



**MINUTES**  
**BEDFORD COUNTY BOARD OF SUPERVISORS**  
**BEDFORD COUNTY ADMINISTRATION BUILDING**  
**JANUARY 9, 2018**

*(This meeting was originally scheduled for January 8, 2018;  
it was moved to January 9 due to inclement weather.)*

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- 5:00 P.M.      WORK SESSION**
- a. Discussion with VDOT *(no documentation)*
- 6:30 P.M.      Break for Dinner**
- 7:00 P.M.      REGULAR MEETING**
- (1) Call to Order & Welcome**
  - (2) Moment of Silence**
  - (3) Pledge of Allegiance**
  - (4) Approval of Agenda**
  - (5) Organization of the Board**
    - a. Re-adoption of the Board of Supervisors Rules of Procedure  
*(Resolution # R010818-01)*
    - b. Selection of Chairman *(Resolution # R010818-02)*
    - c. Selection of Vice-Chairman *(Resolution # R010818-03)*
    - d. Approval of the Board of Supervisors Inclement Weather Policy for 2018  
*(Resolution # R010818-04)*
    - e. Approval of the Board of Supervisors 2018 Meeting Schedule  
*(Resolution # R010818-05)*
  - (6) Citizen Comments (15 Minutes)**
  - (7) Consent Agenda**

- a. Consideration of a request from the Sheriff's Office to accept the Bulletproof Vest Grant in the amount of \$7,951.22 from the U.S. Department of Justice (the 50% local match was included in the adopted budget for FY2017-18). A Supplemental Appropriation in the amount of \$3,937.61 is also requested. *(Resolution #R010818-06)*
- b. Consideration of a request from the Sheriff's Office for a Supplemental Appropriation from the balance of the State Internet Crimes Against Children grant in the amount of \$837,000.00. *(Resolution #R010818-07)*

**(8) Approval of Minutes** – October 23, 2017

**(9) Public Hearings & Presentations** - none

**(10) Action & Discussion Items** - none

**(11) Board Committee Reports**

**(12) Board Member Comments**

**(13) Board Appointments**

- a. Tri-County Lakes Administrative Commission appointments are needed for the Supervisor Representative, Alternate Supervisor Representative and Citizen Representative; the County Administrator also needs to be reappointed as the Staff Representative.
- b. Horizon Behavioral Health requires an annual appointment of the Director of Social Services to its Board of Directors, and a reappointment of Jim Sikkema as the Citizen Representative.
- c. Roanoke Valley Area Metropolitan Planning Organization requires a Supervisor Representative appointment.
- d. Appointments/reappointments to the Planning Commission for Districts 2, 3, and 4 are needed by January 31, 2018.
- e. Appointments/reappointments to the Recreation Advisory Board for Districts 2, 3, and 4 are needed by January 31, 2018.
- f. An appointment/reappointment to the Economic Development Authority for District 4 is needed by January 31, 2018.
- g. A motion is needed to appoint the Deputy County Administrator as the alternate County Representative (in the event the County Administrator cannot attend) to the Blue Ridge Regional Jail Authority, effective immediately and ending on June 30, 2019.

- h. An appointment to replace Supervisor Tuck on the Public Library System Board of Trustees is needed.

**(14) County Attorney Report**

**(15) County Administrator Report**

- a. Closed Session pursuant to Section 2.2-3711 (A) (1) as to the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; specifically related to the County Administrator.

**(16) Board Information**

- a. Bedford Public Library System Board of Trustees meeting minutes from October 3, 2017
- b. Bedford County Department of Social Services Board meeting minutes from November 8, 2017.

**(17) Board Calendar and Reminders**

- **Reminder** – Statements of Economic Interests are due by **February 1, 2018**
- January 22<sup>nd</sup> - Regular Meeting (Work Session with BRWA in the Ground Floor Meeting Room from 5:00 – 6:30 pm)
- February 12<sup>th</sup> - Regular Meeting (Work Session – 5:00 to 6:00 pm) (Annual report and Dinner w/Extension Office at 6:00 pm following the work session)
- February 26<sup>th</sup> - Regular Meeting

**Adjourn**

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**5:00 P.M. WORK SESSION**

**Board of Supervisors:** Bill Thomasson, District 1; Edgar Tuck, District 2; Charla Bansley, District 3; John Sharp, District 4; Tommy Scott, District 5; Andy Dooley, District 6; and Kevin Willis, District 7

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**County Staff:** County Administrator Carl Boggess, Assistant County Administrator Reid Wodicka, County Attorney Patrick Skelley, and Executive Assistant Brigitte Luckett

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County Administrator Carl Boggess called the work session to order, and then turned the meeting over to VDOT Residency Administrator Todd Daniel for an orientation session on VDOT practices and procedures with the Board.

Mr. Daniel began with a review of several projects, including shoulder work; brush removal; tree trimming; pipe replacements; several bridge replacements throughout the County; the ongoing development of the Route 460 S-curves project; and the SmartScale project on Route 811.

Mr. Daniel then moved on to a summary of the process VDOT follows for maintenance and construction of state-maintained highways; subdivision drainage easements; the Secondary Six-Year Plan; Revenue Road Sharing; SmartScale projects; and online maintenance requests. Mr. Daniel noted that information can be found at [www.VirginiaDOT.org](http://www.VirginiaDOT.org) for traffic cameras, road conditions, etc., and [www.virginiaroads.org](http://www.virginiaroads.org) has information for more in-depth transportation data (including crash rates).

In closing, Mr. Daniel introduced John Morris, Assistant Engineer for Land Use, and Anne Booker, Regional Traffic Engineer, who will serve as the Acting Residency Administrator while Mr. Daniel is working on a project in the Salem District office for the first half of this year. He noted that he will be back for the public hearing for the Secondary Six-Year Plan. Throughout his presentation, Mr. Daniel answered minor clarifying questions from the Board.

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**Supervisor Thomasson made a motion for the Board to enter into closed session** pursuant to Section 2.2-3711 (A) (1) as to the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; specifically related to the County Administrator.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**Supervisor Thomasson made a motion to go back into regular session.**

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**WHEREAS**, the Bedford County Board of Supervisors has convened a Closed Meeting, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, §2.2-3712 of the Code of Virginia requires a certification by the Bedford County Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law.

**NOW, THEREFORE BE IT RESOLVED**, that the Bedford County Board of Supervisors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the Bedford County Board of Supervisors.

<u>MEMBERS:</u>	<u>VOTE:</u>
Bill Thomasson	Yes
Edgar Tuck	Yes
Charla Bansley	Yes
John Sharp	Yes
Tommy Scott	Yes
Andy Dooley	Yes
Kevin Willis	Yes

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There being no further discussion, the Board recessed for dinner at 6:35 pm.

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**7:00 P.M. – Regular Meeting**

**Board of Supervisors:** Bill Thomasson, District 1; Edgar Tuck, District 2; Charla Bansley, District 3; John Sharp, District 4; Tommy Scott, District 5; Andy Dooley, District 6; and Kevin Willis, District 7

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**Staff:** County Administrator Carl Boggess, Assistant County Administrator Reid Wodicka, County Attorney Patrick Skelley, and Executive Assistant Brigitte Luckett

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- (1) County Administrator Carl Boggess called the meeting to order and welcomed those in attendance.
  - (2) County Administrator Carl Boggess asked the room to observe a moment of silence.
  - (3) County Administrator Carl Boggess led the room in the pledge of allegiance.

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**(4) Approval of Agenda**

**Supervisor Dooley made a motion to approve the agenda as presented.**

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott,**

**Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**(5) Organization of the Board**

**(5a)** County Administrator Carl Boggess asked if there were any changes to the Rules of Procedures; there being none, he called for a motion for approval.

**Supervisor Sharp made a motion to approve Resolution #R010818-01.**

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Supervisor Dooley asked if “seniority” on the Board consisted of cumulative years, or if the total number of years of service on the Board would need to be consecutive? Attorney Skelley replied that he interprets the bylaws to imply that, if there is a gap in tenure, the “clock” would start over with a Supervisor’s first term back on the Board. Attorney Skelley noted that the Board has the option to modify the bylaws to include years prior to a gap in service, but the loss of succession is not specifically addressed in the bylaws as they are currently written.

As no Board members requested amendments to the Rules of Procedure, Mr. Boggess polled the Board for their votes.

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**WHEREAS**, it has been the past practice of the Bedford County Board of Supervisors to establish Rules of Procedure; and

**WHEREAS**, the purpose of the rules are to help the Board conduct affairs in a timely and efficient manner by incorporating the general principles of parliamentary procedure found in Robert’s Rules of Order’s in Small Boards and applicable Virginia laws; and

**WHEREAS**, at this, the organizational meeting of the Board of Supervisors, the Board is readopting and reaffirming the Bylaws and Rules of Procedure of the Bedford County Board of Supervisors.

**THEREFORE, BE IT RESOLVED**, that the attached Bylaws and Rules of Procedures are hereby adopted as presented.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott,  
and Mr. Willis**

**Voting no: Mr. Dooley**

**Motion passed.**

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(5b) County Administrator Carl Boggess called for nominations for the Chairman.

WHEREAS, in accordance with the Bedford County Board of Supervisors' Rules of Procedure the Board's Organizational Meeting was held on January 8, 2018; and

WHEREAS, pursuant to those Rules of Procedure, Supervisor Thomasson was nominated by Supervisor Dooley for the position of Chairman; and

WHEREAS, no other nominations were submitted, Supervisor Sharp moved to close the nominations and the following resolution was adopted and carried by a vote of 7-0.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors does hereby name Supervisor Thomasson Chairman for Calendar Year 2018.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott,  
Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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(5c) County Administrator Carl Boggess called for nominations for the Vice-Chairman.

WHEREAS, in accordance with the Bedford County Board of Supervisors' Rules of Procedure the Board's Organizational Meeting was held on January 8, 2018; and

WHEREAS, Supervisor Sharp made a motion nominating Supervisor Scott for the position of Vice-Chairman of the Board, and

WHEREAS, no other nominations were submitted, the following resolution was adopted and carried by a vote of 7-0.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors does hereby name Supervisor Scott Vice-Chairman for Calendar Year 2018.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott,  
Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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(5d) County Administrator Carl Boggess reviewed the Inclement Weather Policy, and then called for a motion to approve the resolution.

**Supervisor Sharp made a motion to approve Resolution #R010818-04.**

WHEREAS, §15.2-1416 of the Virginia Code grants the Board of Supervisors the authority at its annual organizational meeting to fix the day or days to which a regular meeting shall be continued if the

chairman, or vice-chairman, if the chairman is unable to act, finds and declares that weather or other conditions are such that it is hazardous for members to attend the regular meeting.

**NOW THEREFORE, BE IT RESOLVED**, that if the Chairman (or the Vice-Chairman if the Chairman is unable to act) finds and declares that weather or other conditions are such that it is hazardous for Board members to attend a regular meeting, the regular meeting shall be continued until the next regularly scheduled meeting, with the exception of holidays, following the date of the regularly scheduled meeting. Such continuation shall be communicated to the members of the Board and the press as promptly as possible. All hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement is required.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott,  
Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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(5e) County Administrator Carl Boggess reviewed the 2018 meeting calendar with the Board. Supervisor Sharp said he wanted to be sure the VDOT Public Hearing was given adequate time for citizen input, and asked that it begin at 6:00 pm instead of 6:30 pm. Mr. Boggess then called for a motion to approve the 2018 meeting schedule.

**Supervisor Sharp made a motion to approve Resolution #R010818-05.**

**WHEREAS**, §15.2-1416 of the Virginia Code grants the Board of Supervisors the authority at its annual organizational meeting to establish the days, times and places of regular meetings,

**NOW, THEREFORE, BE IT RESOLVED**, that the Bedford County Board of Supervisors does hereby adopt the following meeting schedule for their 2017 calendar year:

January	8 <sup>th</sup>	Regular Meeting (Work Session with VDOT – 5:00 to 6:30 pm)
	22 <sup>nd</sup>	Regular Meeting (Work Session with BRWA – 5:00 to 6:30 pm – Ground Floor Meeting Room)
February	12 <sup>th</sup>	Regular Meeting (Work Session for CIP – 5:00 to 6:30 pm)
	26 <sup>th</sup>	Regular Meeting (Work Session for Closed Session – 5:00 to 6:00 pm) <i>(Annual report and Dinner w/Extension Office at 6:00 pm following the work session)</i>
March	12 <sup>th</sup>	Regular Meeting (Work Session – 5:00 pm to 6:30 pm)
	19 <sup>th</sup>	Budget Work Session – 5:00 to 7:00 pm
	26 <sup>th</sup>	Regular Meeting (Budget Work Session – 5:00 to 6:30 pm)
April	9 <sup>th</sup>	Public Hearing on Budget and Tax Rate at 7:00 pm (at County Administration)



		Building) ( <i>VDOT Public Hearing included in Agenda – 6:00 pm</i> )
	16 <sup>th</sup>	Budget Work Session – 5:00 to 7:00 pm
	23 <sup>rd</sup>	Regular Meeting (Budget and Tax Rate Adoption) (Budget Work Session – 5:00 to 6:30 pm)
May	14 <sup>th</sup>	Work Session – Joint Meeting with the Planning Commission beginning at 5:00 pm (Ground Floor Training Room)
	29 <sup>th</sup>	Regular Meeting ( <i>Tuesday</i> )
June	11 <sup>th</sup>	Work Session – 5:00 pm to 6:30 pm
	25 <sup>th</sup>	Regular Meeting
July	9 <sup>th</sup>	Regular Meeting (Work Session – 5:00pm to 6:30 pm)
	23 <sup>rd</sup>	Regular Meeting
August	13 <sup>th</sup>	Regular Meeting (Work Session 5:00 to 6:30 pm) <i>Adoption of PPTRA Rate</i>
September	10 <sup>th</sup>	Work Session – 5:00 to 6:30 pm
	24 <sup>th</sup>	Regular Meeting
October	9 <sup>th</sup>	Work Session – Joint Meeting with EDA in the Ground Floor Meeting Room beginning at 5:00 pm ( <i>Tuesday</i> )
	22 <sup>nd</sup>	Regular Meeting
November	8 <sup>th</sup>	CIP Work Session with School Board ( <i>Thursday</i> ) – 5:00 to 6:30 pm
	26 <sup>th</sup>	Regular Meeting
December	10 <sup>th</sup>	Regular Meeting (Work Session 5:00 to 6:30 pm)

- **Regular Board Meetings:** Held in the Boardroom at the Bedford County Administration Office on the 2<sup>nd</sup> Monday at 5:00 pm, and the 4<sup>th</sup> Monday at 7:00 pm (unless otherwise noted).
- **Work Sessions:** Held at 5:00 pm on the same day as the first Regular Meeting of every month (unless otherwise noted).

**Voting yes:** Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott,  
Mr. Dooley and Mr. Willis

**Voting no:** None

**Motion passed.**

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Mr. Boggess then turned the meeting over to Chairman Thomasson.

**(6) Citizen Comments**

- Isaiah Knight, 215 Jefferson Woods Drive, Forest, addressed the Board with concerns regarding the Department of Social Services.
- Donna St. Claire, 630 Lake Vista Drive, Forest, addressed the Board with her concerns regarding animal welfare in the County, and asked that the Board give its support to House Bill 646 regarding the outdoor tethering of animals.

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**(7) Consent Agenda**

Mr. Boggess reviewed the items on the consent agenda for the benefit of those in attendance:

- a. Consideration of a request from the Sheriff's Office to accept the Bulletproof Vest Grant in the amount of \$7,951.22 from the U.S. Department of Justice (the 50% local match was included in the adopted budget for FY2017-18). A Supplemental Appropriation in the amount of \$3,937.61 is also requested. *(Resolution #R010818-06)*
- b. Consideration of a request from the Sheriff's Office for a Supplemental Appropriation from the balance of the State Internet Crimes Against Children grant in the amount of \$837,000.00. *(Resolution #R010818-07)*

**Supervisor Dooley made a motion to approve the consent agenda.**

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott,  
Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**(8) Approval of Minutes**

**Supervisor Willis made a motion to approve the minutes of October 23, 2017 as presented.**

**Voting yes: Mr. Thomasson, Mrs. Bansley, Mr. Sharp, Mr. Scott, and Mr. Willis**

**Voting no: None**

**Abstained: Mr. Tuck and Mr. Dooley**

**Motion passed.**

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**(9) Public Hearings & Presentations - none**

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**(10) Action & Discussion Items - none**

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**(11) Board Committee Reports - none**

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**(12) Board Member Comments**

Supervisor Sharp requested, and received, consensus from the Board to direct staff to contact Bedford County's state representatives regarding Bedford's support of House Bill 646 (tethering animals), as addressed earlier during the citizen comments. Attorney Skelley noted that the County Code is maxed out with regard to what the State will allow us to dictate, but the new House Bill would give us more leverage.

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**(13) Board Appointments**

**TRI-COUNTY LAKES ADMINISTRATIVE COMMISSION APPOINTMENTS:**

Supervisor Sharp made a motion to appoint Chairman Thomasson as the Supervisor Representative, and Supervisor Tuck as the Alternate Supervisor Representative to the Tri-County Lakes Administrative Commission for a one-year term beginning February 1, 2018 and ending on January 31, 2019.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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Supervisor Tuck made a motion to appoint Teri Morris as the Citizen At-Large Representative to the Tri-County Lakes Administrative Commission for a one-year term beginning February 1, 2018 and ending on January 31, 2019.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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Vice-Chairman Scott made a motion to appoint G. Carl Boggess in his capacity as County Administrator to the Tri-County Lakes Administrative Commission for a one-year term beginning February 1, 2018 and ending on January 31, 2019.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**HORIZON BEHAVIORAL HEALTH BOARD OF DIRECTORS:**

Supervisor Dooley made a motion to appoint Andy Crawford, Director of Social Services, to the Horizon Behavioral Health Board of Directors and to reappoint Jim Sikkema as the Citizen Representative to the Horizon Behavioral Health Board of Directors.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**ROANOKE VALLEY AREA METROPOLITAN PLANNING ORGANIZATION:**

Vice-Chairman Scott made a motion to appoint Supervisor Dooley as the Supervisor Representative from Bedford County to the Roanoke Valley Area Metropolitan Planning Organization for 2018.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**PLANNING COMMISSION:**

Supervisor Tuck made a motion to re-appoint Jeff Burdett to represent District 2 on the Planning Commission; the term will end January 31, 2022.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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Supervisor Bansley made a motion to appoint Ron Steele to represent District 3 on the Planning Commission; the term will end January 31, 2022.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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Supervisor Sharp made a motion to re-appoint Josiah Tillett to represent District 4 on the Planning Commission; the term will end January 31, 2022.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**RECREATION ADVISORY BOARD**

Supervisor Tuck made a motion to appoint Fred Sylvester to represent District 2 on the Recreation Advisory Board (subject to receipt of application); the term will end January 31, 2022.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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Supervisor Sharp made a motion to re-appoint John Griessmayer to represent District 4 on the Recreation Advisory Board; the term will end January 31, 2022.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**ECONOMIC DEVELOPMENT AUTHORITY**

Supervisor Sharp made a motion to re-appoint Matthew Braud to represent District 4 on the Economic Development Authority; the term will end January 31, 2022.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**BLUE RIDGE REGIONAL JAIL AUTHORITY**

Supervisor Willis made a motion to appoint Deputy County Administrator Reid Wodicka as the alternate County Representative (in the event the County Administrator cannot attend) to the Blue Ridge Regional Jail Authority, effective immediately and ending on June 30, 2019.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**(14) County Attorney Report** – *nothing to report at this time*

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**(15) County Administrator Report**

**(15a)** *The closed session scheduled for this portion of the meeting was held earlier during the work session.*

County Administrator Carl Boggess stated he and Dr. Wodicka attended the R&D Committee meeting, and then the Tobacco Commission meeting. He stated that R&D is recommending the funds that would have gone to Comcast be a loan instead of a grant; he will give an update as soon as he knows more.

Mr. Boggess said that the large electric heaters in the Administration building hallway are temporary. The boiler in the Administration building has died, and we have already signed a contract to have the spare boiler at the former Nursing Home facility installed here.

Mr. Boggess said we need some developers, builders, engineers, etc., to help form an ad hoc group to pair with staff to work on reducing the barriers to land development in the County, and asked the Board to contact him with their recommendations.

Lastly, Mr. Boggess asked the Supervisors to get back to him with their preferences regarding whether they prefer a laptop, a tablet, etc.

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**(16) Board Information**

**(15a)** The Board was given a copy of the Bedford Public Library System Board of Trustees meeting minutes from October 3, 2017 for review.

**(15c)** The Board was given a copy of the Bedford County Department of Social Services Board meeting minutes from November 8, 2017 for review.

**(17) Board Calendar & Reminders**

Mr. Boggess noted the following upcoming meetings on the Board's calendar: **Reminder** – Statements of Economic Interests are due by **February 1, 2018**; January 22<sup>nd</sup> - Regular Meeting (Work Session with BRWA in the Ground Floor Meeting Room from 5:00 – 6:30 pm); February 12<sup>th</sup> - Regular Meeting (Work Session – 5:00 to 6:00 pm) (Annual report and Dinner w/Extension Office at 6:00 pm following the work session); February 26<sup>th</sup> - Regular Meeting

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**(18) Adjourn**

**Vice-Chairman Scott made a motion to adjourn the meeting at 7:49 pm.**

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott,  
Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**