



AGENDA

BEDFORD COUNTY BOARD OF SUPERVISORS

BEDFORD COUNTY ADMINISTRATION BUILDING

NOVEMBER 27, 2017

7:00 P.M. REGULAR MEETING - BOARDROOM

- (1) Call to Order & Welcome**
- (2) Moment of Silence**
- (3) Pledge of Allegiance**
- (4) Approval of Agenda**
- (5) Citizen Comments (15 Minutes)**
- (6) Consent Agenda**
 - a. Consideration of a request from the Sheriff's Office for a Supplemental Appropriation of the DMV Selective Enforcement – Alcohol Grant. *(Resolution #R112717-01)*
 - b. Consideration of a request from the Sheriff's Office for a Supplemental Appropriation of the DMV Selective Enforcement – Speed Grant. *(Resolution #R112717-02)*
 - c. Consideration of a request from the Sheriff's Office to submit a grant application in the amount of \$5,213 to the Virginia Department of Criminal Justice Services for the Bryne/JAG Policing for the 21st Century Grant. (10% local match of \$521.30 has been included in the Sheriff's 2017-18 budget). *(Resolution #R112717-03)*
 - d. Consideration of a request from the Department of Fire & Rescue to submit an application to the Virginia Department of Emergency Management for the FY2017 Local Emergency Management Performance Grant (the local match of \$13,304 will come from EMS for Future funds) in the amount of \$26,608. *(Resolution #R112717-04)*

(7) Approval of Minutes – September 25, 2017

(8) Public Hearings & Presentations

- a. Presentation of Re-Accreditation Certificate to Sherriff Mike Brown by Derrick Mays, Department of Criminal Justice Services Accreditation Program Manager. *(no documentation available for this item)*
- b. Consideration of a request for approval of amendments to the Bedford County Zoning Ordinance regarding Short Term Rentals. *(Ordinance #O 112717-05)*
 - *Staff Presentation by Community Development Director Gregg Zody*
- c. Consideration of an Ordinance amending the Bedford County Subdivision Ordinance, Section 31-396, “Private On-site Sewage Disposal Systems and Private Off-Site Sewage Disposal Systems”. *(Ordinance #O 112717-06)*
 - *Staff Presentation by Planner Jordan Mitchell*
- d. Consideration of a request from Apex Towers, LLC for approval of Rezoning request #RZ180001 and Special Use Permit #SU180001 for a Wireless Communication Facility, Class IV use. *(Ordinance #O 112717-07a and Resolution #R112717-07b)*
 - *Staff Presentation by Planner Jordan Mitchell*
- e. Consideration of a request to amend Section 30-26-3 of the Zoning Ordinance, “Application for Variances”. *(Ordinance #O 112717-08)*
 - *Staff Presentation by Community Development Director Gregg Zody*

(9) Action & Discussion Items

- a. Consideration of a request for approval of two resolutions in support of Revenue Road Sharing applications for Valleywood Drive and Lake Vista Drive. *(Resolution #R112717-09a and R112717-09b)*
 - *Staff Presentation by Community Development Director Gregg Zody*

(10) Board Committee Reports

- a. Bedford County Public Works Committee meeting minutes from November 2, 2017

(11) Board Member Comments

(12) Board Appointments

(13) County Attorney Report

(14) County Administrator Report

(15) Board Information

- a. Bedford County Economic Development Authority meeting minutes from September 7, 2017
- b. Agricultural Economic Development Advisory Board meeting minutes from September 6, 2017
- c. Bedford County Transportation Safety Commission meeting minutes from September 21, 2017
- d. Bedford County Planning Commission meeting minutes from September 19, 2017
- e. Tri-County Lakes Administrative Commission/Board meeting minutes from June 13, 2017
- f. Tri-County Lakes Administrative Commission/Environmental Committee meeting minutes from July 24 and September 25, 2017
- g. Bedford Communications/E-911 Report for October 2017
- h. Bedford County Department of Social Services Board meeting minutes from October 12, 2017
- i. Department of Community Development's Building Report for October 2017
- j. Bedford Regional Water Authority Board of Directors meeting minutes from September 19, 2017

(16) Board Calendar and Reminders

- December 11 – Regular Meeting at 7:00 pm; Work Session from 5:00 to 6:30 pm
- January 9 – Regular Meeting at 7:00 pm; Work Session from 5:00 to 6:30 pm

Adjourn

7:00 P.M.

Board Members: Curry Martin, Chairman, District 2; Bill Thomasson, Vice-Chairman, District 1; Steve Wilkerson, District 3; John Sharp, District 4; Tommy Scott, District 5; Andy Dooley, District 6; and Kevin Willis, District 7

Staff: County Administrator Carl Boggess, Deputy County Administrator Reid Wodicka, County Attorney Patrick Skelley, Community Development Director Gregg Zody, Planner Jordan Mitchell, and Executive Assistant Brigitte Luckett

REGULAR MEETING

- (1) Chairman Martin called the meeting to order and welcomed those in attendance.
- (2) Chairman Martin asked the room to observe a moment of silence.

(3) Chairman Martin led the room in the pledge of allegiance.

(4) **Approval of Agenda**

Supervisor Dooley made a motion to approve the agenda as presented.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott,
Mr. Dooley, and Mr. Willis**

Voting no: None

Motion passed.

(5) **Citizen Comments** – *There were no citizens desiring to speak.*

(6) **Consent Agenda**

Mr. Boggess read aloud the following items on the consent agenda for the benefit of those in attendance:

- a. Consideration of a request from the Sheriff's Office for a Supplemental Appropriation of the DMV Selective Enforcement – Alcohol Grant. (*Resolution #R112717-01*)
- b. Consideration of a request from the Sheriff's Office for a Supplemental Appropriation of the DMV Selective Enforcement – Speed Grant. (*Resolution #R112717-02*)
- c. Consideration of a request from the Sheriff's Office to submit a grant application in the amount of \$5,213 to the Virginia Department of Criminal Justice Services for the Bryne/JAG Policing for the 21st Century Grant. (10% local match of \$521.30 has been included in the Sheriff's 2017-18 budget). (*Resolution #R112717-03*)
- d. Consideration of a request from the Department of Fire & Rescue to submit an application to the Virginia Department of Emergency Management for the FY2017 Local Emergency Management Performance Grant (the local match of \$13,304 will come from EMS for Future funds) in the amount of \$26,608. (*Resolution #R112717-04*)

Supervisor Willis made a motion to approve the consent agenda.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott,
Mr. Dooley, and Mr. Willis**

Voting no: None

Motion passed.

(7) **Approval of Minutes**

Chairman Martin polled the Board for approval of the minutes of September 25, 2017 as presented.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott,
Mr. Dooley, and Mr. Willis**

Voting no: None

Motion passed.

(8) Public Hearings & Presentations

(8a) Derrick Mays, Department of Criminal Justice Services Accreditation Program Manager, and Sheriff Steve Draper from the City of Martinsville Sheriff's Office, presented the Re-Accreditation Certificate to Sheriff Mike Brown. Mr. Mays and Sheriff Draper congratulated the Sheriff and his staff on their reaccreditation, and complimented the Sheriff on their policies and procedures, noting that Bedford's is a top-notch agency. They then presented the certificate to Sheriff Mike Brown, and commented that this is the third time the Sheriff's Office has successfully achieved this certificate.

Sheriff Brown thanked Mr. Mays and Sheriff Draper, and commended his staff on their hard work and dedication to achieve these standards. He also thanked the Board of Supervisors for their support.

(8b) Community Development Director Gregg Zody addressed the Board with a request for approval of amendments to the section of the Bedford County Zoning Ordinance regarding Short Term Rentals. Mr. Zody briefly reviewed the process that led to this request coming before the Board, noting that at the Planning Commission's public hearing on August 15, 2017, they voted 6-1 in favor of recommending approval to the Board of Supervisors. Mr. Zody then reiterated some of the points made in his memo which was included in the Board agenda packet for this meeting, and briefly spoke to changes he had made to the ordinance since sending it out to the Board. He then turned the meeting over to County Attorney Patrick Skelley, who explained the differences between the Short Term Rental registry and the transient tax. Attorney Skelley clarified that this ordinance does not create a tax structure or an ability to tax that was not previously available for the County to utilize. There followed a discussion between Mr. Zody, Attorney Skelley, and members of the Board regarding the merits of this ordinance.

The citizen comment portion of the public hearing was opened: the following citizen spoke against this proposed ordinance: John Graham, 733 Peaks St., Bedford, VA; Nancy Maurelli, 6227 Goose Creek Valley Rd., Montvale, VA; Isaiah Knight, 215 Jefferson Woods Dr., Forest, VA. Reasons for opposition included the public not having enough advance notice review the changes that were made to the ordinance since the Planning Commission's public hearing; only allowing two adults per room when a two-year-old is defined as an adult in the ordinance; allowed signage size is too small to be seen from the road; this ordinance makes it harder for families to make extra money; it's unfair.

After further discussion between the Supervisors and the staff, **Supervisor Willis made a motion to continue the public hearing until the December 11, 2017 meeting, noting that the citizen comment portion will be open until that time to allow for more public comment.**

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott,
Mr. Dooley, and Mr. Willis**

Voting no: none

Motion passed.

(8c) Planner Jordan Mitchell addressed the Board for approval of amendments to the section of the Bedford County Subdivision Ordinance regarding “Private On-Site Sewage Disposal Systems and Private Off-Site Sewage Disposal Systems” (off-site drain fields). Mr. Mitchell noted that the Planning Commission voted 5-2 to recommend approval of this ordinance amendment at their public hearing on August 15, 2017. Mr. Mitchell stated this amendment is intended to prevent a developer locating drain fields on another property within a subdivision; each property should have its own viable system. Alternatively, the developer could designate one lot, where nothing else would be built, for drain fields to be placed on. There followed a discussion between Mr. Mitchell and members of the Board regarding this request; concerns included mitigating future risks and conflicts, and government over-reach.

The citizen comment portion of the public hearing was opened; there being no one desiring to speak, this portion of the hearing was closed.

Another brief discussion, where Mr. Sharp commented that it seemed we are going from one extreme where developers can address this issue any way they like, to another extreme where their options are completely stifled. Chairman Martin said septic systems all eventually fail and the issue needs to be addressed. Mr. Mitchell noted that this ordinance will not completely cut off options for developers; it will simply not allow developers to place drain fields on a lot that they plan to build on in the future. They will still have the option to use an off-site drain field.

Vice-Chairman Thomasson made a motion to approve Ordinance #O 112717-06.

BE IT HEREBY ORDAINED by the Board of Supervisors of Bedford County, Virginia, that after having conducted a duly advertised public hearing and upon receiving the recommendation forwarded by the Bedford County Planning Commission, that the regulations of the Bedford County Subdivision Ordinance be amended and readopted as follows:

PART I.

That *Section 31-396, Private On-site Sewage Disposal Systems and Private Off-site Sewage Disposal Systems*, be add to the Subdivision Ordinance as follows:

Sec. 31-396. - Private On-site Sewage Disposal Systems and Private Off-site Sewage Disposal Systems

- (a) *Private on-site sewage disposal systems.* All private on-site disposal systems, including the reserve areas, shall be located on the same lot as the building site that the private waste disposal system benefits with the exception of subsection (b). Easements for an off-site sewage disposal system(s) shall be permitted, through a private easement agreement between lot owners, in the event that the existing onsite system has failed or in need of repair. All private waste disposal systems shall be reviewed and approved by the Virginia Department of Health.
- (b) *Private off-site sewage disposal systems.* Private off-site sewage disposal systems shall be permitted (including reserve areas) on lots that are designated only for the use of such systems provided the following standards are met:
 - 1) Private off-site sewage disposal system lots shall be owned by and maintained by a property owners association or other type of private ownership for maintenance purposes of the lot. The beneficiary of each private off-site sewage disposal system shall be responsible for the maintenance of the private off-site sewage disposal system that is benefiting their building site.
 - 2) Sewerage system(s) (as defined in §32.1-163 of the Code of Virginia) shall be placed in dedicated easements.
 - 3) Private off-site sewage disposal systems shall be reviewed and approved by the Virginia Department of Health.
- (c) *Grandfathered subdivisions.* Any subdivision plat (major or minor) that was recorded, currently under official review (submitted with applicable associated filing fee), or had been to the Technical Review Committee prior to November 27, 2017 shall not be subject to the requirements of Sec. 31-396(a) and Sec. 31-396(b).
- (d) *Waiver requests.* Waivers of any requirement of Sec. 31-396 shall not be permitted.

PART II.

Should any portion or provision of this ordinance be held by any court to be unconstitutional or invalid, that decision shall not affect the validity of the ordinance as a whole, or any part of the ordinance other than the part held to be unconstitutional or invalid.

This ordinance shall become effective immediately upon its adoption.

Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Dooley, and Mr. Willis

Voting no: Mr. Sharp and Mr. Scott

Motion passed.

(8d) Planner Jordan Mitchell addressed the Board on behalf of Apex Towers, LLC for approval of Rezoning Request #RZ180001, and Special Use Permit #SU180001 for a Wireless Communications

Facility, Class IV use. Mr. Mitchell gave a summary of the request, noting that a 25.111 acre portion of Tax Map #251-A-66 would be rezoned from R-1 (Low-Density Residential) to AP (Agricultural Rural Preserve) to construct a 195 foot monopole tower to increase Verizon cellular coverage in the area. Mr. Mitchell displayed a variety of maps and photographs illustrating both the current and proposed future use of the property. He stated that at its meeting on September 19, 2017, the Planning Commission voted 7-0 to recommend approval of both the Rezoning Ordinance and the Special Use Permit to the Board of Supervisors; proffers are listed below in the resolution for the Special Use Permit. The applicant also briefly addressed the Board and answered minor clarifying questions.

The citizen comment portion of the public hearing was opened; there being no one desiring to speak, this portion of the public hearing was closed.

Supervisor Sharp made a motion to approve Resolution #R112717-07b.

WHEREAS, Apex Towers, Inc. has submitted Special Use Permit application #SU180001 to establish a “Wireless Communication Facility, Class IV” use in an AP (Agricultural Rural Preserve) zoning district on a portion of property identified as Tax Map Number #251-A-66 owned by Celestial Terrestrial, LLC; and

WHEREAS, the application has been submitted pursuant to Section 30-79-2 of the Zoning Ordinance, which allows a “Wireless Communication Facility, Class IV” use in the AP zoning district after a Special Use Permit has been approved in accordance with Section 30-19 of the Zoning Ordinance; and

WHEREAS, the Board of Supervisors has carefully considered the public record, the public testimony, and the recommendation of the Planning Commission; and

WHEREAS, the Board finds that the request meets the goals and objectives of the Comprehensive Plan, the Strategic Plan for Commercial Wireless Telecommunications Facilities, and the purposes of the Zoning Ordinance for issuance of a Special Use Permit;

THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors that the Board does hereby approve of a Special Use Permit pursuant to application #SU180001 with the following conditions:

1. The monopole tower associated with the “Wireless Communication Facility, Class IV” use shall not exceed 195 feet in height.
2. The monopole tower shall be built and maintained with a “standard” gray tone as provided from the manufacturer of the tower (tower shall not be painted).
3. Results of the Section 106 Report shall be submitted to the Division of Planning prior to the approval of a Site Plan/Building Permit issuance to construct the monopole tower.
4. Results of the NEPA Report shall be submitted to the Division of Planning prior to the approval of a Site Plan/Building Permit issuance to construct the monopole tower

5. Existing trees on the subject parcel shall remain as a buffer of the tower compound area. If the trees remain, the requirements of a landscaping plan in Section 30-87-3(G)(5) of the Zoning Ordinance shall be waived. If any trees are removed from around the tower lease area, the Zoning Administrator shall be notified and determine if landscaping is needed.
6. All General Safety recommendations from the Atlantic Technology Consultants, Inc. report shall be followed.

Lighting, if used, shall be the minimum required for safety and security and shall be directed downward, away from adjacent properties and roadways.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott,
Mr. Dooley, and Mr. Willis**

Voting no: None

Motion passed.

Supervisor Sharp made a motion to approve Ordinance #O 112717-07a.

WHEREAS, Apex Towers, LLC have submitted application #RZ180001 to rezone a portion of Tax Map Number 251-A-66 (25.111 acres according to Plat Book 44 Page 93) from R-1, Low Density Residential, to AP, Agricultural Rural Preserve, for the purpose of placing a 195-foot monopole tower (“Wireless Communication Facility, Class IV” use); and

WHEREAS, the application has been submitted pursuant to Section 30-14 of the Zoning Ordinance; and

WHEREAS, the Board of Supervisors has carefully considered the public record, the public testimony, and the recommendation of the Planning Commission; and

WHEREAS, the Board of Supervisors finds that the public necessity, general welfare, and good zoning practice requires adoption of an ordinance to amend the zoning district designation of the subject property; and

WHEREAS, the Board of Supervisors finds that the requested rezoning meets the goals and objectives of the Comprehensive Plan and the purposes of the Zoning Ordinance; and

WHEREAS, no proffers have been voluntarily offered by the applicant for acceptance by the Board of Supervisors; now

THEREFORE, BE IT ORDAINED, by the Bedford County Board of Supervisors on this the 27th day of November, 2017, that the Bedford County Zoning Ordinance be and it hereby is amended and readopted by changing the zoning district designation of a 25.111 acre portion of a parcel identified as 251-A-66 to AP, Agricultural Rural Preserve; and

NOW, THEREFORE, BE IT FURTHER ORDAINED, that should any portion or provision of this ordinance be held by any court to be unconstitutional or invalid, that decision shall not affect the validity

of the ordinance as a whole, or any part of the ordinance other than the part held to be unconstitutional or invalid.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott,
Mr. Dooley, and Mr. Willis**

Voting no: None

Motion passed.

(8e) Community Development Gregg Zody addressed the Board with a request for approval to amend Section 30-26.3 of the Zoning Ordinance (“Application for Variances”). Mr. Zody stated that this is a staff request to delete one sentence regarding notifying the Planning Commission of a variance application. He said that, as it is currently written, this sentence muddies the waters between the jurisdictions of the Planning Commission and the Board of Zoning Appeals. At their public hearing for this item on August 15, 2017, the Planning Commission voted unanimously to recommend approval to the Board of Supervisors.

The citizen comment portion of the public hearing was opened; there being no one desiring to speak, this portion of the public hearing was closed.

Supervisor Wilkerson made a motion to approve Ordinance #O 112717-08.

BE IT HEREBY ORDAINED by the Board of Supervisors of Bedford County, Virginia, that after having conducted a duly advertised public hearing and upon receiving the recommendation forwarded by the Bedford County Planning Commission, that the regulations of the Bedford County Zoning Ordinance be amended and readopted as follows:

PART I.

That Article I. General Provisions, shall be amended to include the following:

Sec. 30-26-3. Applications for variances.

Applications for variances may be made by any property owner, tenant, government official, department, board or bureau of the county. All applications shall be submitted to the zoning administrator in accordance with rules adopted by the board of zoning appeals. All applications and accompanying maps, plans, or other information shall be transmitted promptly to the secretary of the board of zoning appeals who shall place the application on the agenda to be acted upon by the board of zoning appeals within ninety (90) days of the filing of the application. No such application shall be heard except after notice and hearing as provided by Code of Virginia, § 15.2-2204, as amended. ~~The zoning administrator shall transmit notice of the~~

~~variance application to the planning commission, which may send a recommendation to the board of zoning appeals, or appear as a party at the hearing.~~

PART II.

Should any portion or provision of this ordinance be held by any court to be unconstitutional or invalid, that decision shall not affect the validity of the ordinance as a whole, or any part of the ordinance other than the part held to be unconstitutional or invalid.

This ordinance shall become effective immediately upon its adoption.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott,
Mr. Dooley, and Mr. Willis**

Voting no: None

Motion passed.

(9) Action & Discussion Items

(9a) Community Development Director Gregg Zody addressed the Board with a request for approval of two resolutions in support of Revenue Road Sharing applications for Valleywood Drive and Lake Vista Drive.

Supervisor Wilkerson made a motion to approve Resolution #R112717-09a.

WHEREAS, the County of Bedford received a “Revenue Sharing Road Fund Agreement” from the landowners fronting on Valleywood Drive; and

WHEREAS, Valleywood Drive consist of a 50 foot right of way that was dedicated to the County of Bedford on November 16, 1979, the plat of the aforesaid road being of record in the Clerk’s Office for the Circuit Court of Bedford County, VA in Plat Book 21, at Page 219; and

WHEREAS, the Virginia Department of Transportation has prepared an estimate to bring Valleywood Drive up to secondary road standards which is in the amount of \$85,000.00; and

WHEREAS, the County has received declarations signed by more than 75% of the landowners requesting that the landowner’s share in the amount of \$42,5000.00 be assessed equally to each landowner; and

WHEREAS, it is the opinion of the Bedford County Board of Supervisors that it is in the best interest of the County that Valleywood Drive be taken into and become part of the secondary system of the state highways in the County.

WHEREAS, the Bedford County Board of Supervisors desires to submit an application for an allocation of funds up to \$85,000.00 to be matched through the Virginia Department of Transportation Fiscal Year 2019-20 Revenue Sharing Program; and,

WHEREAS, The Bedford County Board of Supervisors hereby supports this application for an allocation of funds up to \$85,000.00 to be matched through the Virginia Department of Transportation Revenue Sharing Program and

NOW, THEREFORE, BE IT RESOLVED that the Bedford County Board of Supervisors hereby agrees to commit to their share of the total cost for construction of the project in accordance with the project financial documents.

BE IT FURTHER RESOLVED that the Bedford County Board of Supervisors hereby grants authority for the County Administrator to execute project agreements for any approved revenue sharing projects for Fiscal Year 2019-20.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott,
Mr. Dooley, and Mr. Willis**

Voting no: None

Motion passed.

Supervisor Sharp made a motion to approve Resolution #R112717-09b.

WHEREAS, the Bedford County Board of Supervisors desires to submit an application for an allocation of funds up to \$10,000.00 to be matched through the Virginia Department of Transportation Fiscal Year 2019-20 Revenue Sharing Program; and,

WHEREAS, The Bedford County Board of Supervisors hereby supports this application for an allocation of funds up to \$10,000.00 based upon the receipt of a Revenue Sharing Fund Agreement from the Lake Vista Homeowners Association whereby the Association agrees to pay the County's portion of the necessary funds to be matched through the Virginia Department of Transportation Revenue Sharing Program and

NOW, THEREFORE, BE IT RESOLVED that the Bedford County Board of Supervisors hereby agrees to commit to their share of the total cost for construction of the project(s) upon receipt of a Revenue Sharing Fund Agreement from the Lake Vista Homeowners Association, in accordance with the project financial documents.

BE IT FURTHER RESOLVED that the Bedford County Board of Supervisors hereby grants authority for the County Administrator to execute project agreements for any approved revenue sharing projects for Fiscal Year 2019-20.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott,
Mr. Dooley, and Mr. Willis**

Voting no: None

Motion passed.

(10) Board Committee Reports

- a. The Board was given a copy of the Bedford County Public Works Committee meeting minutes from November 2, 2017 for review.

(11) Board Member Comments

Supervisor Dooley requested that staff look into what will be done with the gas tanks once Colonial Pipeline closes, and if there is any assistance we can receive. He also asked staff to look into allowing citizens to pay their taxes online. Supervisor Martin said he has already spoken to a local bank about this, who had agreed to provide this service without charging the County a fee. Supervisor Sharp noted that the new ERP software that will be installed soon will address this issue; County Administrator Carl Boggess and Deputy County Administrator Reid Wodicka confirmed that this will be one of the advantages of the new software.

(12) Board Appointments – no appointments.

(13) County Attorney Report - nothing to report

(14) County Administrator Report – nothing to report

(15) Board Information

(15a) The Board was given a copy of the Bedford County Economic Development Authority meeting minutes from September 7, 2017 for review.

(15b) The Board was given a copy of the Agricultural Economic Development Advisory Board meeting minutes from September 6, 2017 for review.

(15c) The Board was given a copy of the Bedford County Transportation Safety Commission meeting minutes from September 21, 2017 for review.

(15d) The Board was given a copy of the Bedford County Planning Commission meeting minutes from September 19, 2017 for review.

(15e) The Board was given a copy of the Tri-County Lakes Administrative Commission/Board meeting minutes from June 13, 2017 for review.

(15f) The Board was given a copy of the Tri-County Lakes Administrative Commission/Environmental Committee meeting minutes from July 24 and September 25, 2017 for review.

(15g) The Board was given a copy of the Bedford Communications/E-911 Report for October 2017 for review.

(15h) The Board was given a copy of the Bedford County Department of Social Services Board meeting minutes from October 12, 2017 for review.

(15i) The Board was given a copy of the Department of Community Development's Building Report for October 2017 for review.

(15j) The Board was given a copy of the Bedford Regional Water Authority Board of Directors meeting minutes from September 19, 2017 for review.

(16) Board Calendar & Reminders

Mr. Boggess noted the following upcoming meetings on the Board's calendar: December 11 – Regular Meeting at 7:00 pm; Work Session from 5:00 to 6:30 pm; January 9 – Regular Meeting at 7:00 pm; Work Session from 5:00 to 6:30 pm

(17) Adjourn

Supervisor Scott made a motion to adjourn meeting at 8:29 pm.

**Voting yes: Mr. Thomasson, Mr. Martin, Mr. Wilkerson, Mr. Sharp, Mr. Scott,
Mr. Dooley, and Mr. Willis**

Voting no: None

Motion passed.