportation Plan prioritized projects in 2011 and,

WHEREAS, the Board recognizes the importance and value of transportation planning to promote sound transportation projects that promote the safety and welfare of the public, good land use planning, economic development, infrastructure planning and,

NOW, THEREFORE, BE IT RESOLVED, in the interest of good planning and the promotion of safe and efficient movement of vehicular traffic, that the Bedford County Board of Supervisors hereby affirms the support of ten prioritized projects for the 2040 Rural Long Range Transportation Plan.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott,
Mr. Dooley and Mr. Willis

Voting no: None

Motion passed.

(9c) Community Development Director Gregg Zody addressed the Board with a request for approval of text amendments to the County Zoning Ordinance regarding “Outdoor Gatherings”. Mr. Zody stated that the purpose of these revisions is simply to facilitate communication between event holders and public safety departments.

A discussion between Mr. Zody and the Board followed, with Supervisors Scott and Sharp stressing that the regulations were still excessive, too broad and open to interpretation. They also felt it should be clear that regulations apply to County events as well those being hosted in the private sector. The other Supervisors noted that the regulations had been simplified and the purpose was to improve public safety. In response to a question from Supervisor Dooley, Attorney Skelley clarified that he had reviewed the proposed regulation revisions.

Supervisor Wilkerson made a motion to approve Ordinance #O 032717-05.

BE IT HEREBY ORDAINED by the Board of Supervisors of Bedford County, Virginia, that after having conducted a duly advertised public hearing and upon receiving the recommendation forwarded by the Bedford County Planning Commission, that the regulations of the Bedford County Zoning Ordinance be amended and readopted as follows:

PART I.

That Article II. - Definitions, Sec. 30-28. - Definitions, shall be amended as follows:

Outdoor gathering: Any temporary organized gathering expected to attract either five hundred (500) throughout the course of the event or two hundred and fifty (250) or more people at any time in open spaces outside an enclosed structure. Included in this use type would be music festivals, carnivals and

fairs, and similar transient amusement and recreational activities not otherwise listed in this section. Such activities held in public parks or on public school property shall not be included within this use type. Church functions and County-sponsored events are exempt from this section, as well as functions held at private event centers which have previously received approval by the Board of Supervisors for outdoor-related events (e.g. wedding venues and conference centers).

PART II.

That Article III. - District Regulations, Sec. 30-79. Permitted Uses By District, shall be amended as follows:

USES	AP	AR	AV	R-1	R-2	R-3	R-4	PRD	RMH	C-1	C-2	NC	PCD	I-1	I-2	PID	EP
Outdoor Gatherings	R*	R*	R*	R*	R*	R*	R*	R*		R*	R*	R*	R*	R*	R*	R*	

PART III.

That Article IV. - Use and Design Standards, Sec. 30-87-4. Outdoor Gatherings, shall be amended as follows:

(a) General standards:

(1) Outdoor Gatherings are required to obtain a temporary use permit and any other county required permits. The petitioner shall submit information indicating the individuals and/or parties sponsoring the event, the nature of the gathering, the events, displays and/or entertainment scheduled, the number of tickets to be sold, an estimate of the total number of people expected to attend, and the dates for which the permit is requested. It is the petitioner's (organizer, sponsor, or property owner) responsibility to submit the application at least three weeks in advance for timely review of the application by all affected agencies and approved by the Planning Department.

(2) In addition, a detailed plan shall be submitted of all facilities to be provided in accordance with the following guidelines:

a. Adequate provisions for sanitation facilities, garbage and trash collection and disposal, and facilities for providing food, water, and lodging for persons at the gathering shall be provided.

b. The sponsors shall provide for adequate medical facilities, fire protection, and security of the site.

c. Adequate on-site parking shall be provided for all employees and patrons of the gathering. The parking layout shall be determined in advance of the festival, adequately marked on the site and shall be supervised during the festival in such a manner as to provide safe and convenient access to all patrons and employees, and to accommodate emergency service vehicles. Alternative off-site parking areas are permissible, provided that documented evidence of shuttle vehicles will be utilized to transport attendees to and from the gathering.

- d. Adequate off-site circulation and traffic controls to provide safe ingress and egress to the gathering without burdening the existing road network or substantially disrupting the normal flow of traffic.
- e. Any lighting installed for the gathering shall be directed away from adjoining properties and public rights-of-way, and shall not exceed one (1) foot candle measured at the property boundary of the site.
- f. The level of any music and other noise created by the gathering shall be directed away from any adjoining residence and may be specifically limited by the board of zoning appeals.

PART V.

Should any portion or provision of this ordinance be held by any court to be unconstitutional or invalid, that decision shall not affect the validity of the ordinance as a whole, or any part of the ordinance other than the part held to be unconstitutional or invalid.

This ordinance shall become effective immediately upon its adoption.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Dooley and Mr. Willis

Voting no: Mr. Scott

Motion passed.

(9d) Community Development Director Gregg Zody addressed the Board with a request for approval of a resolution to initiate amending select provisions of the Bedford County Zoning Ordinance. Mr. Zody clarified that these changes are in response to the Boards request to amend those portions of the Zoning Ordinance related to dock permits.

Supervisor Sharp made a motion to approve Resolution #R032717-06.

WHEREAS, The Board of Supervisors recognizes the importance of regional cooperation, communication, and collaboration, directs the County Attorney and Director of Community Development to commence working with the Counties of Campbell, Franklin, and Pittsylvania to create a uniform zoning ordinance regarding dock regulation; and

WHEREAS, The Board of Supervisors directs the County Attorney and Director of Community Development to amend Sections 30-83-3.5 (Community Dock Location) and 30-100-13 (a) and (b) (Dock Location) of the Bedford County Zoning Ordinance to remove any reference to Appalachian Electric Power (AEP) approval prior to the issuance of a building permit and certificate of occupancy by the Building Division of the Department of Community Development; and

NOW, THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors that the Board does hereby initiate action to advertise public hearings for consideration by the Planning Commission and Board of Supervisors to amend the Zoning Ordinance to remove any reference to AEP approval prior to the issuance of a building permit and certificate of occupancy by the Building Division of the Department of Community Development.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Dooley and Mr. Willis

Voting no: Mr. Scott

Motion passed.

(10) Board Committee Reports - none

(11) Board Member Comments

In response to a question from Supervisor Wilkerson, County Administrator Carl Boggess stated that handicapped parking was available for the Registrar's office near the main entrance of the Library, making it ADA compliant. Supervisor Wilkerson noted that he has received calls requesting that handicapped parking be added to the Bridge Street entrance as well. Mr. Boggess said this could be added to the CIP at the Board's discretion.

In response to a question from Supervisor Sharp regarding the traffic calming measures for Lake Vista, Mr. Todd Daniel, Administrator of the VDOT Salem Residency Office, said he will know in June if the revenue road sharing application for this project will be approved. At that point, the County would pay the residents share and then recoup the funds from the residents. Supervisor Sharp asked Mr. Daniel to keep in mind that a warning light at the turn on Route 811 as a driver approaches Route 460 is needed.

Mr. Boggess noted that the notice from VDOT regarding their willingness to work on two bridges in District 4 has been distributed to the Board this evening for their review. A brief discussion followed regarding some of the ongoing road projects in the County.

(12) Board Appointments - none

(13) County Attorney Report - nothing to report

(14) County Administrator Report

Mr. Boggess reminded the Board that the Local Government Council Spring Dinner is coming up on April 20, and urged them to let staff know if they planned to attend so that reservations can be made.

(15) Board Information - none

(16) Board Calendar & Reminders

Mr. Boggess noted the following upcoming meetings on the Board's calendar: April 10 – Public Hearing on the Budget and Tax Rates (Adoption of Tax Rates) at 7:00 pm; and April 24 – Regular Meeting

(Budget Adoption); (Budget Work Session – 5:00 to 6:30 pm) (VDOT ‘s Public Hearing will be held during the regular meeting)

Adjourn

Supervisor Thomasson made a motion to adjourn the meeting at 8:54 pm.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott,
Mr. Dooley and Mr. Willis**

Voting no: None

Motion passed.