



## CHANGES TO THE AGENDA FOR January 14, 2018

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- **Work Session Item #b**, Discussion regarding broadband agreements with Chief IT Officer Jeff Marecic and Attorney Mike Lockaby, **has been deleted and replaced with a Closed Session, 2.2-3711(A) (8)** Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter; **(28)** Discussion or consideration of information subject to the exclusion in subdivision 11 of § 2.2-3705.6 by a responsible public entity or an affected locality or public entity, as those terms are defined in § 33.2-1800, or any independent review panel appointed to review information and advise the responsible public entity concerning such records; **and (29)** Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.
- **Agenda Item #9a**, Public Hearing – Consideration of an ordinance amending select provisions of the Bedford County Zoning Ordinance; specifically, “Temporary Portable Storage Containers”, **has been deleted.**
- **Agenda Item #10a**, Consideration of a resolution authorizing the award of the contract for the extension of Corporate Park Drive (*Resolution #R 011419-12*) - An addendum to the original memorandum and a detailed breakdown of the funding has been added to the documentation for this item (attached).
- **Agenda Item #10b** (Consideration of a request for approval of PPEA Comprehensive Agreement for Broadband Initiative) **has been deleted.**



**WORK SESSION AGENDA**  
**BEDFORD COUNTY BOARD OF SUPERVISORS**  
**BEDFORD COUNTY ADMINISTRATION BUILDING**  
**JANUARY 14, 2019**

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**5:00 P.M.      WORK SESSION – WEST CONFERENCE ROOM**

- a. Update from VDOT by Residency Administrator Todd Daniel
- ~~b. Discussion regarding broadband agreements with Chief IT Officer Jeff Marcic and Attorney Mike Lockaby~~ **DELETED and Replaced with a Closed Session, 2.2-3711(A)**  
**(8)** (Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter;  
**(28)** Discussion or consideration of information subject to the exclusion in subdivision 11 of § 2.2-3705.6 by a responsible public entity or an affected locality or public entity, as those terms are defined in § 33.2-1800, or any independent review panel appointed to review information and advise the responsible public entity concerning such records;  
**and (29)** Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

**6:30 P.M.      Break for Dinner**



**JOINT REGULAR MEETING AGENDA**  
**BEDFORD COUNTY BOARD OF SUPERVISORS**  
**AND THE BROADBAND AUTHORITY**  
**BEDFORD COUNTY ADMINISTRATION BUILDING**  
**JANUARY 14, 2019**

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**7:00 P.M.      REGULAR MEETING - BOARDROOM**

- (1) Call to Order & Welcome**
- (2) Moment of Silence**
- (3) Pledge of Allegiance**
- (4) Approval of Agenda**
- (5) Organization of the Board and the Authority**
  - a. Re-adoption of the Board of Supervisors Rules of Procedure  
*(Resolution #R 011419-01)*
  - b. Selection of Chairman *(Resolution #R 011419-02)*
  - c. Selection of Vice-Chairman *(Resolution # R011419-03)*
  - d. Approval of the Board of Supervisors Inclement Weather Policy for 2019  
*(Resolution #R 011419-04)*
  - e. Approval of the Board of Supervisors 2019 Meeting Schedule  
*(Resolution #R 011419-05)*
  - f. Re-adoption of the Broadband Authority's Rules of Procedure *(BA 011419-01)*
- (6) Citizen Comments (15 Minutes)**
- (7) Consent Agenda**
  - a. Consideration of a request from VDOT to add portions of West Crossing Sections 3 to the Secondary System of State Highways *(Resolution #R 011419-10)*
- (8) Approval of Minutes – November 26, December 12, and December 21, 2018**
- (9) Public Hearings & Presentations**

- ~~a. Public Hearing – Consideration of an ordinance amending select provisions of the Bedford County Zoning Ordinance; specifically, “Temporary Portable Storage Containers” (Ordinance #O 011419-06) **DELETED**~~
  - *Staff Presentation by Planner Mark Jordan*
- b. Public Hearing – Consideration of ordinances amending select provisions of the Bedford County Zoning Ordinance and Subdivision Ordinance; specifically, “Historic Overlay District Permitted Uses”, “Landscaping Bond/Planting Type” (Ordinance #O 011419-07), and “Immediate Family Definition” (Ordinance #O 011419-08)
  - *Staff Presentation by Planner Jordan Mitchell*
- c. Public Hearing – Consideration of an ordinance amending select provisions of the Bedford County Zoning Ordinance; specifically, “Food Truck” (Ordinance #O 011419-09)
  - *Staff Presentation by Community Development Director Gregg Zody*

**(10) Action & Discussion Items**

- a. Consideration of a resolution authorizing the award of the contract for the extension of Corporate Park Drive (Resolution #R 011419-12)
  - *Staff Presentation by Interim County Administrator Patrick Skelley*
- ~~b. Consideration of a request for approval of PPEA Comprehensive Agreement for Broadband Initiative. (BA 011419-02) **DELETED**~~
  - *Staff Presentation by Interim County Administrator Patrick Skelley*
- c. Consideration of a resolution in support of the IPROC Fund Grant application for design and construction of an Amtrak Passenger Station in the Town of Bedford. (Resolution #R 011419-11)
  - *Staff Presentation by Interim County Administrator Patrick Skelley*

**(11) Board Committee Reports**

**(12) Board Member Comments**

**(13) Board Appointments**

- a. Tri-County Lakes Administrative Commission appointments are needed for the Supervisor Representative (Edgar Tuck), Alternate Supervisor Representative (Bill Thomasson), and Citizen Representative; the County Administrator also needs to be reappointed as the Staff Representative.
- b. Horizon Behavioral Health requires an annual appointment of the Director of Social Services to its Board of Directors.
- c. Roanoke Valley Area Metropolitan Planning Organization requires a Supervisor Representative appointment.

- d. An appointment to the Economic Development Authority for District 5 is needed by January 31, 2019.
- e. Three reappointments (Beth Bays, Sam Gardner, and Ken Newman) are needed for the Agricultural Economic Development Advisory Board January 31, 2019; all three are willing to serve again.

**(14) County Attorney Report**

**(15) County Administrator Report**

**(16) Board Information**

- a. Bedford Public Library System Board of Trustees meeting minutes from October 2, 2018
- b. Bedford Communications (E-911) report for November 2018

**(17) Board Calendar and Reminders**

- **Reminder** – Statements of Economic Interests are due by **February 1, 2019**
- January 28 - Regular Meeting
- February 11 - Regular Meeting (Work Session – 5:00 to 6:00 pm)
- February 26 - Regular Meeting (Annual report and Dinner w/Extension Office at 6:00 pm following the work session – to be held at Falling Creek Park)

**Adjourn**



## BEDFORD COUNTY BOARD OF SUPERVISORS Addendum

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**MEETING DATE:** 1/14/2019

**AGENDA ITEM #**10a

**RESOLUTION #**R 011419-12

Work Session     Regular Meeting

Consent     Public Hearing     Action     Closed Session     Information

**ITEM TITLE:** Addendum to Agenda Item Summary

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### RECOMMENDATION

This is a revenue share project between the Virginia Department of Transportation. The low bid was submitted by A.R. Coffey & Sons, Inc in the amount of \$1,876,610.80. Staff recommends that the contract be awarded as it is in line with the estimates by the County's engineers.

### SUMMARY

This addendum is to clarify the prior Agenda Item Summary for this Action Item regarding the sources of funding. VDOT's match is not a straightforward 50/50 match with local funds, rather their contribution is capped at \$748,470.00, which was the amount applied for based on the best estimates of project costs at the time. In addition, the \$1,876,610.80 bid amount from the contractor does not include any contingencies for cost overruns, and Fiscal Management recommends factoring in a 10% contingency to account for any unforeseen construction costs. Finally, we do not yet have commitments for contributions from all landowners adjoining the proposed road extension. To account for all of these factors, attached is a Budget Sheet showing what the County's potential maximum financial liability may be for this project.

It is also important to note that VDOT's deadline for approving this project is January 17, 2019.

### PRIOR ACTIONS

Multiple

### FISCAL IMPACT

Please see the attached budget sheet prepared by Fiscal Management, as edited by the County Attorney

### CONTACTS

Patrick J. Skelley II, Interim County Administrator and County Attorney

### ATTACHMENTS

Budget Sheet

PROJECT SUMMARY  
VDOT 24523-2213  
UPC 107275

		<b>Budget</b>	
Spring 2015	Hurt and Proffitt- Preliminary	37,700.00	
3/25/2016	Hurt and Proffitt-Construction	138,490.00	
10/6/2017	Change Order 1	32,150.00	
9/20/2018	Change Order 2	80,300.00	
	Change Order 3	5,115.00	
	<b>Total</b>	<b>256,055.00</b>	
	<b>Construction (without contingency)</b>	<b>1,876,610.80</b>	
	Nutrient Credits for Water Quality	24,795.00	
	Timber	3,000.00	
	<b>Total Budget</b>	<b>2,198,160.80</b>	2,198,160.80
	<b>Funding Sources:</b>		
	VDOT	748,470.00	748,470.00
	County		
	PY CIP	87,049.97	
	FY 2019	400,000.00	
	FY 2020 Proposed CIP	400,000.00	887,049.97
	Private		
	Committed	450,000.00	450,000.00
	<b>Total Funding</b>	<b>2,085,519.97</b>	2,085,519.97
	(1) <b>Minimum Funds Needed</b>	<b>112,640.83</b>	112,640.83
	(2) <b>10%Construction Contingency</b>	<b>187,661.08</b>	
	(3) <b>Total Potential Funds Needed</b>	<b>300,301.91</b>	
	(4) <b>Less any additional Fund Contributions</b>	\$???	