



**WORK SESSION AGENDA**  
**BEDFORD COUNTY BOARD OF SUPERVISORS**  
**BEDFORD COUNTY ADMINISTRATION BUILDING**  
**MARCH 26, 2018**

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**5:00 P.M.      WORK SESSION**

- a. Budget discussion regarding Enterprise Funds, Solid Waste Funds, Reversion Funds, and follow-up to questions from March 19<sup>th</sup> budget discussion.
  - *Staff Presentation by Deputy County Administrator Reid Wodicka and Fiscal Management Director Susan Crawford*

**6:30 P.M.      Break for Dinner**

**7:00 P.M.      REGULAR MEETING**

- (1) **Call to Order & Welcome**
- (2) **Moment of Silence**
- (3) **Pledge of Allegiance**
- (4) **Approval of Agenda**
- (5) **Citizen Comments** (15 Minutes)
- (6) **Consent Agenda**
  - a. Consideration of a request from the Sheriff's Office for a Supplemental Appropriation in the amount of \$237,500.00 (from remaining funds from the Southern Virginia Internet Crimes Against Children Task Force grant that was awarded in 2016). (*Resolution #R 032618-01*)
  - b. Consideration of a request from the Department of Fire & Rescue for authorization to accept the FY2017 Local Emergency Management Performance Grant, for a Supplemental Appropriation in the amount of \$13,304.00 (required 50% local match will come from available "EMS for Future" reserves). (*Resolution #R 032618-02*)
  - c. Consideration of a request from the Department of Fire & Rescue for authorization to submit an application for the Rescue Squad Assistance Fund

Grant in the amount of \$219,625.00 to the Virginia Department of Health (required 50% local match of \$109,812.50 will come from “EMS for Future” funds). (*Resolution #R 032618-03*)

**(7) Approval of Minutes** – March 12, 2018

**(8) Public Hearings & Presentations**

- a. **Public Appearance** – Presentation of Resolution of Appreciation to Brandy Ferguson.
- b. **Public Appearance** - Presentation of Proclamation to Susan Shutt of CASA recognizing April 2018 as “Child Abuse Prevention Month”; **and** Presentation of Proclamation to Krista Calhoun, Bedford Victim/Witness Program Director and the Department of Social Services recognizing April 8 – 14, 2018 as “National Crime Victims Rights Week”.
- c. **Public Hearing** - Consideration of an ordinance to amend and readopt the Bedford County Zoning Ordinance by amending proffered conditions of property known as Farmington at Forest, Phase II, Section 20. (*Ordinance #O 032618-04*)
  - *Staff Presentation by Planner Mark Jordan*
- d. **Public Hearing** - Consideration of a request to approve Special Use Permit #SU180002 for the expansion of an existing campground on property known as Sweetwater RV Park, LLC. (*Resolution #R 032618-05*)
  - *Staff Presentation by Planner Mark Jordan*
- e. **Public Hearing** - Consideration of a resolution initiating amendment to the official zoning map of the Bedford County Zoning Ordinance. (*Resolution #R 032618-09*)
  - *Staff Presentation by Planner Jordan Mitchell*

**(9) Action & Discussion Items**

- a. Consideration of a request from County Administration for approval of a policy governing contributions to external organizations (continued from the March 12, 2018 meeting). (*Resolution #R 031218-08*)
  - *Staff Presentation by Deputy County Administrator Reid Wodicka*
- b. Consideration of a resolution authorizing the County Administrator to execute a lease of the Big Otter Mill to the Big Otter Mill Foundation. (*Resolution #R 032618-10*)
  - *Staff Presentation by County Attorney Patrick Skelley*

- c. Consideration of a resolution to determine Health Insurance Plans.  
(Resolution #R 032618-06)
  - Staff Presentation by County Administrator Carl Boggess
- d. Consideration of a resolution re-adopting the Board of Supervisors Bylaws and Rules of Procedure for 2018. (Resolution #R 032618-07)
  - Staff Presentation by County Attorney Patrick Skelley

**(10) Board Committee Reports - none**

**(11) Board Member Comments**

**(12) Board Appointments - none**

**(13) County Attorney Report**

- a. Consensus needed from the Board to place an advertisement for road abandonments (to be heard at the April 23 meeting).

**(14) County Administrator Report**

**(15) Board Information**

- a. Bedford County Transportation Safety Commission meeting minutes from January 18, 2018
- b. Bedford Public Library System Board of Trustees meeting minutes from February 6, 2018
- c. Department of Community Development Building Report for February 2018

**(16) Board Calendar and Reminders**

- April 9<sup>th</sup> – Work Session with VDOT 5:00 – 6:00 pm; VDOT Public Hearing 6:00 – 7:00 pm; Public Hearing on Budget and Tax Rate at 7:00 pm
- April 16<sup>th</sup> – Budget Work Session – 5:00 to 7:00 pm)
- April 23<sup>rd</sup> – Budget Work Session 5:00 – 6:30 pm; Regular Meeting at 7:00 pm (Adoption of Budget and Tax Rate)

**Adjourn**

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**5:00 P.M. WORK SESSION**

**Board of Supervisors:** Bill Thomasson, Chairman, District 1; Tommy Scott, Vice-Chairman, District 5; Edgar Tuck, District 2; Charla Bansley, District 3; John Sharp, District 4; Andy Dooley, District 6; and Kevin Willis, District 7

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**County Staff:** County Administrator Carl Boggess, Assistant County Administrator Reid Wodicka, County Attorney Patrick Skelley, Human Resources Director Dawn Fields, Economic Development Director Traci Blido, Community Development Director Gregg Zody, Planner Jordan Mitchell, Public

Works Director Sheldon Cash, Fiscal Management Director Susan Crawford, Assistant Fiscal Management Director Sherri Goodwin, Nursing Home Administrator Sue Ellen Clark and Executive Assistant Brigitte Luckett

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Chairman Thomasson called the work session to order, and then turned the meeting over to Deputy County Administrator Reid Wodicka.

Dr. Wodicka noted the items he planned to cover during the work session, and then began his presentation with an overview of the proposed plans for Health Insurance. Fiscal Management Director Susan Crawford reviewed the anticipated rate increases, which the Board debated before reaching a 4-3 consensus to share the \$25,000 increased cost with employees.

Dr. Wodicka moved on to a review of the questions asked by the Board regarding the proposed budget at the March 12, 2018 meeting. Topics included the County's vehicle fleet, the increase in the VRS rate contribution, the cost of a hypothetical 2% wage increase for employees, the Contingency fund amount, the contribution to the County Rescue Squads, outside agency funding, the cost of fixing the website, and clarification of where new revenue funds came from. Throughout his presentation, Dr. Wodicka answered questions from the Board on these topics, noting that staff does not intend to bring any other budget requests to the Board for the next fiscal year. The Board reached a consensus 4-3 to not give raises this year, and also suggested giving both the Poplar Forest walking trails and the D-Day Memorial funds from the transient occupancy tax.

Dr. Wodicka introduced the new Nursing Home Administrator, Sue Ellen Clark, who he stated is doing a great job and has identified some of the issues that require attention. Dr. Wodicka then gave an overview of the Nursing Home Enterprise Fund, noting that the facility is self-supporting and even reimburses the General Fund for the services they use (such as Human Resources). He spoke to the improvements that are needed at the facility now that it is ten years old, as well as the difficulty in maintaining appropriate staffing levels due to pay and perhaps some cultural issues. Raises for certain sectors of the Nursing Home staff have been suggested to make them more competitive with other facilities. Mrs. Clark gave a short history of the Nursing Home to explain how the County came to run this facility; she also spoke briefly to the staffing issues. Dr. Wodicka stated that staff is proposing adding a Human Resources employee to handle the personnel issues, hiring, orientation, etc. for the Nursing Home, which would also be covered by this Enterprise Fund. Mrs. Clark noted that the County Human Resources department is doing their best to assist her, but she has taken the lead with recruitment, etc., because there simply isn't enough time for them to handle everything. Ms. Susan Crawford and Mr. Boggess also stated that we must have another HR position, whether they are located at the Nursing Home, or in the regular HR Office. As it stands, the current staff is not able to provide adequate training, etc., and we are deficient in this area. Mrs. Clark noted this person would also be involved with payroll,

claims, and other issues besides hiring. The need for an LPN Supervisor and capital projects were also discussed; it was noted that there is currently only a Supervisor on duty for the first shift. Mrs. Clark stated that there are people currently at the Nursing Home that could move into this position if it is approved. She also confirmed that a room rate increase will likely be proposed later this year.

Dr. Wodicka concluded his presentation with a brief overview of the Solid Waste Enterprise Fund and the Law Library Fund, stating that neither has any major changes in the proposed budget. He then distributed a breakdown of the current Reversion funding, which Mrs. Crawford reviewed with the Board.

Dr. Wodicka stated that the Board has now seen everything the budget team has for them to review, and stressed the importance of anyone who wanted something added to the budget to work through the proper process to address those needs. He then asked the Board for their guidance, and asked if they required further clarification or discussion. Dr. Wodicka noted that, while the tax rate can be adopted by the Board at the April 9<sup>th</sup> meeting, it would be best to hold off on adopting the budget until the General Assembly adopts the State budget first. He then answered questions from the Board. *(Note: All documentation reviewed in this work session is kept on file for public review in the County Administration Office).*

At the end of the work session, Megan Lucas from the Lynchburg Business Alliance distributed an executive summary to the Board which outlined the services and activities provided by her organization to Bedford County.

There being no further discussion, the Board recessed for dinner at 6:31 pm.

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### **7:00 P.M. – Regular Meeting**

**Board of Supervisors:** Bill Thomasson, Chairman, District 1; Tommy Scott, Vice-Chairman, District 5; Edgar Tuck, District 2; Charla Bansley, District 3; John Sharp, District 4; Andy Dooley, District 6; and Kevin Willis, District 7

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**Staff:** County Administrator Carl Boggess, Assistant County Administrator Reid Wodicka, County Attorney Patrick Skelley, Community Development Director Gregg Zody, Planner Mark Jordan, Planner Jordan Mitchell, Public Works Director Sheldon Cash, and Executive Assistant Brigitte Lockett

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- (1) Chairman Thomasson called the meeting to order and welcomed those in attendance.
  - (2) Chairman Thomasson asked the room to observe a moment of silence.
  - (3) Chairman Thomasson led the room in the pledge of allegiance.
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**(4) Approval of Agenda**

County Administrator Carl Boggess noted that a Proclamation for National Victim's Rights Week had been added to the agenda under #8b. Also, action item #9b was moved to public hearing #8e; #8e was moved to action item #9b.

**Supervisor Scott made a motion to approve the agenda as revised.**

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**(5) Citizen Comments**

- Jennifer Thomson, 16690 Wyatts Way, Huddleston, addressed the Board on behalf of the Bedford Historical Museum with an invitation for the Board and the public to attend the unveiling of a historical marker honoring a Civil War veteran who had been a Bedford citizen. The unveiling will be held on April 15, 2018 at 2:00 pm at 1230 Oakwood St. in Bedford.

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**(6) Consent Agenda**

County Administrator Carl Boggess reviewed the items on the consent agenda as follows:

- a. Consideration of a request from the Sheriff's Office for a Supplemental Appropriation in the amount of \$237,500.00 (from remaining funds from the Southern Virginia Internet Crimes Against Children Task Force grant that was awarded in 2016). (*Resolution #R 032618-01*)
- b. Consideration of a request from the Department of Fire & Rescue for authorization to accept the FY2017 Local Emergency Management Performance Grant, for a Supplemental Appropriation in the amount of \$13,304.00 (required 50% local match will come from available "EMS for Future" reserves). (*Resolution #R 032618-02*)
- c. Consideration of a request from the Department of Fire & Rescue for authorization to submit an application for the Rescue Squad Assistance Fund Grant in the amount of \$219,625.00 to the Virginia Department of Health (required 50% local match of \$109,812.50 will come from "EMS for Future" funds). (*Resolution #R 032618-03*)

**Supervisor Sharp made a motion to approve the consent agenda as presented.**

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**(7) Approval of Minutes**

**Supervisor Dooley made a motion to approve the minutes of March 12, 2018 as presented.**

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley  
and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**(8) Public Hearings & Presentations**

**(8a) Resolution of Appreciation - *This item was postponed until the recipient could attend at a later meeting.***

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**(8b)** County Administrator Carl Boggess presented the following Proclamation in recognition of April 2018 as Child Abuse Prevention Month:

**WHEREAS**, preventing child abuse and neglect is a problem that depends on involvement among people throughout the community; and

**WHEREAS**, child maltreatment occurs when people find themselves in stressful situations, without community resources, and don't know how to cope; and

**WHEREAS**, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and

**WHEREAS**, all citizens should become involved in supporting families in raising their children in a safe, nurturing environment; and

**WHEREAS**, effective child abuse prevention programs succeed because of partnerships created among families, social service agencies, schools, faith communities, civic organizations, law enforcement agencies and the business community;

**NOW THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Bedford County does hereby recognize April 2018 as Child Abuse Prevention Month, and commends the efforts of the Department of Social Services and CASA of Central Virginia to educate the public and eradicate child abuse; and

**BE IT FURTHER PROCLAIMED** that the Board does hereby call upon all citizens, community agencies, faith groups, medical facilities and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and neglect, and strengthening the communities in which we live.

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County Administrator Carl Boggess presented the following Proclamation in recognition of April 8 through April 14, 2018 as National Crime Victims Rights Week:

**WHEREAS,** Americans are the victims of more than 26 million crimes each year, affecting individuals and communities,

**WHEREAS,** Reaching and serving all victims of crime is essential to supporting thriving communities, because those who receive holistic services and support are more likely to remain invested in their communities;

**WHEREAS,** Many victims face barriers—such as isolation, distrust of authorities, language limitations, lack of transportation, or cultural barriers—that keep them from accessing the services and criminal justice systems that can help them recover from crime;

**WHEREAS,** We must make a dedicated effort to expand the circle of those prepared to respond to victims and link them to the resources that can help them recover;

**WHEREAS,** National Crime Victims' Rights Week, provides an opportunity to recommit to ensuring that all victims of crime—especially those who are challenging to reach or serve—are afforded their rights and receive a trauma-informed response; and

**WHEREAS,** Bedford Victim/Witness Assistance Program is hereby dedicated to strengthening victims and survivors in the aftermath of crime, building resilience in our communities and our victim responders, and working for justice for all victims and survivors.

**NOW THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Bedford County does hereby recognize April 8-14, 2018 as National Crime Victims' Rights Week, and reaffirms Bedford County's commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims' Rights Week and throughout the year; and to express our sincere gratitude and appreciation for those community members, victim service providers and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice and peace.

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**(8c)** Planner Mark Jordan addressed the Board with a request for approval of an ordinance to amend and readopt the Bedford County Zoning Ordinance by amending proffered conditions of property known as Farmington at Forest, Phase II, Section 20. Mr. Jordan reviewed the project history, and then displayed a number of illustrations and photographs while noting the proposed changes to the proffers (the details of which are given in the resolution below). He also touched on the anticipated environmental, transportation, and utility impacts, and stated that the Planning Commission voted to recommend approval of this request at their meeting on February 20, 2018. Mr. Jordan then answered minor clarifying questions from the Board.

The project engineer, Doyle Adam from Hurt and Proffitt, Inc., then addressed the Board to reiterate points made by Mr. Jordan. He explained the process that led to this request while displaying both the old and revised master plans to the Board. Mr. Adam then took questions from the Board, with Supervisor Sharp noting his concern that this change will negatively impact the schools due to attracting more families with children.

The citizen comment portion of the public hearing was opened; there being no one desiring to speak, this portion of the public hearing was closed.

There followed a brief discussion between the members of the Board, with Supervisor Sharp noting that the people he has spoken to in the area do prefer this new master plan to other options that have been presented due to the buffer it offers.

**Supervisor Sharp made a motion to approve Ordinance #O 032618-04.**

**WHEREAS**, West Crossing, LLC has submitted application #RZ180003 to amend proffered conditions associated with Tax Map Number 99-A-27; and

**WHEREAS**, the existing proffered conditions were approved with rezoning application RZ070007 on March 12, 2007, which rezoned the subject property to Conditional PRD (Planned Residential Development District); and

**WHEREAS**, the application requests to amend proffered condition Number 1 for the second phase of the development known as Farmington at Forest, Phase II, Section 20; and

**WHEREAS**, all existing proffered conditions will remain in effect for the second phase of the development known as Farmington at Forest, Phase II; and

**WHEREAS**, the application has been submitted pursuant to Section 30-15 of the Zoning Ordinance; and

**WHEREAS**, the Board of Supervisors has carefully considered the public record, the public testimony, and the recommendation of the Planning Commission; and

**WHEREAS**, the Board has determined that the requested amendment meets the goals and objectives of the Comprehensive Plan and the purposes of the Zoning Ordinance; and

**WHEREAS**, the Board finds that the public necessity, convenience, general welfare, and good zoning practice requires adoption of an ordinance to amend the proffered conditions of the subject property; and

**NOW, THEREFORE, BE IT ORDAINED**, by the Bedford County Board of Supervisors on this the 26th day of March, 2018, that the Bedford County Zoning Ordinance be and it hereby is amended and readopted by amending the proffered conditions for property identified as Tax Map Number 99-A-27 to contain the following:

1. The property will be developed in substantial compliance with the Preliminary Master Plan. The Maximum number of living units shall not exceed 666. This approximately 60% of the

number of units allowable by right under the present R-2 zoning. The owner reserves the right to alter the plan in the following manner:

- a. Reduce the total number of units
- b. Increase the size of lots
- c. Reconfigure street and lot layout
- d. Adjust the mix of housing types to respond to marketing demands
- e. Adjust the amount of open space, however, a minimum of 50 acres of open space will be provided

**NOW, THEREFORE, BE IT FURTHER ORDAINED**, that should any portion or provision of this ordinance be held by any court to be unconstitutional or invalid, that decision shall not affect the validity of the ordinance as a whole, or any part of the ordinance other than the part held to be unconstitutional or invalid.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**(8d)** Planner Mark Jordan addressed the Board with a request for approval of Special Use Permit #SU180002 for the expansion of an existing campground on property known as Sweetwater RV Park, LLC. Mr. Jordan stated the property is located at 4474 White House Road in Moneta, is identified as Tax Map Number #234-A-31E and 234-A31C, and is comprised of 20.413 acres. Mr. Jordan displayed a variety of maps and photographs illustrating the current and proposed use, and gave a brief history of the property's use. He noted those portions of the Zoning Ordinance and Comprehensive Plan as they applied to this request, and stated that VDOT has verified that the existing entrance is adequate for the proposed expansion. The Planning Commission held a public hearing on this request on February 20, 2018 and voted to recommend approval by a vote of 5-2 with the conditions given in the resolution below.

David Mitchell of Shrader Engineering and Surveying addressed the Board, reiterating many of the points of Mr. Jordan's presentation. He noted they will be posting signs indicating where the property lines are. Mr. Mitchell then answered brief clarifying questions from the Board.

The citizen comment portion of the public hearing was opened.

- Vickie Saunders, 1331 Morningside Drive, voiced her concerns regarding the uncertainty of the lot uses, the need for the property owner to keep more accurate usage logs, and allowing people to stay 180 days at a time.
- Steven Saunders, 1331 Morningside Drive, voiced his concern that this will destroy the rural setting, and that allowing people to stay 180 days is too long.

There being no one desiring to speak, this portion of the public hearing was closed.

Emmett Mitchell, the property owner, addressed the Board to comment on the Saunders' concerns. Mr. Mitchell said they monitor the septic system, and stated that they are well below the allowed water usage per day; sometimes there are campers/RVs on the sites, but no one is actually living in them. He said he is going to plant more trees to screen the views, and while they are not going to eliminate tents sites, they are going to limit them. There followed a short question and answer session between the property owner and the Board.

Supervisor Tuck asked that the sections of the County code regarding campgrounds be reviewed in anticipation of future concerns regarding a stay of 180 days.

In response to a question from Supervisor Bansley, Attorney Skelley said the property owner is following the letter of the law.

**Supervisor Tuck made a motion to approve Resolution #R 032618-05.**

**WHEREAS**, Sweetwater RV Park, LLC has submitted Special Use Permit application #SU180002 for the expansion of an existing "Campground" in a AR (Agricultural Residential) district on the property identified as Tax Map Number #234-A-31E and 234-A31C; and

**WHEREAS**, the application has been submitted pursuant to Section 30-79-2 of the Zoning Ordinance, which allows a "Campground" use in the AR zoning district after a Special Use Permit has been approved in accordance with Section 30-19 of the Zoning Ordinance; and

**WHEREAS**, the Board of Supervisors has carefully considered the public record, the public testimony, and the recommendation of the Planning Commission; and

**WHEREAS**, the Board finds that the request meets the goals and objectives of the Comprehensive Plan and the purposes of the Zoning Ordinance for issuance of a Special Use Permit;

**THEREFORE, BE IT RESOLVED**, by the Bedford County Board of Supervisors that the Board does hereby approve of a Special Use Permit pursuant to application #SU180002 with the following conditions:

1. Sections 30-34 (Agricultural Residential) and Article IV, Section 30-85-10 (Use and Design Standards - Campground) of the Bedford County Zoning Ordinance shall apply to approval of the project.
2. The site shall be developed in general conformance with the concept plan prepared by the applicant.
3. The eleven (11) approved conditions as required by SU110001 remain in effect, and apply to the expansion of the campground.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**(8e)** County Attorney Patrick Skelley addressed the Board with a resolution authorizing the County Administrator to execute a lease of the Big Otter Mill to the Big Otter Mill Foundation. Attorney Skelley briefly gave the history of events that led to this request, noting the County will continue to provide landscaping and maintenance services. He stated there isn't currently a formal agreement between the County and the Big Otter Mill Foundation, which is needed for the Foundation to continue with their fundraising efforts for the restoration of the Mill.

The citizen comment portion of the public hearing was opened.

- Kristy Milton, 1545 Forbes Mill Road, Bedford, President of the Big Otter Mill Foundation, addressed the Board regarding this request. She noted that the lease will enable the foundation to apply for grant funds, etc., and listed some of the recent large donations they've received for this restoration.

There being no one else desiring to speak, this portion of the public hearing was closed.

**Supervisor Sharp made a motion to approve Resolution #R032618-10.**

**WHEREAS**, the Big Otter Mill was deeded to the County in 2001; and

**WHEREAS**, the Board of Supervisors established bylaws and formed the Big Otter Mill Foundation in 2002; and

**WHEREAS**, the goal of the Foundation is to raise funds for the preservation and restoration of the Mill; and

**WHEREAS**, the Board to the Big Otter Mill Foundation and donors to the Mill, would like to see investments to the Mill protected by a lease agreement between the County and the Big Otter Mill Foundation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bedford County Board of Supervisors that the Board does hereby authorize the County Administrator to execute a lease between the County of Bedford and the Big Otter Mill Foundation.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**(9) Action & Discussion Items**

**(9a)** Deputy County Administrator Reid Wodicka addressed the Board for approval of a policy governing contributions to external organizations (continued from the March 12, 2018 meeting). Dr. Wodicka outlined the changes that have been made to the policy as requested by the Board at the last

meeting, and then opened the floor to questions. In response to a question from Supervisor Sharp, Dr. Wodicka stated this policy would be effective July 1, 2019, and would be utilized as of July 1, 2020.

**Supervisor Willis made a motion to approve Resolution #R031218-08.**

**WHEREAS**, Bedford County desires to assist non-profit and community organizations that provide important public services; and,

**WHEREAS**, in some cases, outside agencies are able to provide services to the County's citizens more effectively or more efficiently than County government; and,

**WHEREAS**, the County cannot fund all requests; and,

**WHEREAS**, it is necessary to establish requirements and parameters to ensure an orderly, fair, and responsible distribution of public funds;

**NOW, THEREFORE, BE IT RESOLVED**, by the Bedford County Board of Supervisors that the Board does hereby approve the Policy Governing Contributions to External Organizations effective July 1, 2018.

**BE IT FURTHER RESOLVED**, that the implementation of this policy will occur with the development of the Fiscal Year 2019-2020 Budget.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**(9b)** Planner Jordan Mitchell addressed the Board for approval of a resolution initiating amendment to the official zoning map of the Bedford County Zoning Ordinance. Mr. Jordan noted that this request was being brought forward at the request of the Supervisors, which was made at their joint meeting with the Planning Commission on July 10, 2017. He explained that this will rezone several properties along Thomas Jefferson, Forest, and Homestead Drive to C-2 (General Commercial District) to help promote commercial opportunities in the area. Mr. Mitchell said they will explore other avenues regarding zoning as they move forward to ensure they are not creating any issues for current homeowners in the area. He displayed a number of maps displaying the current and proposed changes, and then answered minor clarifying questions from the Board.

**Supervisor Sharp made a motion to approve Resolution #R 032618-09.**

**WHEREAS**, to promote the public necessity, convenience, general welfare, and good zoning practice the Bedford County Board of Supervisors deems it necessary to formally consider amendments to the official zoning map of the Bedford County Zoning Ordinance as discussed with the Planning Commission at a joint work session on July 10, 2017,

**BE IT THEREFORE RESOLVED**, that the Board does hereby initiate amending the zoning district classification of properties as identified and described below:

1. **Tax Map Parcels 117-A-34, 117-A-34A, 117-9-2, 117-9-3, 117-9-4, 117-9-5, 117-A-33, 117-A-33A, 117-A-7, 117-A-3A, 117-A-96, 117-A-97, 117-A-112, 117-A-102, 117-A-105, 117-A-122, 117-A-145A, 117-A-142, 117-A-141, 117-A-140, 117-A-139, 117-A-138, 117-A-148A, 117A-2-1, 117A-2-2, 117A-2-3, 117A-2-4A, 117A-2-5A, 117A-2-6A, 117A-2-7A, 117A-2-8A, 117A-2-9A, 117A-2-10A, 117A-2-11A, 117A-2-12A, 117A-2-13A, 117A-2-14A, 117A-2-15A, 117A-2-16A, 117A-2-17A, 117A-2-18A, 117A-2-19A, 117A-2-20A, and 117A-2-21A to reclassify from C-1 Office District to C-2 General Commercial District.**
2. **Tax Map Parcels 118-A-17D, 118-A-14B, and 118-A-8A to reclassify from R-3 Medium Density Multi-family Residential District to C-2 General Commercial District.**

**BE IT FURTHER RESOLVED**, that the proposed zoning map amendments described herein be referred to the Bedford County Planning Commission for the purposes of public hearing and the forwarding of a recommendation to the Board of Supervisors as prescribed by law.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**(9c)** County Administrator Carl Boggess addressed the Board with a resolution to determine Health Insurance Plans. Mr. Boggess commented that this was discussed in this evenings earlier work session, and asked if the Board had any questions.

**Supervisor Dooley made a motion to approve Resolution #R032618-06.**

**WHEREAS**, on 12 March 2018, the Bedford County Board of Supervisors awarded Anthem the contract for providing health insurance to County employees; and

**WHEREAS**, since that time, County staff and the County's health insurance consultant, Willis Towers Watson (WTW), have reviewed the various Best and Final offers from Anthem; and

**WHEREAS**; it is the recommendation of staff that the three existing plans of insurance be offered through the Anthem HealthKeepers option .

**NOW, THEREFORE, BE IT RESOLVED**, by the Bedford County Board of Supervisors that the Board does hereby authorize the three health insurance plans shown on the attached sheet entitled "Health Rate Comparison" and noted thereon as "Anthem-Best&Final POS".

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**(9d)** County Attorney Patrick Skelley addressed the Board with a resolution re-adopting the Board of Supervisors Bylaws and Rules of Procedure for 2018. Attorney Skelley stated that this change will allow Supervisors to remotely participate in meetings twice per year, noting that the proposed language was taken directly from State code. He then answered minor clarifying questions from the Board.

**Supervisor Scott made a motion to approve Resolution #R032618-07.**

**WHEREAS**, the Board discussed at its meeting held on the 19<sup>th</sup> day of March 2018 adding language to the Board's Bylaws and Rules of Procedure as to Members attending and participating in meetings from a remote location by telephone; and

**WHEREAS**, the Board desires to add Remote Participation to their Bylaws.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bedford County Board of Supervisors that the Bylaws and Rules of Procedure are amended and readopted as noted on the attached 2018 Bylaws and Rules of Procedure for the Board of Supervisors.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott,  
Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**

The Board was asked to notify staff well in advance if they planned to take advantage of this option, as it will need to be coordinated with the IT Department.

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**(10) Board Committee Reports**

Supervisor Dooley stated he recently attended the Roanoke Valley Regional Transportation Committee meeting, and noted that the purpose of the Committee is help administer transportation funding from Federal and State sources. He asked that the County Administrator touch based with the Transportation Committee sometime in the future, and maybe have the Director come to a meeting to speak on their activities; Chairman Thomasson concurred.

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**(11) Board Member Comments**

Supervisor Dooley requested that the Public Safety Committee meet to discuss funding for the Volunteer Rescue crews to assist with aging vehicles and other needs. Chairman Thomasson asked the County Administrator to set up a meeting in April.

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**(12) Board Appointments - none**

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**(13) County Attorney Report**

Attorney Skelley stated that VDOT has contacted him about the bus loops at the closed schools, which VDOT would like to abandon so they are no longer required to plow and maintain these loops. There is also a road that needs clarification on the map as to where State maintenance ends. Mr. Boggess said this process would need to begin with an initiating resolution from the Board which will, with the Board's consensus, be added to their next agenda; he then took questions from the Board and received their unanimous consensus to move forward this request.

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**(14) County Administrator Report**

Mr. Boggess had nothing to report, but noted that the April 9<sup>th</sup> meeting would include a work session with VDOT at 5:00 pm for the prioritization of projects for SmartScale. This will be followed by VDOT's public hearing regarding the Secondary Six-Year Plan at 6:00 pm, and then the Public Hearings on the County tax rate and proposed budget at 7:00 pm.

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**(15) Board Information**

**(15a)** The Board was given a copy of the Bedford County Transportation Safety Commission meeting minutes from January 18, 2018 for review.

**(15b)** The Board was given a copy of the Bedford Public Library System Board of Trustees meeting minutes from February 6, 2018 for review.

**(15c)** The Board was given a copy of the Department of Community Development Building Report for February 2018 for review.

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**(16) Board Calendar & Reminders**

Mr. Boggess noted the following upcoming meetings on the Board's calendar: April 9<sup>th</sup> –Work Session with VDOT 5:00 – 6:00 pm, VDOT Public Hearing 6:00 – 7:00 pm, Public Hearing on Budget and Tax Rate at 7:00 pm; April 16<sup>th</sup> – Budget Work Session – 5:00 to 7:00 pm; and April 23<sup>rd</sup> – Budget Work Session 5:00 – 6:30 pm; Regular Meeting at 7:00 pm.

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**(17) Adjourn**

**Vice-Chairman Scott made a motion to adjourn the meeting at 8:47 pm.**

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott,  
Mr. Dooley and Mr. Willis**

**Voting no: None**

**Motion passed.**