



MINUTES

BEDFORD COUNTY BROADBAND AUTHORITY

BEDFORD COUNTY ADMINISTRATION BUILDING

JUNE 26, 2017

6:30 P.M. BROADBAND AUTHORITY MEETING

- a. Consideration of a request to award the contract for the County-Wide Broadband Infrastructure Assessment project. (*Resolution #R062617-06*)
 - *Staff Presentation by Deputy County Administrator Reid Wodicka*

7:00 P.M. REGULAR MEETING

- (1) **Call to Order & Welcome**
- (2) **Moment of Silence**
- (3) **Pledge of Allegiance**
- (4) **Approval of Agenda**
- (5) **Citizen Comments** (15 Minutes)
- (6) **Consent Agenda**
 - a. Consideration of a request from the Department of Fire & Rescue for acceptance and Supplemental Appropriation of the FY2016 Local Emergency Management Performance Grant. (*Resolution #R062617-01*)
 - b. Consideration of a request for authorization of a Supplemental Appropriation of funds from VDOT for the Corporate Park Drive Extension revenue road sharing project in the amount of \$38,407.48. (*Resolution #R062617-02*)
- (7) **Approval of Minutes** – May 8, 2017
- (8) **Public Hearings & Presentations**
 - a. **Public Hearing** – Consideration of a request made by the Department of Community Development on behalf of Apex Towers, Inc. for approval of Special Use Permit #SU170003 to establish a “Wireless Communication

Facility, Class 4” use in an Agricultural/Rural Preserve district. (*Resolution #R062617-03*)

- *Staff Presentation by Planner Mariel Fowler*

- b. Public Hearing** – Consideration of a request made by the Department of Community Development on behalf of Sampson-Bladen Oil Company, Inc. for approval of Special Use Permit #SU170005 to establish an “Industry, Type III” use in a Planned Industrial Development. (*Resolution #R062617-05*)

- *Staff Presentation by Planner Jordan Mitchell*

- c. Public Hearing** – Consideration of a request from the Department of Community Development for approval of suggested amendments to select provisions of the Bedford County Zoning Ordinance. (*Ordinance #O 062617-04*)

- *Staff Presentation by Community Development Director Gregg Zody*

(9) Action & Discussion Items

- a.** Consideration of a request to appropriate the FY18 Bedford County Adopted Budget, and to adopt and appropriate the FY18 Bedford County School Board Budget (*Resolution #R062617-07*)

- *Staff Presentation by Director of Fiscal Management Susan Crawford*

- b.** Consideration of a request for a transfer from the Contingency Fund for payroll Outsourcing. (*Resolution #R062617-08*)

- *Staff Presentation by Director of Fiscal Management Susan Crawford*

(10) Board Committee Reports - none

(11) Board Member Comments

(12) Board Appointments

- a.** Appointment to the Agricultural Economic Development Advisory Board.

(13) County Attorney Report

(14) County Administrator Report

(15) Board Information

- a.** Bedford Public Library Systems Board of Trustees meeting minutes from April 4, 2017
- b.** Department of Social Services Board meeting minutes from April 13, 2017
- c.** Department of Community Development’s Monthly Building Report for May 2017

(16) Board Calendar and Reminders

- July 10 – Regular Meeting at 7:00 pm (Joint Work Session with the Planning Commission in the ground floor meeting room from 5:00 to 6:30 pm)
- July 24 – Regular Meeting at 7:00 pm
- August 14 – Regular Meeting at 7:00 pm (Work Session from 5:00 to 6:30 pm)
 - *Note: Only one meeting in August*
- September 11 - Regular Meeting at 7:00 pm (Work Session from 5:00 to 6:30 pm)

Adjourn

6:30 P.M. BROADBAND AUTHORITY MEETING

Board of Supervisors: Curry Martin, Chairman, District 2; Bill Thomasson, Vice-Chairman, District 1; Steve Wilkerson, District 3; John Sharp, District 4; Tommy Scott, District 5; and Kevin Willis, District 7

Absent: Andy Dooley, District 6

Staff: County Administrator Carl Boggess, Deputy County Administrator Reid Wodicka, County Attorney Patrick Skelley, Community Development Director Gregg Zody, Economic Development Director Traci Blido, Human Resources Director Dawn Fields, Fiscal Management Director Susan Crawford, and Executive Assistant Brigitte Lockett

Chairman Martin called the work session to order, and then turned the meeting over to Deputy County Administrator Reid Wodicka.

Dr. Wodicka stated that several months ago, the Broadband Authority directed staff to issue a Request for Proposals for engineering services to design a broadband network in the County. He noted there is \$75,000 available for this project in the CIP, and stated that this will enable the County to strategize and invest wisely.

In response to a question from Supervisor Wilkerson, Dr. Wodicka stated this engineering project should be completed in three months.

In response to a question from Supervisor Willis, Dr. Wodicka confirmed that this project would clarify where the towers should be placed, how to connect the expanded network to what is already in place, etc.

Chairman Martin said he thought the County had already done this type of study. Dr. Wodicka responded that the firm the County hopes to contract with will build on the work that has already been done in-house. He said this is not just about where the towers are located; connectivity will be a major issue as well, which is why an experienced engineer is needed.

Chairman Martin asked William Newbold of SML Wireless to address the Board regarding the connectivity issues facing the County. Mr. Newbold noted that the infrastructure is aging.

Dr. Wodicka said that since no one employed with the County is a broadband expert, the engineering services are needed to avoid making costly mistakes.

There followed a brief discussion between Dr. Wodicka, Mr. Boggess, Mr. Newbold, and the Board regarding the merits of hiring an engineer to build on the infrastructure information already on file versus relying solely on the older broadband study material.

Supervisor Wilkerson made a motion to approve Resolution #R062617-06.

WHEREAS, the Bedford County Broadband Authority exists to advance the goal of increasing broadband internet access throughout Bedford County, and;

WHEREAS, the Bedford County Broadband Authority authorized the advertisement of a Request for Proposal for a County-Wide Broadband Infrastructure Assessment, and;

WHEREAS, County Administration and members of the Bedford County Broadband Advisory Committee received proposals from and conducted interviews with qualified firms, and;

WHEREAS, County Administration has negotiated with a short-listed firm qualified to complete this project, and;

WHEREAS, there is sufficient funding available in the CIP Broadband Project;

NOW, THEREFORE, BE IT RESOLVED, that the Bedford County Broadband Authority authorizes the County Administrator to award a contract for the Bedford County County-Wide Broadband Infrastructure Assessment to The Atlantic Group of Companies for a fee of \$53,250.

Voting yes: Mr. Thomasson, Mr. Wilkerson, and Mr. Willis

Voting no: Mr. Martin, Mr. Sharp, and Mr. Scott

Absent: Mr. Dooley

Motion failed.

There being no further discussion, the Broadband Authority adjourned at 7:01 pm.

7:00 P.M.

Board of Supervisors: Curry Martin, Chairman, District 2; Bill Thomasson, Vice-Chairman, District 1; Steve Wilkerson, District 3; John Sharp, District 4; Tommy Scott, District 5; and Kevin Willis, District 7

Absent: Andy Dooley, District 6

Staff: County Administrator Carl Boggess, Deputy County Administrator Reid Wodicka, Community Development Director Gregg Zody, Planner Jordan Mitchell, Planner Mariel Fowler, Fiscal Management Director Susan Crawford, and Executive Assistant Brigitte Luckett

REGULAR MEETING

- (1) Chairman Martin called the meeting to order and welcomed those in attendance.
- (2) Chairman Martin asked the room to observe a moment of silence.
- (3) Chairman Martin led the room in the pledge of allegiance.

(4) Approval of Agenda

County Administrator Carl Boggess noted the following addition to the agenda:

- Documentation for Agenda Item #7: Approval of Minutes from May 8, 2017.

Supervisor Wilkerson made a motion to approve the agenda.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Willis

Voting no: None

Absent: Mr. Dooley

Motion passed.

(5) Citizen Comments - *there were no citizens desiring to speak*

(6) Consent Agenda

Mr. Boggess read aloud the following items on the consent agenda for the benefit of those in attendance:

- a. Consideration of a request from the Department of Fire & Rescue for acceptance and Supplemental Appropriation of the FY2016 Local Emergency Management Performance Grant. (*Resolution #R062617-01*)
- b. Consideration of a request for authorization of a Supplemental Appropriation of funds from VDOT for the Corporate Park Drive Extension revenue road sharing project in the amount of \$38,407.48. (*Resolution #R062617-02*)

Supervisor Willis made a motion to approve the consent agenda.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Willis

Voting no: None

Absent: Mr. Dooley

Motion passed.

(7) Approval of Minutes

Supervisor Thomasson made a motion to approve the minutes of May 8, 2017 as presented.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Willis

Voting no: None

Absent: Mr. Dooley

Motion passed.

(8) Public Hearings & Presentations

(8a) Planner Mariel Fowler addressed the Board with a request made by the Department of Community Development on behalf of Apex Towers, Inc. for approval of Special Use Permit #SU170003 to establish a “Wireless Communication Facility, Class 4” use in an Agricultural/Rural Preserve district. Mrs. Fowler stated that the property is owned by David Bell, Joanne Bell, Richard Clark and Karen Clark. The property is identified as Tax Map #108-6-5), is located on the south side of West Lynchburg Salem Turnpike near Grandview Trailer Sales, and is approximately 12.65 acres (in election district 6). She said the purpose of the permit is to construct a 195’ monopole tower to provide coverage for Shentel services in the area. She displayed a variety of maps and photographs showing the current and proposed use of the property, and noted that the County will be able to utilize the tower at no charge. She concluded her presentation by stating that following a public hearing on May 16, 2017 the Planning Commission had voted 4-0 to recommend approval of this request with the conditions included in the resolution below.

In response to a question from Supervisor Sharp, Mrs. Fowler stated that if the monopole fell, it would not land on any of the surrounding properties. Craig Clifton, representative from Apex Towers, noted that these types of towers are designed to collapse in on themselves if they fail so that they do not land on surrounding trees or properties.

The citizen comment portion of the public hearing was opened; there being no citizens desiring to speak, this portion of the public hearing was closed.

Supervisor Willis made a motion to approve Resolution #R062617-03.

WHEREAS, Apex Towers, Inc. has submitted Special Use Permit application #SU170003 to establish a “Wireless Communication Facility, Class 4” use in an AP (Agricultural/Rural Preserve) district on the property identified as Tax Map Number #108-6-5 owned by David H. and Joanne C. Bell; Richard A. and Karen R. Clark; and

WHEREAS, the application has been submitted pursuant to Section 30-79-2 of the Zoning Ordinance, which allows a “Wireless Communication Facility, Class 4” use in the AP zoning district after a Special Use Permit has been approved in accordance with Section 30-19 of the Zoning Ordinance; and

WHEREAS, the Board of Supervisors has carefully considered the public record, the public testimony, and the recommendation of the Planning Commission; and

WHEREAS, the Board finds that the request meets the goals and objectives of the Comprehensive Plan, the Strategic Plan for Commercial Wireless Telecommunications Facilities, and the purposes of the Zoning Ordinance for issuance of a Special Use Permit;

THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors that the Board does hereby approve of a Special Use Permit pursuant to application #SU170003 with the following conditions:

1. The monopole tower associated with the “Wireless Communication Facility, Class 4” use shall not exceed 195 feet in height.
2. The monopole tower shall be maintained with a non-reflective galvanized steel finish.
3. Existing trees on the subject parcel shall remain as a buffer of the tower compound area. If the trees remain, the requirements of a landscaping plan in Section 30-87-3(G)(5) of the Zoning Ordinance shall be waived. If any trees are removed from around the tower lease area, the Zoning Administrator shall be notified and determine if landscaping is needed.
4. All General Safety recommendations from the Atlantic Technology Consultants, Inc. report shall be followed.
5. Lighting, if used, shall be the minimum required for safety and security and shall be directed downward, away from adjacent properties and roadways.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Willis

Voting no: None

Absent: Mr. Dooley

Motion passed.

(8b) Planner Jordan Mitchell addressed the Board with a request made by the Department of Community Development on behalf of Sampson-Bladen Oil Company, Inc. for approval of Special Use Permit #SU170005 to establish an “Industry, Type III” use in a Planned Industrial Development. Mr. Jordan stated the property is owned by Bedford County’s Economic Development Authority located at the cul-du-sac of Colonial Fort Drive on the north side of West Lynchburg Salem Turnpike. He stated this project will utilize 5.9 acres of the 34.82 acre parcel, and is located in election district 6. He said the applicant intends to construct a facility that will be used for the storage and distribution of petroleum products. Mr. Jordan displayed a variety of maps and photographs illustrating both the current and intended use, and noted those portions of the Comprehensive Plan as they applied to this request. He stated that on May 16, 2017 the Planning Commission held a public hearing regarding this request, with

one citizen voicing concerns regarding fumes from commercial vehicles at this facility. The applicant assured the citizen that no hazardous materials would be stored on-site, and that there would be a maximum of ten commercial vehicles making one-to-two trips per day. The Planning voted 4-0 to recommend approval of this request without conditions.

Mr. Jordan and Mr. Boggess then answered minor clarifying questions from the Board.

Ty Mosby and Hal Clark, representatives for Sampson-Bladen Oil Company, addressed the Board to reiterate that no hazardous materials will be stored at this facility. They noted that this will be a warehouse and distribution business, mostly of items one would see in an auto parts store. Mr. Clark noted that they operate other facilities, and that this location is ideal for their business.

The citizen comment portion of the public hearing was opened.

Roberts Toms, employee of the applicant, was very complimentary of his employer and urged the Board to approve this request.

There being no other citizens desiring to speak, this portion of the public hearing was closed.

Supervisor Wilkerson made a motion to approve Resolution #R062617-05.

WHEREAS, Sampson-Bladen Oil Company, Inc. have submitted Special Use Permit application #SU170005 to establish an “Industry, Type III” use in a PID (Planned Industrial Development) district on a portion of property identified as Tax Map Number 87A-1-15 with the permission of the property owners, Industrial Development Authority of the County of Bedford ; and

WHEREAS, the application has been submitted pursuant to Section 30-79-2 of the Zoning Ordinance, which allows an “Industry, Type III” use in the PID zoning district after a Special Use Permit has been approved in accordance with Section 30-19 of the Zoning Ordinance; and

WHEREAS, the Board of Supervisors has carefully considered the public record, the public testimony, and the recommendation of the Planning Commission; and

WHEREAS, the Board finds that the request meets the goals and objectives of the Comprehensive Plan and the purposes of the Zoning Ordinance for issuance of a Special Use Permit;

THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors that the Board does hereby approve of a Special Use Permit pursuant to application #SU170005.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Willis

Voting no: None

Absent: Mr. Dooley

Motion passed.

(8c) Community Development Director Gregg Zody addressed the Board with a request from the Department of Community Development for approval of suggested amendments to select provisions of the Bedford County Zoning Ordinance. Mr. Zody noted that the recommended changes as follows:

1. Class 3 Tower By-Right in AP, AR, and AV: Provides greater coverage opportunities in the rural areas. Class 3 towers have a height greater than 80 feet, but less than or equal to 120 feet above ground level.
2. Sec. 30-87-3(i) Additional standards in the AP, AR, AV and NC districts for Class 2 and 3 wireless communication facilities.
3. Recycling Centers and Stations By-Right in AV: Allows a rural community service (convenience storage) in a district designated as such.
4. Multi-Family Dwelling Units By-Right in PCD: Since single family residential uses are permitted, this allows a developer to incorporate multi-family dwellings as a by-right residential component in this district as opposed to the current special use permit requirement.

Mr. Zody and Mr. Mitchell then answered clarifying questions from the Board.

The citizen comment portion of the public hearing was opened; there being no citizens desiring to speak, this portion of the public hearing was closed.

Supervisor Sharp made a motion to approve Ordinance #O 062617-04.

BE IT HEREBY ORDAINED by the Board of Supervisors of Bedford County, Virginia, that after having conducted a duly advertised public hearing and upon receiving the recommendation forwarded by the Bedford County Planning Commission, that the regulations of the Bedford County Zoning Ordinance be amended and readopted as follows:

PART I.

That Article III. - District Regulations, Sec. 30-79. Permitted Uses By District, shall be amended as follows:

1. By-right use of Class III wireless communication facilities in zoning districts, AP, AR, AV, and NC:

USES	A P	A R	AV	R- 1	R- 2	R- 3	R- 4	PR D	RM H	C- 1	C- 2	N C	PC D	I- 1	I- 2	PI D	EP
Wireless Communication Facility, Class 3	S* R *	S* R *	S* R *							S*	S*	S* R *	S*	S*	S*	S*	S*

wireless communication facilities:

- (1) WCFs that are sited in open areas of a property instead of areas with vegetative or other cover that aids to screen some of the effects of the tower, shall go through a special use permit process. WCFs shall be reviewed administratively if less than ten (10) feet above the surrounding tree line. WCFs that are sited in open areas would not meet the requirement of "stealth techniques" in subsection (i)(2) below, and would be subject to the special use permit approval process for WCFs.
- (2) If the zoning administrator through administrative review determines the proposed WCF does not use stealth techniques to reduce the impact of the WCF on surrounding properties and view sheds, a special use permit shall be required.
- (3) The siting of any new antenna support structure associated with by right WCFs shall follow the application requirements listed in subsection 30-87-3(g). Such towers would be exempt from any requirements listed in section 30-19

3. To allow Recycling Centers and Stations by right in the AV District.

USES	A P	A R	AV	R- 1	R- 2	R- 3	R- 4	PR D	RM H	C- 1	C- 2	N C	PC D	I- 1	I- 2	PI D	EP
Related Industries																	
Railroad Facilities															R	R	
Recycling Centers and Stations	S*	S*	S* R*								S*	S*	S*	S*	R*	S*	

4. To allow Multi-Family Dwelling Units in the PCD District as a permitted use.

USES	A P	A R	AV	R- 1	R- 2	R- 3	R- 4	PR D	RM H	C- 1	C- 2	N C	PC D	I- 1	I- 2	PI D	EP
Home, Accessory																	
Manufactured Home, Emergency	R*	R*	R*	R*	R*	R*	R*	R*	R*	R*	R*	R*	R*	R*	R*	R*	
Manufactured Home Park								S*	R*				S*			S*	
Multifamily Dwelling			S*		S*	R*	R*	R*		R*			S* R*			S*	

PART II.

Should any portion or provision of this ordinance be held by any court to be unconstitutional or invalid, that decision shall not affect the validity of the ordinance as a whole, or any part of the ordinance other than the part held to be unconstitutional or invalid.

This ordinance shall become effective immediately upon its adoption.

Voting yes: Mr. Thomasson, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Willis

Voting no: Mr. Martin

Absent: Mr. Dooley

Motion passed.

The Board reached a consensus to direct staff look at allowing taller communications towers.

(9) Action & Discussion Items

(9a) Fiscal Management Director Susan Crawford addressed the Board with a request to appropriate the FY18 Bedford County Adopted Budget, and to adopt and appropriate the FY18 Bedford County School Board Budget. Ms. Crawford gave a brief explanation of the request; there were no questions from the Board.

Supervisor Willis made a motion to approve Resolution #R062617-07.

WHEREAS, the Board adopted the Fiscal Year 2017-2018 County Budget on April 24, 2017; and

WHEREAS, the Fiscal Year 2017-2018 Bedford County School Board Budget was adopted by the Bedford County School Board on May 2, 2017;

NOW, THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors that the Board does hereby appropriate the Fiscal Year 2017-2018 County Budget for the functions or purposes as follows:

GENERAL FUND

<u>GENERAL GOVERNMENT ADMINISTRATION</u>		
LEGISLATIVE		
	Board of Supervisors	127,364
GENERAL & FINANCIAL ADMINISTRATION		
	County Administration	430,165
	County Attorney	140,271

	Legislative Auditor	68,000
	Commissioner of the Revenue	637,226
	Treasurer	711,688
	Fiscal Management	613,399
	Information Technology	783,004
	Human Resources	269,132
BOARD OF ELECTIONS		
	Electoral Board & Officials	179,907
	Registrar	210,714
<u>JUDICIAL ADMINISTRATION</u>		
COURTS		
	Circuit Court	91,349
	General District Court	17,600
	Magistrates	2,800
	Juvenile & Domestic Relations Court	16,625
	Clerk of the Circuit Court	1,055,359
	Victim Witness Program	218,559
	Other Court Services	12,000
COMMONWEALTH ATTORNEY		
	Commonwealth Attorney	972,592
<u>PUBLIC SAFETY</u>		
SHERIFF		
	Sheriff	6,693,683
FIRE & RESCUE SERVICES		

	Dept of Fire & Rescue - Fire Division	1,546,815
	Dept of Fire & Rescue - Rescue Division	978,212
	Ancillary Fire & Rescue Services	74,000
CORRECTION & DETENTION		
	Blue Ridge Regional Jail	1,900,000
	Juvenile Court Services	201,270
	Juvenile Detention Prevention Services	-
	Juvenile Secure Detention Facility	300,000
INSPECTIONS		
	Building Inspections	501,030
OTHER PROTECTION		
	Animal Shelter	206,717
	Animal Control	291,078
	Emergency Management	3,183,769
	Communications Center	2,732,676
	Transportation Safety	976
<u>PUBLIC WORKS</u>		
SANITATION & WASTE REMOVAL		
	Refuse Collection	3,186,193
MAINTENANCE OF GENERAL BUILDINGS & GROUNDS		
	General Properties - Housekeeping	432,834
	General Properties - Maintenance	1,196,038
	Central Garage	314,331
<u>HEALTH & WELFARE</u>		

COMMUNITY HEALTH & WELFARE AGENCIES		
	Local Health Department	488,509
	Central Virginia Area Agency on Aging	88,000
	Horizon Behavioral Health	116,000
	Other Community Health & Welfare Agencies	15,000
WELFARE & SOCIAL SERVICES		
	Social Services - Administration	5,660,158
	Social Services - Public Assistance	2,809,462
	Comprehensive Services Act - County	3,237,000
	Domestic Violence Grants	357,873
<u>EDUCATION</u>		
PUBLIC EDUCATION		
	See Public School Operating, School Nutrition and School Textbook Funds	
<u>RECREATION & CULTURAL</u>		
PARKS & RECREATION		
	Recreation	1,378,232
CULTURAL		
	Community Cultural Organizations	133,750
LIBRARY		
	Regional Library	1,622,616
<u>COMMUNITY DEVELOPMENT</u>		
PLANNING & COMMUNITY DEVELOPMENT		
	Planning Commission	

		63,575
	Planning & Zoning	781,962
	Geographic Information Systems	306,160
	Board of Appeals, Zoning	5,259
	Board of Appeals, Building Department	777
	Economic Development	614,884
	Reversion Settlement	750,000
	Chamber of Commerce	10,000
	Tourism	628,119
ENVIRONMENTAL MANAGEMENT		
	Natural Resources	324,014
	Peaks of Otter District	14,250
	Tri-County Lake Administrative Committee	98,829
COOPERATIVE EXTENSION PROGRAM		
	Cooperative Extension Program	76,665
	New London Cannery	29,469
<u>NON-DEPARTMENTAL</u>		
	Contingency Fund	558,072
	Debt Service	9,905,800
	Fund Transfers	44,671,076
	Reserve for Solid Waste Expansion	500,000
	Reserve for Tourism - Transient Occupancy Tax	129,257
	Reserve for School Debt - Debt Service Savings	233,225
	Reserve for Courthouse Construction	30,000

	Reserve for e-Summons	25,000
	TOTAL GENERAL FUND WITHOUT TRANSFERS	60,373,706
	TOTAL GENERAL FUND WITH TRANSFERS	\$ 105,962,264
SCHOOL OPERATING FUND		
	Instruction	70,149,778
	Administration, Attendance, and Health	4,138,384
	Transportation	7,808,356
	Operation and Maintenance	8,804,821
	Facilities	509,600
	Technology	5,656,284
	TOTAL SCHOOL OPERATING FUND	97,067,223
	SCHOOL NUTRITION FUND	4,572,796
	SCHOOL MAINTENANCE PROJECT FUND	132,500
	SCHOOL TEXTBOOK FUND	701,040
	TOTAL SCHOOL FUNDS	102,473,559
<u>APPROPRIATIONS OF OTHER FUNDS</u>		
BE IT RESOLVED BY THE Board of Supervisors of the County of Bedford, Virginia, that the following appropriation is, and the same hereby are, made for Fiscal Year 2014-2015 for the functions or purposes indicated as follows:		
LAW LIBRARY FUND		12,450

CIP GENERAL FUND		
	Reassessment	225,000
	Election Equipment	30,000
	Fiscal Management Financial Software	200,000
	Software Upgrades	50,000
	Emergency Apparatus	500,000
	EMS Fee for Service	77,188
	Hydrant Location & Installation	40,000
	Fire & Rescue Station Development	75,000
	RIT Rescue & Ladder Truck Replacement	75,000
	Air Pack Replacement	220,800
	County Buildings	4,488,000
	Maintenance Equipment Replacement	18,000
	Flooring Replacement	30,000
	County Building Security Improvements	215,000
	NH Pump Station	6,250
	Moneta Park	45,000
	County Wide Water & Sewer Phases	2,000,000
	Unallocated	20,000
	TOTAL CIP GENERAL FUND	8,315,238
NURSING HOME FUND		6,422,765
SOLID WASTE FUND		2,965,480

BE IT FURTHER RESOLVED, that the Board does hereby adopt and appropriate the Fiscal Year 2017-2018 Bedford County Public School Budget for the functions or purposes as follows:

SCHOOL OPERATING FUND		
	Instruction	70,149,778
	Administration, Attendance, and Health	4,138,384
	Transportation	7,808,356
	Operation and Maintenance	8,804,821
	Facilities	509,600
	Technology	5,656,284
	TOTAL SCHOOL OPERATING FUND	97,067,223
SCHOOL NUTRITION FUND		4,572,796
SCHOOL MAINTENANCE PROJECT FUND		132,500
SCHOOL TEXTBOOK FUND		701,040
	TOTAL SCHOOL FUNDS	102,473,559

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Willis

Voting no: None

Absent: Mr. Dooley

Motion passed.

(9b) Fiscal Management Director Susan Crawford addressed the Board with a request for a transfer from the Contingency Fund for Payroll Outsourcing. Ms. Crawford explained that her department would only need to outsource the payroll until the new software is installed and training is complete. She noted that there are many issues with the system currently in place, and the company that will be handling the

outsourced work has been thoroughly vetted. In response to a question from the Board, Ms. Crawford clarified that the staff currently handling payroll will be kept employed with other work in Fiscal Management during this temporary outsourcing. Dr. Wodicka noted that workflow in the department may change with the installation of the new software, which is something that will be addressed at that time.

Supervisor Sharp made a motion to approve Resolution #R062617-08.

WHEREAS the County's payroll software has an end of life effective December 31, 2017, meaning there will be no further support, payroll tax updates, or the ability to produce 2017 W-2s and 1095-Cs; and

WHEREAS, the County is in the process of procuring new financial software which will be implemented over approximately twenty-four months once the vendor is selected; and

WHEREAS, an interim option is needed to continue to process payroll; and

WHEREAS, after thorough review of numerous potential payroll processing vendors, staff recommends proceeding with ADP at a FY 18 estimated cost of \$28,000. After considering savings in various line items by outsourcing the payroll, a Transfer from the Contingency Fund in the amount of \$20,000 will be needed to fund the processing, now therefore

BE IT RESOLVED, by the Bedford County Board of Supervisors that the Board does hereby authorize the County's payroll outsourcing with ADP and a Transfer from the Contingency Fund in the amount of \$20,000 to the Department of Fiscal Management for FY18.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Willis

Voting no: None

Absent: Mr. Dooley

Motion passed.

(10) Board Committee Reports - none

(11) Board Member Comments

Supervisor Wilkerson asked what the Board planned to do to provide internet service, since they voted earlier to not award the engineering services contract. Chairman Martin said this would need to be discussed at a later meeting. There followed a discussion between members of the Board on possible future options for internet service; Mr. Newbold from SML Wireless again addressed the Board, and clarified that he would be willing to provide some information that was readily available on the internet free of charge. The Board debated the merits of hiring an engineer to research expanding Broadband;

how to get a test model tower up and running; the need for upgraded equipment, etc. The Board eventually reached a consensus to have Mr. Newbold meet with staff to discuss options for expanding broadband in Bedford County, defining what type of information is available for free, and setting up a test site.

Supervisor Sharp voiced his opposition to the proposed change of the zoning designation on Peaks Road to Agricultural Village. He said he does not agree with the process that led to this study being requested from the Board by staff. Supervisor Sharp said it is his understanding that the buyer was led to believe the property could be used for something that is in fact not allowed in that district; this led to the request that the area be given a new zoning designation. He said it does not make sense to change the zoning designation of everyone's property to accommodate one person, when he feels what is really needed is a special use permit. He stated that this is unfair to the surrounding property owners who do not want this change, and said that the taxpayers are now paying for something they don't want, instead of the realtor who sold the property paying for it.

Mr. Boggess said this has been done in the past, and cited a few instances that he felt were similar to this requested rezoning. Supervisor Sharp responded that he doesn't feel that the real reasons for this study were given in the presentation back in February, and that he learned the real reasons instead from news stories, citizen calls, etc. He noted that it now appeared, from the Planning Commission's recent meeting, that properties side-by-side in the area would have different zoning designations if certain property owners opted out of the rezoning. He said he finds the process followed by staff disconcerting as he thinks it was manipulated to produce a desired result instead of an informed vote.

Supervisor Willis stated that, other than some comments on social media, he has only received positive feedback on the proposed zoning change. He said he thought staff had done a good job of explaining what had prompted the study request, and gave a brief history of the property that was the impetus behind the request for the rezoning. He said this rezoning will make it easier to do business in Bedford County, and every attempt was made to keep the process transparent; if someone feels something is being hidden, it was certainly unintentional. Supervisor Willis said he understands the concerns about spot zoning, but we are trying to accommodate everyone in the area.

Supervisor Sharp said he finds the Planning Commission's recommendation to let property owners opt out unusual, and feels this issue should be revisited to see if it should be handled differently instead of being imposed on everyone in the area. He said he is requesting that the Board always be given all the information for a request so that they can make informed decisions.

(12) Board Appointments

(12a) Chairman Martin made a motion to appoint Joy Powers to the Agricultural Economic Development Advisory Board.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Willis

Voting no: None

Absent: Mr. Dooley

Motion passed.

(13) County Attorney Report – *nothing to report*

(14) County Administrator Report – *nothing to report*

(15) Board Information

(15a) The Board was given a copy of the Bedford Public Library Systems Board of Trustees meeting minutes from April 4, 2017 for review.

(15b) The Board was given a copy of the Department of Social Services Board meeting minutes from April 13, 2017 for review.

(15c) The Board was given a copy of the Department of Community Development's Monthly Building Report for May 2017 for review.

(16) Board Calendar & Reminders

Mr. Boggess noted the following upcoming meetings on the Board's calendar: July 10 – Regular Meeting at 7:00 pm (Joint Work Session with the Planning Commission in the ground floor meeting room from 5:00 to 6:30 pm); July 24 – Regular Meeting at 7:00 pm; August 14 – Regular Meeting at 7:00 pm (Work Session from 5:00 to 6:30 pm) *Note: Only one meeting in August;* and September 11 - Regular Meeting at 7:00 pm (Work Session from 5:00 to 6:30 pm)

(17) Adjourn

Supervisor Scott made a motion to adjourn the meeting at 8:30 pm.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott, and Mr. Willis

Voting no: None

Absent: Mr. Dooley

Motion passed.