



MINUTES
BEDFORD COUNTY BOARD OF SUPERVISORS
BEDFORD COUNTY ADMINISTRATION BUILDING
JANUARY 14, 2019

5:00 P.M. WORK SESSION – WEST CONFERENCE ROOM

- a. Update from VDOT by Residency Administrator Todd Daniel
- ~~b. Discussion regarding broadband agreements with Chief IT Officer Jeff Marcic and Attorney Mike Lockaby~~ **DELETED and Replaced with a Closed Session, 2.2-3711(A) (8)** (Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter; **(28)** Discussion or consideration of information subject to the exclusion in subdivision 11 of § 2.2-3705.6 by a responsible public entity or an affected locality or public entity, as those terms are defined in § 33.2-1800, or any independent review panel appointed to review information and advise the responsible public entity concerning such records; **and (29)** Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

6:30 P.M. Break for Dinner

7:00 P.M. JOINT REGULAR MEETING – BOARD OF SUPERVISORS/BROADBAND AUTHORITY

- (1) Call to Order & Welcome**
- (2) Moment of Silence**
- (3) Pledge of Allegiance**

- (4) Approval of Agenda**
- (5) Organization of the Board and the Authority**
- a. Re-adoption of the Board of Supervisors Rules of Procedure
(Resolution #R 011419-01)
 - b. Selection of Chairman *(Resolution #R 011419-02)*
 - c. Selection of Vice-Chairman *(Resolution # R011419-03)*
 - d. Approval of the Board of Supervisors Inclement Weather Policy for 2019
(Resolution #R 011419-04)
 - e. Approval of the Board of Supervisors 2019 Meeting Schedule
(Resolution #R 011419-05)
 - f. Re-adoption of the Broadband Authority's Rules of Procedure *(BA 011419-01)*
- (6) Citizen Comments (15 Minutes)**
- (7) Consent Agenda**
- a. Consideration of a request from VDOT to add portions of West Crossing Sections 3 to the Secondary System of State Highways *(Resolution #R 011419-10)*
- (8) Approval of Minutes – November 26, December 12, and December 21, 2018**
- (9) Public Hearings & Presentations**
- ~~a. Public Hearing – Consideration of an ordinance amending select provisions of the Bedford County Zoning Ordinance; specifically, “Temporary Portable Storage Containers” *(Ordinance #O 011419-06)* DELETED~~
 - *Staff Presentation by Planner Mark Jordan*
 - b. Public Hearing – Consideration of ordinances amending select provisions of the Bedford County Zoning Ordinance and Subdivision Ordinance; specifically, “Historic Overlay District Permitted Uses”, “Landscaping Bond/Planting Type” *(Ordinance #O 011419-07)*, and “Immediate Family Definition” *(Ordinance #O 011419-08)*
 - *Staff Presentation by Planner Jordan Mitchell*
 - c. Public Hearing – Consideration of an ordinance amending select provisions of the Bedford County Zoning Ordinance; specifically, “Food Truck” *(Ordinance #O 011419-09)*
 - *Staff Presentation by Community Development Director Gregg Zody*
- (10) Action & Discussion Items**
- a. Consideration of a resolution authorizing the award of the contract for the extension of Corporate Park Drive *(Resolution #R 011419-12)*

- *Staff Presentation by Interim County Administrator Patrick Skelley*
- ~~b. Consideration of a request for approval of PPEA Comprehensive Agreement for Broadband Initiative. (BA 011419-02) DELETED~~
- *Staff Presentation by Interim County Administrator Patrick Skelley*
- c. Consideration of a resolution in support of the IPROC Fund Grant application for design and construction of an Amtrak Passenger Station in the Town of Bedford. (Resolution #R 011419-11)
- *Staff Presentation by Interim County Administrator Patrick Skelley*

(11) Board Committee Reports

(12) Board Member Comments

(13) Board Appointments

- a. Tri-County Lakes Administrative Commission appointments are needed for the Supervisor Representative (Edgar Tuck), Alternate Supervisor Representative (Bill Thomasson), and Citizen Representative; the County Administrator also needs to be reappointed as the Staff Representative.
- b. Horizon Behavioral Health requires an annual appointment of the Director of Social Services to its Board of Directors.
- c. Roanoke Valley Area Metropolitan Planning Organization requires a Supervisor Representative appointment.
- d. An appointment to the Economic Development Authority for District 5 is needed by January 31, 2019.
- e. Three reappointments (Beth Bays, Sam Gardner, and Ken Newman) are needed for the Agricultural Economic Development Advisory Board January 31, 2019; all three are willing to serve again.

(14) County Attorney Report

(15) County Administrator Report

(16) Board Information

- a. Bedford Public Library System Board of Trustees meeting minutes from October 2, 2018
- b. Bedford Communications (E-911) report for November 2018

(17) Board Calendar and Reminders

- **Reminder** – Statements of Economic Interests are due by **February 1, 2019**
- January 28 - Regular Meeting
- February 11 - Regular Meeting (Work Session – 5:00 to 6:00 pm)

- February 26 - Regular Meeting (Annual report and Dinner w/Extension Office at 6:00 pm following the work session – to be held at Falling Creek Park)

Adjourn

5:00 P.M. WORK SESSION

Board: Bill Thomasson, Chairman, District 1; Tommy Scott, Vice-Chairman, District 5; Edgar Tuck, District 2; Charla Bansley, District 3; John Sharp, District 4; Andy Dooley, District 6, and Kevin Willis, District 7

County Staff: Interim County Administrator/County Attorney Patrick Skelley, Community Development Director Gregg Zody, Planner Jordan Mitchell, Chief IT Officer Jeff Marecic, IT Operations Manager Gary Underwood, Attorney Mike Lockaby, and Executive Assistant Brigitte Lockett

Interim County Administrator Patrick Skelley called the work session to order, and then turned the meeting over to Todd Daniel, VDOT Residency Administrator and J. P. Morris, Assistant Resident Engineer. Mr. Daniel noted that Michael Sprouse has been hired as the new Maintenance Manager for this region, and then gave an update on road projects and issues (the entirety of which is given below).

Maintenance Activities for Previous 30+ Days:

- Ordinary maintenance (Countywide) – Pavement (pothole) repair, gravel road repair, right of way brush cutting, shoulder repairs, storm water culvert repairs/cleaning and guardrail repairs.
- Route 757 (Goodview Town Rd.) – Emergency pipe replacement. Major components completed. Final stabilization and clean-up work ongoing as weather allows. (Dist. 1 – Thomasson/Dist. 2 – Tuck)
- Route 754 (Saunders Grove Rd.) – Emergency pipe replacement. Major components completed. Final stabilization and clean-up work ongoing as weather allows. (Dist. 6 – Dooley)
- Emergency Operations – Significant efforts during two hurricane events and additional localized storm events.
- Emergency Operations – Snow Removal
- Route 122 (Moneta Rd.) – Plant Mix Paving – From: Route 24, To: South Corp. Limits, Town of Bedford. (Dist. 2 – Tuck /Dist. 3 – Bansley)
- Route 460, westbound lanes (W. Lynchburg-Salem Tpke.) – Plant Mix Paving – From: Baldwin St., To: Rte. 681 / Magnolia Drive. (Dist. 6 – Dooley/ Dist. 7 – Willis)
- Route 460, westbound lanes (E. Lynchburg-Salem Tpke.) – Plant Mix Paving – From: Rte. 668 (Goode Rd), To: 0.23 Mi. west of Rte. 811 (Thomas Jefferson Rd.). (Dist. 3 – Bansley)

Maintenance Activities for Next 60 Days:

- Ordinary Maintenance (Countywide) – Pavement (pothole) repair, gravel road repair, right of way brush cutting, shoulder repairs, storm water culvert repairs/cleaning, guardrail repairs.
- Route 849 (Mine Rd.) – Closed due to pipe failure. Engineering complete. Replacement pending environmental clearances. (Dist. 5 – Scott)
- Route 714 (Falling Creek Rd.) – Pavement patching in the vicinity of Rte. 808 (Island Creek Rd.) Trench widening and ditching in the same location planned for summer 2019. (Dist. 3 – Bansley)
- Route 727 (Crab Orchard Rd.) -- Patching operations ongoing as weather allows. (Dist. 3 – Bansley)
- Route 636 (Carroll Rd.) – Ditching and grading operations scheduled for January 2019, as weather allows. (Dist. 1 – Thomasson)
- Route 611 (Mountain View Heights Rd.) Pipe replacement – Pipe sized and environmental review underway. (Dist. 5 – Scott)
- Route 697 (Camp Jaycee Rd.) – Pipe Replacement – Materials on hand and environmental clearance complete. Construction pending. (Dist. 6 – Dooley)

Additions to the Secondary System -- 3.56 total lane miles – (1 January 2018 – 14 January 2019)

- Landfall Subdivision (Rte. 645 / Trents Ferry Rd. (Dist. 5 – Scott)
- Farmington at Forest Subdivision, Sections 7, 10, 17, & 19 (Dist. 4 – Sharp)
- Mariners Landing Subdivision, Section 5 (Rte. 1360 / Deer Trail Dr.) (Dist. 2 – Tuck)
- West Crossing Subdivision (Rte. 622 / Everett Rd.) (Dist. 7 – Willis)
- Mountain View Acres Subdivision (Rte. 619 / Jordantown Rd.) (Dist. 1 – Thomasson)

Land Use Permits – 1/1 through 12/31/2018

- | | |
|-----------------------------------|-----|
| • Commercial Entrances | 11 |
| • Private (residential) Entrances | 403 |
| • Special Events | 5 |
| • Temp. Const. Entrance | 3 |
| • Utilities | 74 |

Site Plan Reviews:

- Jefferson Manor Subdivision - REZONING (PCD TO PD-1) (Dist. 4 – Sharp)
- Sweetwater RV Park Expansion (Dist. 2 – Tuck)
- Scott Heath - Minor Automotive Repair Services (Dist. 2 – Tuck)
- Cottontown Manor Phase II - AMENDMENT TO APPROVED PLAN (Dist. 4 – Sharp)
- Cottontown Manor Subdivision - PHASE III (Dist. 4 – Sharp)
- 811 & Waterlick Road Business Park (Dist. 4 – Sharp)

- Barn by the Bay (Flea Market) (Dist. 1 – Thomasson)
- EastLake Community Church (Dist. 2 – Tuck)
- 3JS Investment - SITE PLAN - Dollar General - Smith Mtn Lake Pkwy (Dist. 3 – Bansley)
- Lochwood Subdivision / LBDJ LLC (Dist. 7 – Willis)
- West Crossing, LLC - Farmington @ Forest, Sec 20B - Lots 42-53 (Dist. 4 – Sharp)
- West Crossing, LLC - Farmington @ Forest Subdivision - Section 20A - Lots 1-41 (Dist. 4 – Sharp)
- Pensco Trust Company - Johnson Hollow Subdivision (Dist. 2 – Tuck)
- Venture Ridge - Lot 15 - General Office (Dist. 4 – Sharp)
- Jefferson Meadows Subdivision - MAJOR SUBIDVISION – FINAL (Dist. 7 – Willis)
- Route 811 & Waterlick Road Business Park - TRAFFIC STUDY (Dist. 4 – Sharp)
- Cottontown Manor - ROAD IMPROVEMENTPLANS (Dist. 4 – Sharp)
- Boonsboro Meadows Subdivision, Section 1 - Abbey, Glen, LLC (Dist. 5 – Scott)
- Bank of Fincastle – Forest (Dist. 7 – Willis)
- Country Club Meadows -PRELIMINARY PLAT - formerly LTL Farms (Dist. 7 – Willis)
- Brentwood Church - REVISED SITE PLAN (Dist. 4 –Sharp)
- New Lot 7 - New London Business Park - Bedford Co. Ind. Dev. Auth. - PRELIMINARY PLAT (Dist. 3 – Bansley)
- Skyview Properties Subdivision (Airport Rd) -Heath, Scott A., Jr. & Hannah E. - FINAL PLAT (Dist. 2 –Tuck)
- Bobblet Gap, Inc. - Railroad Maintenance Specialty Equipment Facility located in the Montvale Ctr. for Commerce (Dist. 6 –Dooley)

Construction Underway

- Route 608 (Altice Rd.) – Hard surfacing an unpaved road - Rural Rustic. COMPLETED – Summer 2019 (Dist. 2 – Tuck)
- Route 43 (Peaks Rd.) – Bridge over Stoney Creek – UPC 97225 – Contract awarded fall 2018. Construction ongoing. Anticipated completion date of spring 2020. (Dist. 5 – Scott)
- Route 43 (Peaks Rd.) – Bridge over Big Otter River – UPC 94722 – Construction underway with south bound half of the bridge complete. Contractor working to build north bound lanes. Estimated completion of May 2019. (Dist. 5 – Scott & Dist. 7 – Willis)
- Route 684 (Rocky Ford Rd.) - Bridge over Goose Creek – Bridge Replacement – UPC 97708 – Contract awarded fall 2018. Road closed and construction underway. Project completion of October 2019. (Dist. 2 – Tuck & Dist. 6 – Dooley)
- Route 122 (Moneta Rd.) – Bridge over Goose Creek – UPC 00673 – Construction plans currently

advertised for bids. February 2019 bid opening. Start work spring 2019. Anticipated completion date summer 2021. (Dist. 2 – Tuck)

- Route 621 (Cottontown Rd.) – Bridge Replacement Project – Bridge over Ivy Creek – UPC 97711 – Contract awarded and preconstruction meeting scheduled for 22 January 2019. Contractor plans to begin work in March 2019. Anticipated completion of summer 2020. (Dist. 5 – Scott)
- Route 634 (Hardy Rd.) – UPC 62650 – Bridge replacement project underway. Construction completion summer 2019, demolition continues through summer / fall 2019. Traffic impacts will be noticeable in the spring of 2019 due to relocation of road. (Dist. 1 – Thomasson)
- Route 666 (Elkton Farm Rd.) – Bridge over NSRR – Bridge Replacement – UPC 104185 – Construction plans currently advertised for bids. February 2019 bid opening. Start work spring 2019. Anticipated completion date November / December 2020. (Dist. 4 – Sharp).

Engineering and Right of Way under way

- Route 221 (Forest Rd.) – Intersections - RTE 1425 (Graves Mill Rd.) and 1426 (Grist Mill Rd.) – Smart Scale project sponsored by Central Virginia MPO to improve intersections with added turning capacity and pedestrian crosswalks. Engineering/Design underway. Right of Way phase scheduled to start summer 2019 with construction advertisement in fall 2020. (Dist. 4 – Sharp)
- Route 460 (West Lynchburg-Salem Turnpike) – S-Curves – UPC 108907 – Realign RTE 460 eastbound lanes to parallel westbound lanes. Project in Preliminary Engineering progressed through Field Inspection stage (March 2018). Right of Way phase started in late 2018 and advertise for construction bids January 2020. (Dist. 6 – Dooley)
- Route 644 (Lankford Mill Rd.) – Bridge over Big Otter River – Bridge Replacement -UPC 97712 - ROW acquisition complete. Advertise for construction Summer/Fall 2019. (Dist. 5 – Scott & Dist. 7 – Willis)

Requested Safety Studies:

- Route 617 (Pike Rd.) – From: Rte. 695 (Goose Creek Valley Rd.); To: Rte. 639 (Statler Rd.) – Speed Study & Advisory Sign Request.

Completed Safety Studies:

- Route 43 (Leesville Rd.) – From: Rte. 626 (Smith Mountain Lake Pkwy.; To: Rte. 24 Wyatts Way) - No changes.
- Route 122 (Moneta Rd) – From: Rte. 805 (Morgans Church Rd.); To: Rte. 24 (Shingleblock Rd.) – minor sign changes/additions
- Route 122 (Moneta Rd.) – From: Rte. 24 (Stewartsville Rd.); To: Rte. 878 (Greenfield Road) - No changes

- US 221/460 (WB, W. Lynchburg Salem Tpke.) – From: 1.56 miles west of rte. 680 (Wheatland Rd.); To: Baldwin Street. - No changes
- US 460 (WB, E. Lynchburg Salem Tpke.) – Rte. 668 (Goode Rd.); To: 0.23 mi. west of Rte. 811 (Thomas Jefferson Rd.) - No changes
- Route 619 (Jordantown Road) – From: Rte. 839 (Atkinson Hollow Rd.); To: Route 699 (Bore Auger Road) - minor sign changes/additions
- Route 671, Rte. 715, Rte. 803 (Timber Ridge Road) – From: Rte. 221 (Forest Rd.); To: Rte. 460 (E. Lynchburg Salem Tpke.) - minor sign changes/additions
- Route 726 (Quarterwood Road) – Rte. 619 (Jordantown Rd.); To: Rte. 726 (Wilkerson Mill Rd.) - minor sign changes/additions
- Route 746 (Dickerson Mill Road) – From: Rte. 24 (Stewartsville Rd.); To: Rte. 684 (Rocky Ford Rd.) - No changes
- Route 801 (Stony Fork Road) – From: Rte. 122 (Moneta Rd.); To: Rte 24 (Stewartsville Rd.) - No changes
- Route 854 (Burnbridge Road) – From: Rte. 221 (Forest Rd.); To: Rte. 811 Thomas Jefferson Rd. - No changes.
- Route 723 Skinnell Mill Rd – From: Rte 43 (Virginia Byway); To: Rte. 714 (Falling Creek Rd.)
Speed and Advisory Study – Posted speed at 40 MPH and advisory signs added.
- Route 635 (Spradlin Road) – From Rte. 24 (Stewartsville Rd.); To: 1.5 miles south of Rte. 24 (Stewartsville Rd. – Speed Zone Resolution – Posted speed limit of 35 MPH
- Route 122 (Big Island Highway) and Rte. 644 (Centerville Rd. & Fancy Farm Rd.) - Intersection Safety Study – Adjustments and improvements to existing signage. Future installation of flashing advance warning beacons.
- Route 811 (Thomas Jefferson Rd.) & Route 643(Bellevue Rd.) – Intersection Safety Study
- Highpoint Road – Preliminary estimate completed. Additional information requested by the HOA representative. Coordination ongoing. (Dist. 2 – Tuck)
- Turning Tide Road – County has requested preliminary / planning level estimate. Site visit and project evaluation to be schedule dependent upon weather. (Dist. 2 – Tuck)
- Greenbriar Drive – County has requested preliminary / planning level estimate. Site visit and project evaluation to be schedule dependent upon weather. (Dist. 5 – Scott)
- Bass Cove Road – Preliminary inquiry made by property owner. No further action at this time. (Dist. 2 – Tuck)
- Windhaven Trail – Preliminary inquiry made by property owner. Additional investigation

and conversation with the property owner required.(Dist. 1 – Thomason)

- Holiday Circle – Process and responsibilities explained and summary letter provided. No further action at this time.(Dist. 1 – Thomason)
- Hickory Cove – Preliminary inquiry made by property owner. Additional investigation and conversation with the property owner required. (Dist. 2 – Tuck)

Throughout his presentation Mr. Daniel and Mr. Morris answered clarifying questions from the Board regarding items in the update.

In response to a question from Supervisor Bansley, Mr. Daniel stated that Valleywood Drive unsuccessfully applied for revenue sharing funds twice in the past. He said the application process is coming up for 2019, and since this project was added to the Bedford’s Capital Improvement Plan (CIP), Bedford’s Community Development Department will apply for the funds again this year. By having it in the County’s CIP, it should elevate the request to a Tier II project, which gives it a much better chance for approval.

In response to a question from Supervisor Bansley regarding Liberty University’s plans for the airport, Mr. Morris said they are waiting on the traffic study from LU’s developer. It should take between 60 to 120 days for the study to be completed.

In response to a question from Attorney Skelley, Mr. Daniel clarified that revenue sharing funds and Six-Year Plan funds are separate pots of money.

In response to a question from Supervisor Dooley, Mr. Morris said the County had made three applications for Smart Scale projects: Route 460 at Camp Jaycee, Route 460 at Timber Ridge, and Route 811 at Patriot Place. The Patriot Place project has already been screened out; the remaining two are still being considered and scored. If approved, the funding would become available in August of fiscal year 2024.

In response to a question from Supervisor Andy Dooley, Mr. Daniels stated that the land for VDOT’s Irving office has been purchased, and advertisements will soon be placed for the construction.

Supervisor Tuck made a motion to go into Closed Session pursuant to 2.2-3711(A) (8) (Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter; **(28)** Discussion or consideration of information subject to the exclusion in subdivision 11 of § 2.2-3705.6 by a responsible public entity or an affected locality or public entity, as those terms are defined in § 33.2-1800, or any independent review panel appointed to review information and advise the responsible public entity concerning such records; **and (29)** Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and

discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: none

Motion passed.

Supervisor Bansley made a motion to go back into regular session.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: none

Motion passed.

WHEREAS, the Bedford County Board of Supervisors has convened a Closed Meeting, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification by the Bedford County Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE BE IT RESOLVED, that the Bedford County Board of Supervisors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the Bedford County Board of Supervisors.

<u>MEMBERS:</u>	<u>VOTE:</u>
Bill Thomasson	Yes
Tommy Scott	Yes
Charla Bansley	Yes
Edgar Tuck	Yes
John Sharp	Yes
Andy Dooley	Yes
Kevin Willis	Yes

The Board then adjourned the work session.

7:00 P.M. JOINT REGULAR MEETING

Board of Supervisors/Broadband Authority: Bill Thomasson, Chairman, District 1; Tommy Scott, Vice-Chairman, District 5; Edgar Tuck, District 2; Charla Bansley, District 3; John Sharp, District 4; Andy Dooley, District 6, and Kevin Willis, District 7

Staff: Interim County Administrator / County Attorney Patrick Skelley, Community Development Director Gregg Zody, Planner Jordan Mitchell, and Executive Assistant Brigitte Lockett

-
- (1) Interim County Administrator Skelley called the meeting to order and welcomed those in attendance.
 - (2) Interim County Administrator Skelley asked the room to observe a moment of silence.
 - (3) Interim County Administrator Skelley led the room in the pledge of allegiance.

(4) Approval of Agenda

Interim County Administrator Patrick Skelley noted that the only change to the agenda, an addendum to the original memorandum and a detailed breakdown of the funding, has been added to the documentation for agenda item #10a.

Supervisor Sharp made a motion to approve the agenda.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: None

Motion passed.

(5) Organization of the Board and the Authority

(5a) Supervisor Thomasson made a motion to approve Resolution #R 011419-01.

WHEREAS, it has been the past practice of the Bedford County Board of Supervisors to establish Rules of Procedure; and

WHEREAS, the purpose of the rules is to help the Board conduct affairs in a timely and efficient manner by incorporating the general principles of parliamentary procedure found in Robert's Rules of Order's in Small Boards and applicable Virginia laws; and

WHEREAS, at this, the organizational meeting of the Board of Supervisors, the Board is readopting and reaffirming the Bylaws and Rules of Procedure of the Bedford County Board of Supervisors.

THEREFORE, BE IT RESOLVED, that the attached Bylaws and Rules of Procedures are hereby adopted as presented.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: None

Motion passed.

(5b) WHEREAS, in accordance with the Bedford County Board of Supervisors' Rules of Procedure the Board's Organizational Meeting was held on January 14, 2019; and

WHEREAS, pursuant to those Rules of Procedure, **Supervisor Scott was nominated by Supervisor Sharp for the position of Chairman**; and

WHEREAS, no other nominations were submitted, **Supervisor Tuck moved to close the nominations and the following resolution was adopted and carried by a vote of 7-0.**

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors does hereby name Supervisor Scott Chairman for Calendar Year 2019.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: None

Motion passed.

Interim County Administrator Patrick Skelley then turned the meeting over to Chairman Tommy Scott.

(5c) WHEREAS, in accordance with the Bedford County Board of Supervisors' Rules of Procedure the Board's Organizational Meeting was held on January 14, 2019; and

WHEREAS, **Supervisor Sharp made a motion nominating Supervisor Dooley for the position of Vice-Chairman of the Board; seconded by Supervisor Bansley**, and

WHEREAS, no other nominations were submitted, **the following resolution was adopted and carried by a vote of 7-0.**

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors does hereby name Supervisor Dooley Vice-Chairman for Calendar Year 2019.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: None

Motion passed.

(5d) Vice-Chairman Dooley made a motion to approve Resolution #R 011419-04.

WHEREAS, §15.2-1416 of the Virginia Code grants the Board of Supervisors the authority at its annual organizational meeting to fix the day or days to which a regular meeting shall be continued if the chairman, or vice-chairman, if the chairman is unable to act, finds and declares that weather or other conditions are such that it is hazardous for members to attend the regular meeting.

NOW THEREFORE, BE IT RESOLVED, that if the Chairman (or the Vice-Chairman if the Chairman is unable to act) finds and declares that weather or other conditions are such that it is hazardous for Board members to attend a regular meeting, the regular meeting shall be continued until the next regularly scheduled meeting, with the exception of holidays, following the date of the regularly scheduled meeting. Such continuation shall be communicated to the members of the Board and the press as promptly as possible. All hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement is required.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: None

Motion passed.

(5e) Supervisor Sharp made a motion to approve Resolution #R 011419-05.

WHEREAS, §15.2-1416 of the Virginia Code grants the Board of Supervisors the authority at its annual organizational meeting to establish the days, times and places of regular meetings,

NOW, THEREFORE, BE IT RESOLVED, that the Bedford County Board of Supervisors does hereby adopt the following meeting schedule for their 2019 calendar year:

January	14 th	Regular Meeting (Work Session with VDOT – 5:00 to 6:30 pm)
	28 nd	Regular Meeting
February	11 th	Regular Meeting (Work Session for CIP – 5:00 to 6:00 pm)
	25 th	To Be Held at Falling Creek Center - Regular Meeting (Work Session will be a Joint Meeting with the Parks & Recreation Committee – 5:00 to 6:00 pm) <i>(Annual report and Dinner w/Extension Office at 6:00 pm following the work session)</i>
March	11 th	Regular Meeting (Work Session – 5:00 pm to 6:30 pm)
	18 th	Budget Work Session – 5:00 to 7:00 pm
	25 th	Regular Meeting (Budget Work Session – 5:00 to 6:30 pm)
April	8 th	Public Hearing on Budget and Tax Rate at 7:00 pm (at County Administration)

		Building) (<i>VDOT Public Hearing included in Agenda – 6:00 pm</i>)
	15 th	Budget Work Session – 5:00 to 7:00 pm
	22 nd	Regular Meeting (Budget and Tax Rate Adoption) (Budget Work Session – 5:00 to 6:30 pm)
May	13 th	Work Session
	28 th	Regular Meeting (Tuesday)
June	11 th	Work Session – 5:00 pm to 6:30 pm
	24 th	Regular Meeting
July	8 th	Regular Meeting (Work Session – 5:00pm to 6:30 pm)
	22 nd	Regular Meeting
August	12 th	Regular Meeting (Work Session 5:00 to 6:30 pm) <i>Adoption of PPTRA Rate</i>
September	9 th	Work Session – 5:00 to 6:30 pm
	23 rd	Regular Meeting
October	7 th	Work Session – Joint Meeting with EDA in the Ground Floor Meeting Room beginning at 5:00 pm (Tuesday)
	22 nd	Regular Meeting
November	7 th	CIP Work Session with School Board (Thursday) – 5:00 to 6:30 pm
	25 th	Regular Meeting
December	9 th	Regular Meeting (Work Session 5:00 to 6:30 pm)

Regular Board Meetings: Held in the Boardroom at the Bedford County Administration Office on the 2nd Monday at 5:00 pm, and the 4th Monday at 7:00 pm (unless otherwise noted).

Work Sessions: Held at 5:00 pm on the same day as the first Regular Meeting of every month (unless otherwise noted).

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: None

Motion passed.

(5f) Supervisor Tuck made a motion to adopt Resolution #BA 011419-01.

WHEREAS, it has been the past practice of the Broadband Authority to establish Rules of Procedure; and

WHEREAS, the purpose of the rules is to help the Authority conduct affairs in a timely and efficient manner by incorporating the general principles of parliamentary procedure found in Robert's Rules of Order's in Small Boards and applicable Virginia laws; and

WHEREAS, at this, the organizational meeting of the Broadband Authority, the Authority is readopting and reaffirming the Bylaws and Rules of Procedure of the Broadband Authority.

THEREFORE, **BE IT RESOLVED**, that the attached Bylaws and Rules of Procedures are hereby adopted as presented.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: None

Motion passed.

Chairman Scott commented on the passing of former County Administrator William "Bill" Rolfe, and asked that everyone keep Mr. Rolfe and his family in their thoughts and prayers.

(6) Citizen Comments - none

(7) Consent Agenda

Interim County Administrator Patrick Skelley reviewed the items on the consent agenda as follows:

a. Consideration of a request from VDOT to add portions of West Crossing, Section 3, to the Secondary System of State Highways (*Resolution #R 011419-10*)

Supervisor Thomasson made a motion to approve the consent agenda.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: None

Motion passed.

(8) Approval of Minutes

Vice-Chairman Dooley made a motion to approve the minutes of November 26, and December 21, 2018 as presented; and December 12, 2018 as corrected (the name "Scott" being removed from line 246).

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: None

Motion passed.

(9) Public Hearings & Presentations

(9a) Public Hearing—~~Consideration of an ordinance amending select provisions of the Bedford County Zoning Ordinance; specifically, “Temporary Portable Storage Containers” (Ordinance #O 011419-06)~~
DELETED

(9b) Planner Jordan Mitchell addressed the Board with ordinances amending select provisions of the Bedford County Zoning Ordinance and Subdivision Ordinance; specifically, “Historic Overlay District Permitted Uses”, “Landscaping Bond/Planting Type”, and “Immediate Family Definition”. Mr. Mitchell stated these changes would add aunts, uncles, nieces, and nephews to the “Immediate Family Definition”, correct a typographical error in the “Historic Overlay District Permitted Uses” that will bring the Special Use Permit process to the Board instead of Zoning Appeals, and will add an exemption to the maintenance bond and the tree size for “Landscaping Bond/Planting Type”.

The citizen comment portion of the public hearing was opened; there being no citizens desiring to speak, this portion of the public hearing was closed.

In response to a question from Supervisor Tuck on the change to “Immediate Family Definitions” with regard to accesses to backtracks from state roads, etc., Mr. Jordan said property owners would be able to go with the traditional option, a cluster option, an agricultural subdivision (a 20-acre lot), or a family subdivision (a 20-foot easement going back to a lot which is one acre or larger). Mr. Jordan concurred with Supervisor Tuck that the 20-foot easement should probably be increased.

Supervisor Willis made a motion to approve Ordinance #O 011419-07.

BE IT HEREBY ORDAINED by the Board of Supervisors of Bedford County, Virginia, that after having conducted a duly advertised public hearing and upon receiving the recommendation forwarded by the Bedford County Planning Commission, that the regulations of the Bedford County Zoning Ordinance be amended and readopted as follows:

PART I.

That *Section 30-28, Definitions*, be amended for “Immediate Family” as follows:

Sec. 30-28 - Definitions.

(c) For the purposes of this ordinance, the words and phrases listed below in this section shall have meanings described below:

Family, immediate: Any person who is a naturally or legally defined offspring, spouse, sibling, parent, grandparent, grandchild, aunt, uncle, niece, or nephew.

PART II.

That *Section 30-70-4, Historic Overlay District - Permitted Uses*, is amended as follows:

Sec. 30-70 Historic overlay district

Sec. 30-70-4 Permitted uses

- (b) Uses not listed as a use by right shall be considered under the special use process and allowed following recommendation by the Planning Commission and approval by the Board of Supervisors.

PART III.

That *Section 30-92-3, Screening, landscaping, and buffer yards - Landscaping bonding requirements*, is amended as follows:

Sec. 30-92 - Screening, landscaping, and buffer yards

Sec. 30-92-3 - Landscaping bonding requirements

- (b) *Maintenance bonds.* A maintenance bond shall be posted by the developer in favor of the county if bond amount is more than \$2,000. If the landscaping is installed prior to the issuance of a certificate of occupancy, then the maintenance bond shall be posted prior to the issuance of said certificate. If the landscaping is bonded for installation, rather than installed prior to the issuance of a certificate of occupancy, then the maintenance bond shall be posted when the materials are planted and before the performance bond is released.

PART IV.

That *Section 30-92-4, Screening, landscaping, and buffer yards - Standards and Specifications*, is amended as follows:

Sec. 30-92 - Screening, landscaping, and buffer yards

Sec. 30-92-4 - Standards and Specifications

Tree Type	Tree Spacing in Buffer Yard	Minimum Height at Planting (Above Grade)	Ultimate height at Maturity (Above Grade)
Small Evergreen Tree	10 linear feet	4 feet	12 feet

PART V.

Should any portion or provision of this ordinance be held by any court to be unconstitutional or invalid, that decision shall not affect the validity of the ordinance as a whole, or any part of the ordinance other than the part held to be unconstitutional or invalid.

This ordinance shall become effective immediately upon its adoption.

Voting yes: Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: Mr. Thomasson

Motion passed.

Supervisor Sharp made a motion to approve Ordinance #O 011419-08.

BE IT HEREBY ORDAINED by the Board of Supervisors of Bedford County, Virginia, that after having conducted a duly advertised public hearing and upon receiving the recommendation forwarded by the Bedford County Planning Commission, that the regulations of the Bedford County Subdivision Ordinance be amended and readopted as follows:

PART I.

That *Section 31-4, Definitions*, is amended as follows:

ARTICLE I. - GENERAL PROVISIONS

Sec. 31-4. - Definitions.

For the purpose of this ordinance, terms used herein shall be interpreted and defined as follows: Words used in the present tense shall include the future; words in the singular number include the plural, and the plural the singular unless the natural construction of the word indicates otherwise; the word "shall" is mandatory and not directory; the word "approve" shall be considered to be followed by the words "or disapprove". All gender oriented references shall include male and female genders. Any reference to this ordinance includes all ordinances amending or supplementing the same and dates of their additions or deletions. All distances and areas refer to measurement in a horizontal plane.

Family, immediate: Any person who is a naturally or legally defined offspring, spouse, sibling, parent, grandparent, grandchild, aunt, uncle, niece, or nephew.

PART II.

Should any portion or provision of this ordinance be held by any court to be unconstitutional or invalid, that decision shall not affect the validity of the ordinance as a whole, or any part of the ordinance other than the part held to be unconstitutional or invalid.

This ordinance shall become effective immediately upon its adoption.

Voting yes: Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: Mr. Thomasson

Motion passed.

(9c) Community Development Director Gregg Zody addressed the Board with an ordinance amending select provisions of the Bedford County Zoning Ordinance; specifically, "Food Truck". Mr. Zody said this ordinance is for safety (traffic won't be obstructed, trash will be properly removed, etc.) He said it was important to acknowledge a use that was already occurring, to minimize the impacts from the use, and to make it easier to get a food truck permit. Mr. Zody then reviewed the ordinance, the entirety of which is given below.

In response to a question from Supervisor Sharp, Mr. Zody said that we are only asking for a permanent permit. He said that this would replace the temporary permit the vendors currently have to get for each event, and they will be able to get the permanent permit without having to submit a site plan.

In response to several questions from the Board, Mr. Zody clarified that the \$50 fee would give the vendor a permanent permit, with no need to *ever* renew. It applies to all food trucks, whether they are permanently parked or not. Any complaints that are received about food trucks (blocking traffic, pedestrians, etc.) will be investigated on a case-by-case basis.

The citizen comment portion of the public hearing was opened; there being no citizens desiring to speak, this portion of the public hearing was closed.

Supervisor Sharp made a motion to approve Ordinance #O 011419-09, with the size standard being stricken from the ordinance.

BE IT HEREBY ORDAINED by the Board of Supervisors of Bedford County, Virginia, that after having conducted a duly advertised public hearing and upon receiving the recommendation forwarded by the Bedford County Planning Commission, that the regulations of the Bedford County Zoning Ordinance be amended and readopted as follows:

PART I.

That Article II. Sec. 30-28. - Definitions, shall be amended to include the following definition:

Food Truck or Trailer: A street vending unit that is self-contained, readily movable trailer or motorized wheeled vehicle, currently registered with the Virginia Division of Motor Vehicles, designed and equipped to serve food that is prepared and made ready for consumption at the point of sale that is removed each day from the location where the food is sold.

PART II.

That Article III. District Regulations, Sec. 30-79-2. - Permitted use table shall be amended to include the new definition as follows:

USES	AP	AR	AV	R-1	R-2	R-3	R-4	PRD	RMH	C-1	C-2	NC	PCD	I-1	I-2	PID	EP
<u>Food Truck</u>			<u>R*</u>					<u>R*</u>		<u>R*</u>	<u>R*</u>	<u>R*</u>	<u>R*</u>	<u>R*</u>	<u>R*</u>	<u>R*</u>	<u>R*</u>

PART III.

That Article IV, Use and Design Standards shall be amended to include the following new standards for the proposed new use.

Sec. 30-85-28 - Use and Design Standards

All mobile vehicles providing retail sales of food (food trucks, food trailers or food carts) shall comply with the regulations of this section. These regulations do not apply to “meals on wheels” program vehicles, ice cream trucks or food home delivery services.

(a) Districts Where Allowed

1. Mobile food trucks and trailers for retail sales of food shall be limited to the AV, PRD, C1, C2, NC, PCD, PD1, I1, I2, and PID districts.
2. Mobile food carts for retail sales of food shall be limited to the AV, PRD, C1, C2, NC, PCD, PD1, I1, I2, and PID districts. Food carts shall not be self propelled or exceed four (4) feet in width by ten (10) feet in length or eight (8) feet in height.

(b) Location Criteria

1. Food trucks, trailers and carts shall be located a minimum distance of fifteen (15) feet from the edge of any driveway, utility box or vaults, handicapped ramp, building entrance, exit or emergency access/exit, emergency call box or fire hydrant.
2. Food trucks, trailers and carts shall not be located within any area of the lot or parcel that impedes, endangers, or interferes with pedestrian or vehicular traffic.
3. Food trucks, trailers and carts shall not be located in any right of way, nor obstruct any easement.
4. Food trucks, trailers and carts shall not occupy any parking spaces required to fulfill the minimum requirements of the principal use, unless the principal use's hours of operation do not coincide with those of the food truck business. Nor shall any retail sales - food truck occupy parking spaces that may be leased to another business and used to fulfill its minimum parking requirements.
5. Food trucks, trailers and carts shall not occupy or limit access to any handicap accessible parking space.

(c) Mobile Food Vehicle Operations

1. No mobile food vehicle shall use flashing or moving lights as part of its operation.
2. When open for business, the food truck, trailer or cart operator, or his or her designee, must be present at all times, except in cases of an emergency.
3. The food truck, trailer or cart vendor is responsible for the proper disposal of waste and trash associated with the operation. Vendors shall remove all waste and trash from their approved location at the end of each day or as needed to maintain the health and safety of the public. The vendor shall keep all areas of the permitted lot free and clean of grease, trash, paper, cups, cans or other materials associated with the vending operation. No liquid waste or grease is to be disposed in tree pits, storm drains or onto the sidewalks, streets, or other public space. Under no circumstances shall grease be released or disposed of in BRWAs sanitary sewer system nor a private septic system.

4. All equipment required for the operation shall be contained within, attached to or within ten (10) feet of the food truck, trailer or cart. All food preparation, storage, and sales-distribution shall be in compliance with all applicable County, State and Federal Health Department sanitary regulations.

(d) Authorization

1. A zoning permit shall be obtained by the vendor prior to operations of a mobile food vehicle and shall be renewed annually.

2. Application approval does not grant or entitle the exclusive use of a location to the mobile food vehicle applicant.

3. The zoning permit shall include signed authorization from the property owner for any lot or parcel proposed to accommodate a mobile food vehicle.

4. Prior to issuance of the zoning permit, the vendor shall provide evidence of all necessary permits authorizing the preparation and sales of food within Bedford County.

5. If at any time evidence is provided that the lot or parcel is being used other than in compliance with these regulations, the property owner may be cited for violation of this zoning ordinance.

6. Copies of the zoning permit and all applicable permits shall be kept in the food truck, trailer or cart at all times.

PART IV.

Should any portion or provision of this ordinance be held by any court to be unconstitutional or invalid, that decision shall not affect the validity of the ordinance as a whole, or any part of the ordinance other than the part held to be unconstitutional or invalid. This ordinance shall become effective immediately upon its adoption.

Voting yes: Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: Mr. Thomasson

Motion passed.

Supervisor Sharp then made a motion to reconsider his motion to approve Ordinance #O 011419-09.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: none

Motion passed.

Supervisor Sharp then made a motion to approve Ordinance #O 011419-09 with the wording “Food carts shall not be self-propelled or exceed four (4) feet in width by ten (10) feet in length or eight (8) feet in height” removed from the ordinance.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: none

Motion passed.

(10) Action & Discussion Items

(10a) Interim County Administrator Patrick Skelley addressed the Board with a resolution authorizing the award of the contract for the extension of Corporate Park Drive. Mr. Skelley asked Chairman Scott if he was recusing himself from this deliberation; Chairman Scott responded in the affirmative.

Mr. Skelley stated this is a valuable connector between two areas in Forest, and has been complicated due to funding. He said with the contributions we have committed from the citizens and from VDOT, and taking into account our contribution for the 2020 CIP, we are short \$112,640.83. This figure does not take into account a 10% construction contingency in the amount of \$187,661.08, making the total potential liability \$300,301.91. Mr. Skelley said the bids have come in for construction, and there may be additional funds in VDOT’s Six-Year Plan that could be utilized for this project. He then answered clarifying questions from the Board, noting that the additional VDOT funds would not come from the dedicated money for gravel roads, but that the additional VDOT funds referenced this evening could also be used for gravel roads.

Supervisor Willis asked if he was correct in stating that the County will contribute \$887,000 to this project; Mr. Skelley confirmed that figure was correct. Supervisor Willis said this means that VDOT is contributing \$748, 000, the County is contributing \$887,000, and the private support is at \$450,000. He said he thought Bedford County wasn’t in the “road business”, and said he understands this is needed, but the Board has turned away other citizens asking for smaller projects like speed bumps. Supervisor Willis thought the original commitment from the County was \$400,000, based on information they were given early on in the project. He asked that the Board consider committing \$400,000 per year in funding for gravel roads. Supervisor Willis said that while he still supports the project, it costs considerably more than the Board was originally led to believe.

Mr. Skelley said the County is going to have to start looking at funding the roads in the CIP, due to changes in how funding is going to be distributed from VDOT.

Supervisor Sharp said this project is similar to other road projects the Board has supported in the past, such as the Harmony project. He said he is not thrilled that the price is higher, but it’s still a necessary

project. He noted that the request before the Board tonight is just to award the construction contract; they can decide later whether they want to use the additional funds from VDOT or find funding elsewhere.

Supervisor Sharp made a motion to approve the resolution to award the contract for the construction of the Corporate Park Drive extension.

WHEREAS, by previous resolution, the Board authorized a revenue road share project with the Virginia Department of Transportation for the extension of Corporate Park Drive from its current terminus to the intersection with Virginia Primary Route 221 (at its current intersection with Elkton Farm Road); and

WHEREAS, the Board approved the issuance of Invitation for Bid at its meeting held on the 24th of September 2018; and

WHEREAS, sealed bids were received and opened on the 21st of December 2018, wherein A.R. Coffey & Sons, Inc. was the lowest responsible and responsive bidder, with a low bid of \$1,877,000. That the total project including wetland mitigation cost and engineering is approximately 2.2 million, with one-half of this cost being be paid by VDOT. As to the County's 50% share, currently \$450,000 has been committed by the private sector and staff will attempt to raise an additional \$50,000, leaving the County's public share at \$600,000. \$400,000 was allocated in the CIP fund of the current fiscal year which leaves a balance of \$112,640.83 which will need to be allocated for the CIP in FY '20 (a 10% Construction Contingency would bring the balance needed to \$300,301.91).

NOW, THEREFORE, BE IT RESOLVED, that the Bedford County Board of Supervisors authorizes the award of the contract to A.R. Coffey & Sons, Inc. The Board further directs staff to develop a budget for FY '20 that includes the sum of \$300,301.91 in capital funds to complete the funding of this project.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Dooley, and Mr. Willis

Voting no: None

Abstained: Mr. Scott

Motion passed.

(10b) ~~Consideration of a request for approval of PPEA Comprehensive Agreement for Broadband Initiative.~~ *DELETED*

(10c) Interim County Administrator Patrick Skelley addressed the Board with a resolution in support of the IPROC Fund Grant application for design and construction of an Amtrak Passenger Station in the Town of Bedford.

Supervisor Thomasson asked if this resolution obligated the County financially in any way; Mr. Skelley said the resolution was for support only, not funding.

Supervisor Tuck made a motion to approve Resolution #R 011419-11.

WHEREAS, The Town of Bedford, Virginia, desires to file an application with the Virginia Department of Rail and Public Transportation for funding assistance for the Design and Construction of an Amtrak Passenger Station project, which will provide Amtrak service to a significant underserved population with notable regional and statewide benefits; and

WHEREAS, The Town of Bedford estimates that this project will cost approximately \$9.81 million; and

WHEREAS, the General Assembly, through enactment of the Intercity Passenger Rail Operating and Capital (IPROC) Fund, provides for funding for certain improvements and operation of intercity passenger rail in the Commonwealth of Virginia; and

WHEREAS, an Amtrak Passenger Station in the Town of Bedford is an important element of the Bedford County transportation system; and

WHEREAS, An Amtrak Passenger Station in the Town of Bedford is instrumental in the economic development of the area, and provides relief to the highway system by providing an alternate means of transporting passengers; and

WHEREAS, Bedford County supports the project and operation of rail service; and

WHEREAS, the Commonwealth Transportation Board has established procedures for all allocation and distribution of the funds provided.

NOW, THEREFORE, BE IT RESOLVED, that Bedford County does hereby request the Virginia Department of Rail and Public Transportation to give priority consideration to the Design and Construction of an Amtrak Passenger Station project proposed by The Town of Bedford for inclusion in the projects funded in the Intercity Passenger Rail Operating and Capital Fund.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis

Voting no: none

Motion passed.

(11) Board Committee Reports – *there were no committee reports*

(12) Board Member Comments

Supervisor Dooley asked if the Board would support asking the Interim County Administrator to start having meetings of the Broadband Advisory Committee again; the Board concurred.

Supervisor Sharp requested, and received, consensus from the Board to ask staff to work towards a budget based on the equalized rate. He said he is not in favor of supporting a tax increase above the equalized rate.

Mr. Skelley asked if the Board supported Supervisor Sharp's request. Vice-Chairman Dooley said he could not support it until the Board had more information from the reassessment, which is not available yet.

Supervisor Willis asked who was putting the budget together; Mr. Skelley responded that the Fiscal Management Director, Susan Crawford, was working on the budget.

Supervisor Sharp said they already know the real estate assessment is increasing, and it should not be seen as a windfall for the County. He stated that we need to operate within our means, and we need to be more pro-growth to bring in revenue instead of taking more from the taxpayers. There followed a brief discussion between members of the Board, and then a consensus was reached to ask staff to build a budget around an equalized rate, with Vice-Chairman Dooley and Supervisor Thomasson dissenting.

(13) Board Appointments

(12a) Supervisor Willis made a motion to appoint Supervisor Tuck as the Supervisor Representative and Supervisor Thomasson as the Alternate Supervisor Representative to the Tri-County Lakes Administrative Commission for a one-year term beginning February 1, 2019 and ending on January 31, 2020, and Dennis Novitske as the Citizen At-Large Representative for a one-year term beginning February 1, 2019 and ending January 31, 2020.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis

Voting no: None

Motion passed.

Vice-Chairman Dooley made a motion to appoint Andy Crawford, Director of Social Services, to the Horizon Behavioral Health Board of Directors.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis

Voting no: None

Motion passed.

Supervisor Thomasson made a motion to appoint Vice-Chairman Dooley as the Supervisor Representative from Bedford County to the Roanoke Valley Area Metropolitan Planning Organization for 2018.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis

Voting no: None

Motion passed.

Supervisor Scott made a motion to appoint Kristy Milton to represent District 5 on the Economic Development Authority; the term will begin on February 1, 2019 and end on January 31, 2023.

Voting yes: Mr. Thomasson, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis

Voting no: Mr. Tuck

Motion passed.

Supervisor Thomasson made a motion to reappoint Beth Bays, Sam Gardner, and Ken Newman to the Agricultural Economic Development Advisory Board; their terms will begin on February 1, 2019 and end on January 31, 2023.

Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley and Mr. Willis

Voting no: None

Motion passed.

(14) County Attorney Report – *nothing to report*

(15) County Administrator Report – *nothing to report*

(16) Board Information

(16a) The Board was given a copy of the Bedford Public Library System Board of Trustees meeting minutes from October 2, 2018 for review.

(16b) The Board was given a copy of the Bedford Communications (E-911) report for November 2018 for review.

(17) Board Calendar & Reminders

Mr. Skelley noted that the Broadband Authority needs to convene; the Board agreed to meet again as the Broadband Authority at the January 28 regular Board meeting.

(18) Adjourn

Supervisor Sharp made a motion to adjourn the meeting at 8:10 pm.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley,
and Mr. Willis**

Voting no: None

Motion Passed.