



MINUTES
JOINT WORK SESSION
BOARD OF SUPERVISORS & SCHOOL BOARD

WEST CONFERENCE ROOM, COUNTY ADMINISTRATION BUILDING
NOVEMBER 8, 2017

5:00 PM JOINT WORK SESSION WITH THE SCHOOL BOARD

- a. Discussion regarding the FY2020 to FY2024 Capital Improvement Plan
- Review of Completed Projects by County Administrator Carl Boggess
 - Presentation regarding County Projects by Public Works Director Sheldon Cash
 - Presentation regarding School Projects by School Chief Operations Officer Mac Duis
 - Funding Summary by Fiscal Management Director Susan Crawford

6:15 PM Adjournment of Joint Work Session

- ADDED - Presentation by Walter Hogle, Smith Mountain Lake Chamber of Commerce
- ADDED – Discussion (and possible consensus by the Board) regarding matching funds for a Go Virginia grant for Liberty University’s efforts to construct an Additive Manufacturing Partnership Lab.

5:00 P.M. WORK SESSION

Board of Supervisors: Bill Thomasson, Chairman, District 1; Tommy Scott, Vice-Chairman, District 5; Edgar Tuck, District 2; Charla Bansley, District 3; John Sharp, District 4; Andy Dooley, District 6, and Kevin Willis, District 7

County Staff: County Administrator Carl Boggess, County Attorney Patrick Skelley, Fiscal Management Director Susan Crawford, and Executive Assistant Brigitte Luckett

School Board: Julie Bennington, Chairman, District 5; Jason Johnson, Vice-Chairman, District 2; Richard Downey, District 1; John Hicks, District 3; Marcus Hill, District 4; Susan Falls Kirby, District 6; and Martin Leamy, District 7

School Staff: School Superintendent Doug Schuch, Chief Operations Officer Mac Duis, Chief Financial Officer Randy Hagler, and School Board Clerk Sherry Ratliff

Board Chairman Thomasson and School Board Chairman Julie Bennington called the work session to order, and then turned the meeting over to County Administrator Carl Boggess for a review of completed CIP projects.

Mr. Boggess noted that the Falling Creek Park renovations should be complete by December, and the renovations to portions of the Administration Building (Phases I and II), have been completed. He stated that the roofing improvements for the Courthouse were underway and the HVAC control upgrades had been completed in the Courthouse, the Administration Building, the Health Department, and the Sheriff's Office. Mr. Boggess said the Enterprise Resource Planning Software implementation is underway, and access control systems will be operational soon at Falling Creek Center, the Courthouse, Burks-Scott, and Administration. He noted that new multi-purpose tractors have been purchased, as well as heavy rescue equipment for Forest, and emergency apparatus for Big Island, Montvale, and Boonsboro. The paved walking trail in Moneta Park and the restrooms in the Montvale Park are complete. The Animal Shelter adoption room project has also been completed.

Mr. Boggess then touched on upcoming projects, which included Phase 3 of the County Administration Building renovations, improvements to the Courthouse patio and garage, and the construction of the New London Shell Building.

Mr. Boggess stated that the new Liberty Middle School and competition gym were complete, as are the parking lots at Bedford Elementary and Boonsboro. Bedford Elementary also has new flooring; the HVAC loop was fixed at Liberty High School; the tracks at Liberty High School, Staunton River High School, and Jefferson Forest High School were resurfaced; and there is a new elevator installed at Staunton River. Other school projects that are still in progress include improvements to Bedford Primary, engineering studies to address areas of concern (including Bedford Science and Technology Center), and new digital surveillance cameras at Jefferson Forest High School and Bedford Science and Technology Center. Mr. Boggess then turned the meeting over to Public Works Director Sheldon Cash.

Mr. Cash reviewed the existing and reoccurring County projects, which included:

- Reassessment \$225,000 per Year

- ERP and Other Software Needs \$200,000 per Year
- Voting Equipment \$30,000 per Year
- Fire &Rescue Apparatus Replace \$500,000 per Year
- Fire &Rescue Air Pack Replace \$200,000 per Year
- Fire &Rescue Future Stations \$75,000 per Year
- Fire &Rescue RIT Rescue/Ladder Trucks \$100,000 per Year
- Fire &Rescue Special Ops Equipment \$15,000
- Communication Center Phone System \$30,000
- Water &Sewer \$2,000,000 per Year* (*Decreases to \$1,000,000 per Year in FY 24)

Mr. Cash reviewed the draft CIP, the entirety of which is included below. Throughout his presentation, Mr. Cash, Mr. Boggess, and Mr. Duis answered clarifying questions from the Board:

	FY20	FY21	FY22	FY23	FY24
Sheriff's Office					
Replacement of (3) Sheriff's Office Modular Offices	\$240,000	-	-	-	-
Replacement of CAD/Records Management/ Mapping System for Sheriff's Office	\$334,000	\$166,000	-	-	-
Cab & Chassis Replacement for SOC Tac Truck	\$95,000	-	-	-	-
Community Development:					
Corporate Park Extension	\$200,000				

	FY20	FY21	FY22	FY23	FY24
VDOT Revenue Road Sharing:					
High Point Road Rural Addition	-	\$200,000	-	-	-
Valleywood Drive Rural Addition	-	\$90,000	-	-	-
Public Works:					
Public Safety Space and Technology Needs	\$100,000	-	-	-	-
New Joint Fleet Maintenance Facility	-	\$6,000,000	-	-	-
Administration Building Improvements	\$300,000	\$305,000	\$300,000	\$50,000	\$35,000
Bedford Museum Repairs	\$15,000	\$150,000	\$90,000	\$22,000	-
Burks Scott Building Improvements	\$110,000	\$31,000	\$12,000	-	\$30,000
Courthouse Improvements	\$160,000	\$150,000	\$150,000	\$150,000	\$520,000
Flooring Reserve Funds	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Health Department Improvements	\$50,000	-	-	-	-
Nursing Home Sewer Pump Station	\$17,500	-	-	\$10,000	-
Parking Lot Resurface	\$50,000	\$25,000	\$25,000	\$25,000	\$25,000
Sheriff's Office Improvements	\$50,000	\$30,000	\$40,000	\$50,000	-
Sheriff's Office Access Controls	\$40,000	-	-	-	-
Turning Point Road Complex	\$110,000	\$75,000	-	-	-

	FY20	FY21	FY22	FY23	FY24
Montvale School Demolition	-	\$300,000	-	-	-
Parks & Recreation:					
Bellevue Lights	\$43,318	-	-	-	-
Falling Creek Park Storage	\$30,000	-	-	-	-
Bus	\$57,765	-	-	-	-
Infield Groomer	\$17,035	-	-	-	-
Forest Park A&E	\$31,842	-	-	-	-
Moneta Park Paving	-	\$160,000	-	-	-
Falling Creek Paved Trail	\$73,000	\$63,000	\$57,000	-	-
Montvale Park Bridge	\$100,000	-	-	-	-
Moneta Park Waterline	\$50,000	\$276,908	-	-	-
Library System:					
Forest Library Expansion (Planning)	\$350,000	-	-	-	-
Forest Library Expansion	-	\$4,235,000	-	-	-
HVAC Replace	\$118,000	\$118,000	\$30,000	-	-
Big Island Roof	-	\$16,000	-	-	-
Montvale Library New	-	-	\$200,000	\$2,135,000	-
Public Utilities	-	-	-	\$15,000	-
Welcome Center:					
Parking Lot Improvements	\$200,000	-	-	-	-
Patio/Picnic Area Improvements	\$63,000	-	-	-	-

Mr. Cash then turned the meeting over to the School Division's Chief Operations Officer, Mac Duis, who reviewed the upcoming school projects:

- Forest Middle expansion/renovation
- Elementary facility planning process to help prioritize:
 - HVAC system replacement at 8 schools
 - Parking lot repair/resurfacing at 9 schools
 - Roof projects at 6 schools
 - Flooring replacement at 3 schools
- Tennis court resurfacing at LHS, SRHS, and JFHS
- Other projects suggested by Board members
- May be influenced by General Assembly action, actual bid prices for projects, and results of planning/engineering studies

Supervisors Tuck and Bansley stated that during a recent town hall meeting with parents and teachers at Huddleston, they heard that the greatest needs were for warm water in the bathrooms, a safer drop off/pick up area (traffic management), more restroom facilities, fixing the HVAC, sanding down the chipping paint and replacing it with a fresh coat of paint, acoustical panels for the cafeteria, expanding the cafeteria for kids to have more time for lunch, better access to some of the bathrooms for some of the classrooms, and better water pressure (the school currently utilizes a shared well with a neighboring church).

There followed a discussion between the Board and the School Board regarding school needs and future school studies, and then moved on to a funding summary by Fiscal Management Director Susan Crawford.

Ms. Crawford stated that funding sources include Operating Revenue, Transient Occupancy tax, Redirected CIP Funds, Fund Balance, debt, gifts and donations, user fees, and the \$500,000.00 that the Board directed to be set aside at the October 9th meeting from half of new growth funds for the Schools. She said the last page of the funding summary (kept on file in the Administration Building for public review) shows total funding for FY20 at \$32.7 million, \$19.8 million for FY21, etc. She then reviewed the proposed process to fund the CIP, noting how the costs effect the Fund Balance for the next five years. Ms. Crawford clarified that this was built on a worst-case scenario of no growth in funding, which has not actually happened in the past. Throughout her presentation, Ms. Crawford answered clarifying questions from the Board.

The School Board then adjourned from the work session, and the Board took a ten minutes break before continuing with the rest of their meeting.

Chairman Thomasson called the meeting back to order, and then turned the meeting over to Walter Hogle, from the Smith Mountain Lake Chamber of Commerce, to address the Board.

Mr. Hogle gave a presentation on a proposed civic center for the performing arts and youth education for Smith Mountain Lake. He gave a brief history of the project, noting that the Staunton River school would be able to use the facility 16 to 30 times per year. Mr. Hogle stated that they would need funding assistance from the County for approximately 40% of the operational costs, and said that the venue could possibly become a new tax revenue stream for the County. Mr. Boggess said the Board should actually be discussing this during the budget process, and will need more solid numbers regarding their revenue stream for this project. Mr. Hogle said they would not be able to provide those numbers unless they had some kind of commitment from the Board regarding support for this project. Chairman Thomasson responded that the Board is being asked to make a commitment without knowing exactly what it is they are committing to with regard to how much they are being asked to fund. Mr. Hogle said he is asking for the sentiment of the Board, to see if they acknowledge the value in this project. Chairman Thomasson said the Board would need to discuss this and make a decision among themselves before making any sort of commitment.

Supervisor Sharp said he appreciates the vision and he liked the idea, but the numbers seem to be based on “leakage” from other businesses instead of actual revenue from this venue; there aren’t a lot of places to stay in Bedford right now. He said this could be discussed during the upcoming budget process, but we can’t commit to supplementing operating costs. He also pointed out that this may be a regional boost, but that it may not specifically benefit Bedford as much as other parts in the region.

Supervisor Dooley said he appreciates the idea, and a facility such as this would be beneficial. However, he needs more time to digest the proposal before making any commitment.

Supervisor Tuck said the educational piece of this project is a plus, and is the part that has people interested.

Several other members of the project group also spoke to the value of the project and noted that George Aznavorian is donating the property for the venue.

Following further discussion between the Board and the project group, the Board said that this item could be taken up again at a future, more appropriate meeting, but no commitment will be made at this time.

Mr. Boggess then moved the discussion on to a request from the Economic Development Department for matching funds for a Go Virginia grant for Liberty University’s efforts to construct an additive manufacturing partnership lab. He said the grant is contingent upon a local match of \$55,000. After a brief discussion between the Board and Mickey Johnson (EDA Chairman), the Board decided that this decision, and the matching contribution, should actually be the decision of the Economic Development Authority.

There being nothing further to discuss, the work session was adjourned at 7:15 pm.