



MINUTES
BEDFORD COUNTY BOARD OF SUPERVISORS
BEDFORD COUNTY ADMINISTRATION BUILDING
JUNE 12, 2017

5:00 P.M. WORK SESSION

- a. Presentation by Virginia Office of Emergency Medical Services by Michael Berg, Office of EMS

6:30 P.M. Break for Dinner

7:00 P.M. REGULAR MEETING

- (1) Call to Order & Welcome**
- (2) Moment of Silence**
- (3) Pledge of Allegiance**
- (4) Approval of Agenda**
- (5) Citizen Comments (15 Minutes)**
- (6) Consent Agenda**
 - a. Consideration of a request from the Department of Fiscal Management to appropriate Fiscal Year 2017 receipts. *(Resolution #R061217-01)*
 - b. Consideration of a request from the Department of Economic Development to accept the Tobacco Commission Grant in the amount of \$250,000 for site development in the New London Business and Technology Center (grant match came in the form of previous investments in the park). *(Resolution #R061217-02)*
 - c. Consideration of a request from the Virginia Department of Transportation to adopt the Six-Year Plan for Secondary Roads (2018-2023) *(Resolution #R061217-03)*
 - d. Consideration of a request to advertise revised Bedford County Nursing Home rates. *(Resolution #R061217-04)*

- e. Consideration of a request from the Sheriff's Office to accept the Byrne Justice Assistance Grant award in the amount of \$953.00 from the Virginia Department of Criminal Justice Services (the local 10% match of \$95.00 is included in the adopted FY2017-18 budget), and a Supplemental Appropriation in the amount of \$858.00. (*Resolution #R061217-05*)

(7) Approval of Minutes – April 24, 2017

(8) Public Hearings & Presentations - none

(9) Action & Discussion Items

- a. Consideration of a request to execute a work order for Solid Waste Permitting and Design Services (*Resolution #R061217-06*)
 - *Staff Presentation by Public Works Director Sheldon Cash*
- b. Consideration of a request authorizing staff to issue a Request for Proposals for the hiring of a commercial real estate broker to assist the County in the sale Montvale Elementary School property and the Thaxton Elementary School property. (*Resolution #R061217-07*)
 - *Staff Presentation by County Administrator Carl Boggess*
- c. Review and Discussion of proposed amendments to the Dock Permit Ordinance.
 - *Staff Presentation by County Administrator Carl Boggess and Community Development Director Gregg Zody*

(10) Board Committee Reports - none

(11) Board Member Comments

(12) Board Appointments

- a. An appointment to the Recreation Advisory Committee to represent District 6 is needed.

(13) County Attorney Report

(14) County Administrator Report

(15) Board Information

- a. Bedford Regional Water Authority Board of Directors meeting minutes from April 20, 2017
- b. Tri-County Lakes Administrative Commission Board meeting minutes from November 9, 2016
- c. Tri-County Lakes Administrative Commission Environmental Committee meeting minutes from September 26, 2016

(16) Board Calendar and Reminders

- June 26 – Regular Meeting at 7:00 pm; ADDED – Broadband Authority meeting at 6:30 pm (in the Boardroom)
- July 10 – Regular meeting at 7:00 pm; Work Session with the Planning Commission in the GROUND FLOOR TRAINING ROOM from 5:00 to 6:00 pm.

Adjourn

5:00 P.M. BUDGET WORK SESSION

Board of Supervisors: Curry Martin, Chairman, District 2; Bill Thomasson, Vice-Chairman, District 1; Steve Wilkerson, District 3; John Sharp, District 4; Tommy Scott, District 5; and Andy Dooley, District 6

Absent: Kevin Willis, District 7

Staff: County Administrator Carl Boggess, Deputy County Administrator Reid Wodicka, Fire & Rescue Chief Jack Jones, Jr., Deputy Chief Seth Mowles, and Executive Assistant Brigitte Luckett

Chairman Martin called the work session to order, and then turned the meeting over to Deputy County Administrator Reid Wodicka. Dr. Wodicka introduced Mr. Michael D. Berg, Manager of Regulation and Compliance for the Virginia Department of Health’s Office of Emergency Medical Services.

Mr. Berg noted he has spent almost his entire career as a volunteer EMS provider in Virginia, and briefly reviewed his training and expertise with the Board. He said his office handles everything from providing technical assistance and enforcement to investigating complaints.

Mr. Berg stated their authority to promulgate regulations comes from State code 32.1, and commented that the entire EMS code section was updated in 2016. He noted that they take many things into account when writing and enforcing regulations such as Federal curriculum requirements, State legislation and mandates, public input, and updated information from science, technology and research. Mr. Berg then reviewed the lengthy regulatory process, noting it can take two years to get a regulation approved and in place. He stated that regulations are developed with provider input, approval from the EMS Advisory Board, standing committees and workgroups.

In response to a question from Vice-Chairman Thomasson, Mr. Berg confirmed that all localities in the State must comply with these regulations.

In response to a question from Chairman Martin, Mr. Berg stated that, if an agency is not complying with regulations, his office offers to meet with the agency and discuss what the regulations require and what challenges the agency may be dealing with that keeps them from being able to comply. A “correction order” might be issued to explain which regulations are not being met and time will be

given to allow the agency to make changes. A series of steps will follow to ensure the agency is taking steps to correct the issue. An individual can be suspended for certain (usually criminal) actions; an entire agency typically will not be suspended unless they don't have proper insurance or a medical director. In order to suspend or revoke a license or certification, the agency follows an administrative process; Mr. Berg noted that during his tenure they have only suspended two or three agencies. In these instances, they work with neighboring agencies to be certain there is no lapse in service to citizens. Mr. Berg stated his agency would work with localities in these situations to assist with funding, emergency grants, etc., to ensure EMS is still available the affected community.

In response to a question from Vice-Chairman Thomasson, Mr. Berg stated that re-certification hours for paramedics have only increased by four hours; recertification hours for EMTs have decreased. He noted that Virginia's recertification standards mirror those of the National Registry, which is recognized in approximately 30 states across the country. Mr. Berg stated that continuing education hours can be taken online or in traditional classes, and are also available on CD.

A discussion followed between Mr. Berg and members of the Board regarding the issues facing volunteer agencies such as funding, volunteer retention, access to training, the need for better screening of emergency calls, the public's expectation of the services provided, and the need to make the path to volunteerism easier.

There being no further discussion, the Board recessed for dinner at 6:08 pm.

7:00 P.M.

Board of Supervisors: Curry Martin, Chairman, District 2; Bill Thomasson, Vice-Chairman, District 1; Steve Wilkerson, District 3; John Sharp, District 4; Tommy Scott, District 5; and Andy Dooley, District 6

Absent: Kevin Willis, District 7

Staff: County Administrator Carl Boggess, Deputy County Administrator Reid Wodicka, Community Development Director Gregg Zody, Public Works Director Sheldon Cash, and Executive Assistant Brigitte Lockett

REGULAR MEETING

- (1) Chairman Martin called the meeting to order and welcomed those in attendance.
- (2) Chairman Martin asked the room to observe a moment of silence.
- (3) Chairman Martin led the room in the pledge of allegiance.

(4) Approval of Agenda

Supervisor Scott made a motion to approve the agenda.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Dooley

Voting no: None

Absent: Mr. Willis

Motion passed.

(5) Citizen Comments - *there were no citizens desiring to speak*

(6) Consent Agenda

Mr. Boggess read aloud the following items on the consent agenda for the benefit of those in attendance:

- a. Consideration of a request from the Department of Fiscal Management to appropriate Fiscal Year 2017 receipts. (*Resolution #R061217-01*)
- b. Consideration of a request from the Department of Economic Development to accept the Tobacco Commission Grant in the amount of \$250,000 for site development in the New London Business and Technology Center (grant match came in the form of previous investments in the park). (*Resolution #R061217-02*)
- c. Consideration of a request from the Virginia Department of Transportation to adopt the Six-Year Plan for Secondary Roads (2018-2023) (*Resolution #R061217-03*)
- d. Consideration of a request to advertise revised Bedford County Nursing Home rates. (*Resolution #R061217-04*)
- e. Consideration of a request from the Sheriff's Office to accept the Byrne Justice Assistance Grant award in the amount of \$953.00 from the Virginia Department of Criminal Justice Services (the local 10% match of \$95.00 is included in the adopted FY2017-18 budget), and a Supplemental Appropriation in the amount of \$858.00. (*Resolution #R061217-05*)

Vice-Chairman Thomasson made a motion to approve the consent agenda.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Dooley

Voting no: None

Absent: Mr. Willis

Motion passed.

(7) Approval of Minutes

Supervisor Wilkerson noted the word “of” should be added to line #80 between “some” and “these”. Supervisor Dooley noted the words “the Board” should be removed from line #275, and that on line #280 and #282, “Thomasson” should be changed to “Scott”.

Supervisor Dooley made a motion to approve the minutes of April 24, 2017 as corrected.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Dooley

Voting no: None

Absent: Mr. Willis

Motion passed.

(8) Public Hearings & Presentations - none

(9) Action & Discussion Items

(9a) Public Works Director Sheldon Cash addressed the Board with a request to execute a work order for Solid Waste Permitting and Design Services. Mr. Cash briefly reviewed the process that led to this request coming before the Board, noting that analysis has revealed that operating the local landfill is still the most cost effective option for the County at this time. He noted that doing all the permitting for multiple disposal areas at this time will provide a cost savings, and that the Public Works committee has recommended this request for approval to the Board.

Mr. Cash and Mr. Bob Dick, representative from SCS, then answered clarifying questions from the Board.

Supervisor Dooley made a motion to approve Resolution #R06121706.

WHEREAS, the permitting of additional disposal areas within the Bedford County Landfill is necessary;

WHEREAS, the County's Landfill engineering firm, SCS Engineers, has provided a scope of services and cost estimate to provide the initial design and permitting work; and

WHEREAS, the cost for SCS to provide this initial service is \$240,000; and

WHEREAS, funds are available within the Landfill Expansion CIP; and

NOW, THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors that the Board authorizes the execution of a work order with SCS Engineers to facilitate initial permitting and design services for future landfill disposal areas.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Dooley

Voting no: None

Absent: Mr. Willis

Motion passed.

(9b) County Administrator Carl Boggess addressed the Board to request authorization to issue a Request for Proposals for the hiring of a commercial real estate broker to assist the County in the sale of the Montvale Elementary School property and the Thaxton Elementary School property. Mr. Boggess said staff had determined these properties have more commercial or industrial uses than they do as public use properties.

Supervisor Dooley commented that he has not heard from any citizens regarding this issue. He said we should not let these building just sit until they fall apart.

In response to a question from Chairman Martin, Mr. Boggess said that Body Camp Elementary was not included due to its potential for further public use, plus it does not have water or sewer conducive to commercial use.

Supervisor Dooley made a motion to approve Resolution #R061217-07.

WHEREAS, the County of Bedford obtained from the Bedford County School Board the former Montvale Elementary School property in 1996 and the former Thaxton Elementary School in 2015; and

WHEREAS, both properties have commercial or industrial potential and the future County need for the properties is limited; and

WHEREAS, the RFP process will help focus on the need for demolition or being sold "as is" and will help the Board in the future decision of whether the Montvale Library should be left at its current location or whether a new library should be built; and

WHEREAS, the Public Works Committee has been consulted and the Committee has recommended the commencement of the process of selling the real estate.

NOW, THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors that the Board does hereby authorize county staff to issue a Request for Proposal for the hiring of a commercial real estate broker to assist the County in the sale of the Montvale Elementary School property and the Thaxton Elementary School property.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Dooley

Voting no: None

Absent: Mr. Willis

Motion passed.

(9c) County Administrator Carl Boggess and Community Development Director Gregg Zody addressed the Board with proposed amendments to the Dock Permit Ordinance. Mr. Boggess stated that

the recommendations were sent out to the Board for review prior to this meeting and he has not been contacted with any revisions. He noted that Franklin County has indicated that they will be moving forward with similar revisions.

Mr. Zody said the intent of this request is to remove all references to AEP from the ordinance. He noted that those seeking a building permit will be notified that they will also need a permit directly from AEP.

In response to a question from Vice-Chairman Thomasson, Mr. Boggess stated that the current cases will be going to the Supreme Court. After that, we will have a back-up ordinance in the event that we will need to pick up where AEP leaves off.

Mr. Zody then answered clarifying questions from the Board. Mr. Boggess stated that currently, citizens have to bring their AEP permit in order to get a building permit. With the amended ordinance, citizens will be advised to get the AEP permit, but it will not be needed to acquire a building permit.

The Board gave it's consensus for staff to move forward with the recommended amendments.

(10) Board Committee Reports - none

(11) Board Member Comments

Chairman Martin asked if VDOT picks up the temporary advertising and political signs that are placed in road right-of-way areas. Mr. Todd Daniel, VDOT Residency Administrator, stated that while they could do this, they tend to attempt to contact the owner of the signs to have them moved back (as long as they are not blocking the sight distance) before removing the signs completely.

(12) Board Appointments

(12a) Supervisor Dooley made a motion to appoint Jimmy Cundiff, Sr. to the Recreation Advisory Board to represent District 6.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Dooley

Voting no: None

Absent: Mr. Willis

Motion passed.

(13) County Attorney Report – nothing to report

(14) County Administrator Report

County Administrator Carl Boggess asked the Board if they had received any feedback on the “Board Updates” that staff has been sending out every two weeks. Several Supervisors commented that citizens have been complimentary, and that they appreciate the information contained in the document.

(15) Board Information

(15a) The Board was given a copy of the Bedford Regional Water Authority Board of Directors meeting minutes from April 20, 2017 for review.

(15b) The Board was given a copy of the Tri-County Lakes Administrative Commission Board meeting minutes from November 9, 2016 for review.

(15c) The Board was given a copy of the Tri-County Lakes Administrative Commission Environmental Committee meeting minutes from September 26, 2016 for review.

(16) Board Calendar & Reminders

Mr. Boggess noted the following upcoming meetings on the Board’s calendar: June 26 – Regular Meeting at 7:00 pm; ADDED – Broadband Authority meeting at 6:30 pm (in the Boardroom); July 10 – Regular meeting at 7:00 pm; Work Session with the Planning Commission in the GROUND FLOOR TRAINING ROOM from 5:00 to 6:00 pm.

(17) Adjourn

Supervisor Scott made a motion to adjourn the meeting at 7:33 pm.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Dooley

Voting no: None

Absent: Mr. Willis

Motion passed.