



At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the 23rd day of September 2019, beginning at 7:00 pm.:

<u>MEMBERS:</u>	<u>VOTE:</u>
Tommy W. Scott, Chairman	Yes
Andrew D. Dooley, Vice-Chairman	Absent
Bill Thomasson	Absent
Edgar Tuck	Yes
Charla Bansley	Yes
John Sharp	Yes
Kevin S. Willis	Yes

On motion of Supervisor Tuck, which carried by a vote of 5-0, the following was adopted:

AN ORDINANCE TO AMEND CHAPTER 11 “MOTOR VEHICLES AND TRAFFIC” OF THE CODE OF BEDFORD COUNTY, VIRGINIA BY AMENDING ARTICLE III “PARKING”; SPECIFICALLY, SEC. 11-48 “ISSUANCE OF CITATION; AMOUNT AND PRE-PAYMENT OF FINES” AND SEC. 11-49 “PROCEDURE FOR DELINQUENT PARKING TICKETS”.

BE IT HEREBY ORDAINED, that the Board of Supervisors of the County of Bedford, Virginia, hereby amends Chapter 11 “Motor Vehicles and Traffic” by amending Article III “Parking”; specifically, Sec. 11-48 “Issuance of Citation; Amount and Pre-payment of Fines” and Sec. 11-49 “Procedure for Delinquent Parking Tickets”:

Chapter 11 - MOTOR VEHICLES AND TRAFFIC

ARTICLE III. - PARKING

Sec. 11-48. - Issuance of citation; amount and pre-payment of fines.

- (a) The sheriff shall prepare an appropriate ticket and ticket stub for use in enforcing the provisions of this article. Any law enforcement officer charged with enforcing this article shall attach, in plain view, to any such vehicle parked in violation of this article, a ticket notifying the owner or operator of such vehicle of the vehicle and instructing such owner or operator when and where to report with reference to the violations. The time of the violation shall be noted on the ticket and stub. The ticket stub shall be turned in the Office of the ~~Treasurer~~ **General District Court Clerk** of Bedford County. The ticket and stub shall have corresponding numbers. The ticket shall contain the following statement:

NOTICE: You may pay this by appearing at the Office of the ~~County Treasurer~~ **General District Court Clerk** of Bedford County, ~~122 123~~ **123** East Main Street, Bedford, Virginia between the hours of ~~8:30 a.m. and 5:00 p.m.~~ **8:00 a.m. and 4:00 p.m.**, Monday through Friday. If you prefer, you may mail the ticket and fine to the aforementioned office at ~~122 123~~ **123** East Main Street, ~~Suite 201~~, Bedford, Virginia 24523. Checks should be payable to the

~~Treasurer~~ of Bedford County **General District Court Clerk**. If you fail to take care of this ticket with ten (10) days, then further action will be taken which could result in your having to appear in court and paying additional costs.

- (b) Within ten (10) days of the time when a ticket is attached to a vehicle pursuant to this section, the owner or operator of such vehicle may appear in the ~~treasurer's office~~ **General District Clerk's Office**, during regular working hours, and waive his right to be formally tried for the violation indicated on the ticket, by paying the fine prescribed by section 11-47 as penalty for, and in full satisfaction of, such violation.
- (c) In lieu of payment of the fine in accord with subsection (b) above, such owner or operator may contest the parking ticket, within the time prescribed in subsection (b), by presenting it to the ~~Treasurer~~ of Bedford County **General District Court Clerk**, who shall certify such contest, in writing, on an appropriate form, to the general district court.

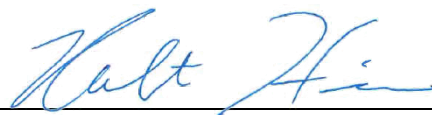
Sec. 11-49. - Procedure for delinquent parking tickets.

- (a) If the owner or operator of the motor vehicle to which a ticket is attached pursuant to this article does not appear in the ~~county treasurer's~~ **General District Court Clerk's** office and pay the fine or present the ticket for certification within the time prescribed in section 11-48, the ~~treasurer~~ **Clerk** shall, in order to secure the collection of county funds, notify the owner or operator of the vehicle in question, by mail directed to his last known address or his address as shown on the records of the department of motor vehicles, that he may pay the fine provided by section 11-47 for such violation, plus a penalty in the sum of five dollars (\$5.00), within five (5) days of the receipt of the notice, at the ~~treasurer's~~ **Clerk's** office. Such notice shall be contained in an envelope with the words "Law-Enforcement Notice" stamped or printed on the face thereof in type at least one-half-inch in height.
- (b) If a person to whom the notice provided for in subsection (a) above, is given fails to pay the fine and penalty within the time prescribed in the notice, the ~~treasurer~~ **Clerk** shall notify the officer who issued the original ticket and the ~~treasurer~~ **Clerk** shall then cause to be issued a complaint, summons or warrant for the delinquent parking ticket. The owner or operator of the vehicle in question may pay the fine to the treasurer prior to the date he is to appear in court, provided he also pays necessary costs and the penalty referred to in subsection (a) above. The ~~treasurer's~~ **Clerk's** receipt shall be conclusive evidence of such payment.
- (c) The ~~Treasurer~~ of Bedford County **General District Court Clerk** shall keep appropriate records of, and account for, all fines and penalties paid to her pursuant to sections 1-48 and 11-49.

Effective Date.

The amendment to this ordinance is effective as of 1 January 2020.

A Copy-Teste:



Robert Hiss
County Administrator



At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the 23rd day of September 2019, beginning at 7:00 pm.:

<u>MEMBERS:</u>	<u>VOTE:</u>
Tommy W. Scott, Chairman	Yes
Andrew D. Dooley, Vice-Chairman	Absent
Bill Thomasson	Absent
Edgar Tuck	Yes
Charla Bansley	Yes
John Sharp	Yes
Kevin S. Willis	Yes

On motion of Supervisor Sharp, which carried by a vote of 5-0, the following was adopted:

**A RESOLUTION OF SUPPORT FOR THE
CORPORATE PARK DRIVE CHANGE ORDER REVENUE SHARING APPLICATION**

WHEREAS, by previous resolution of the Bedford County Board of Supervisors, the commencement of engineering work for the Corporate Park Drive (State Secondary Route 930) was authorized and the execution of a Revenue Share Agreement with the Virginia Department of Transportation dated 25 August 2015; and

WHEREAS, subsequently in 2016, 60% engineering plans indicated an increase to the total project cost resulting in a project budget of \$1,736,469.00, the Bedford County Board of Supervisors submitted an amended Revenue Share Application for an allocation of funds up to \$868,234.50 to be matched through the Virginia Department of Transportation Fiscal Year 2018 – 19 Revenue Sharing Program, and was selected and is currently an ongoing project; and

WHEREAS, in 2019, the discovery of additional underground utilities and a large volume of rock required redesign of traffic signalization, sanitary and storm sewer, and a change order was submitted by the engineer for consideration in the amount of \$213,117.00, and

WHEREAS, based on this plan, the Bedford County Board of Supervisors desires to submit a Revenue Share Application for an allocation of funds up to \$106,558.50 to be matched through the Virginia

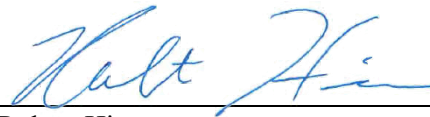
Department of Transportation Fiscal Year 2021 – 22 Revenue Sharing Program for a total of \$213,117.00; and

WHEREAS, the Bedford County Board of Supervisors hereby supports this application for an allocation of funds up to \$106,558.50 to be matched through the Virginia Department of Transportation Revenue Sharing Program Fiscal Year 2021-22 for a total amount of \$213,117.00, and

NOW, THEREFORE, BE IT RESOLVED THAT the Bedford County Board of Supervisors hereby agrees to commit to their share of the total cost in accordance with the project financial documents, subject to receiving written commitments for monetary contribution from the adjoining property owners and subject to Administration and the County’s engineer working to reduce costs through value engineering.

BE IT FURTHER RESOLVED THAT the Bedford County Board of Supervisors) hereby grants authority for the County Administrator to execute project agreements for any approved revenue sharing projects for Fiscal Year 2021-22. This authorization is subject to the Administrator giving the Board an update as to property owner contributions and approval by the Board as to allocating the remaining proceeds not covered by the adjoining property owners.

A Copy-Teste:



Robert Hiss
County Administrator



At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the 23rd day of September 2019, beginning at 7:00 pm.:

<u>MEMBERS:</u>	<u>VOTE:</u>
Tommy W. Scott, Chairman	Yes
Andrew D. Dooley, Vice-Chairman	Absent
Bill Thomasson	Absent
Edgar Tuck	Yes
Charla Bansley	Yes
John Sharp	Yes
Kevin S. Willis	Yes

On motion of Supervisor Bansley, which carried by a vote of 5-0, the following was adopted:

**A RESOLUTION OF SUPPORT FOR THE
VALLEYWOOD DRIVE REVENUE SHARING APPLICATION**

WHEREAS, the County of Bedford received a “Revenue Sharing Road Fund Agreement” from the landowners fronting on Valleywood Drive; and

WHEREAS, Valleywood Drive consists of a 50-foot right of way that was dedicated to the public on November 16, 1979, the plat of the aforesaid road being of record in the Clerk’s Office for the Circuit Court of Bedford County, VA in Plat Book 21, at Page 219; and

WHEREAS, the Virginia Department of Transportation has prepared an estimate to bring Valleywood Drive up to secondary road standards in the amount of \$85,000.00; and

WHEREAS, the County has received declarations signed by more than 75% of the landowners requesting that the landowner’s share in the amount of \$42,500.00 be assessed equally to each landowner; and

WHEREAS, it is the opinion of the Bedford County Board of Supervisors that it is in the best interest of the County that Valleywood Drive be taken into and become part of the secondary system of the state highways

in the County as demonstrated by their identifying this transportation need in the Capital Improvement Program.

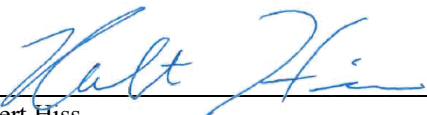
WHEREAS, the Bedford County Board of Supervisors desires to submit an application for an allocation of funds up to \$42,500.00 to be matched through the Virginia Department of Transportation Fiscal Year 2021-22 Revenue Sharing Program for a total of \$85,000.00; and,

WHEREAS, The Bedford County Board of Supervisors hereby supports this application for an allocation of funds up to \$42,500.00 to be matched through the Virginia Department of Transportation Revenue Sharing Program for a total of \$85,000.00, and

NOW, THEREFORE, BE IT RESOLVED that the Bedford County Board of Supervisors hereby agrees to commit to their share of the total cost for construction of the project in accordance with the project financial documents.

BE IT FURTHER RESOLVED that the Bedford County Board of Supervisors hereby grants authority for the County Administrator to execute project agreements for any approved revenue sharing projects for Fiscal Year 2021-22.

A Copy-Teste:



Robert Hiss
County Administrator



At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the 23rd day of September 2019, beginning at 7:00 pm.:

<u>MEMBERS:</u>	<u>VOTE:</u>
Tommy W. Scott, Chairman	Yes
Andrew D. Dooley, Vice-Chairman	Absent
Bill Thomasson	Absent
Edgar Tuck	Yes
Charla Bansley	Yes
John Sharp	Yes
Kevin S. Willis	Yes

On motion of Supervisor Tuck, which carried by a vote of 5-0, the following was adopted:

**A RESOLUTION AUTHORIZING PURCHASE AND ACCEPTANCE OF REAL PROPERTY
LOCATED AT 311 BEDFORD AVENUE IN THE TOWN OF BEDFORD, VIRGINIA**

WHEREAS, Bedford Life Saving and First Aid Crew, Inc. (hereinafter “BLSC”) is the owner of a parcel of land containing 0.21 acre on the south side of Bedford Avenue in the Town of Bedford known as 311 Bedford Avenue that it acquired from the Town of Bedford, Virginia (formerly the City of Bedford, Virginia) by deed dated 23 July 1970 of record in the Clerk’s Office for the Circuit Court of Bedford County Virginia in Deed Book 363, at Page 547; and

WHEREAS, the above-described property is being used as a station for emergency medical services to be provided to the citizens of Bedford County; and

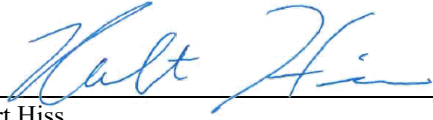
WHEREAS, the aforesaid deed contains a reversion clause providing that the property would revert back to the Town of Bedford, Virginia should the Station located on the property cease being used for emergency services; and

WHEREAS, BLSC desires to convey the above-described property to the County of Bedford, Virginia; and

WHEREAS, the County of Bedford, Virginia desires to obtain said property.

NOW, THEREFORE, BE IT RESOLVED, that the Bedford County Board of Supervisors accepts a Deed of Bargain and Sale from Bedford Life Saving and First Aid Crew, Inc. for property located at 311 Bedford Avenue containing 0.21 acre; and that the County Administrator is authorized to execute said deed facilitating the conveyance of the aforesaid property to the County of Bedford.

A Copy-Teste:

A handwritten signature in blue ink, appearing to read "Robert Hiss", written over a horizontal line.

Robert Hiss
County Administrator



At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the 23rd day of September 2019, beginning at 7:00 pm.:

<u>MEMBERS:</u>	<u>VOTE:</u>
Tommy W. Scott, Chairman	Yes
Andrew D. Dooley, Vice-Chairman	Absent
Bill Thomasson	Absent
Edgar Tuck	Yes
Charla Bansley	Yes
John Sharp	Yes
Kevin S. Willis	Yes

On motion of Supervisor Sharp, which carried by a vote of 5-0, the following was adopted:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A DEED OF EASEMENT TO THE COMMONWEALTH OF VIRGINIA, DEPARTMENT OF TRANSPORTATION.

WHEREAS, the County of Bedford, Virginia is the owner of a piece of property known as the “Old Montvale School” which was acquired by deed dated 26 September 1996, of record in the Clerk’s Office for the Circuit Court of Bedford County, Virginia as Deed Instrument No. 960010575.

WHEREAS, the Commonwealth of Virginia, Department of Transportation is the owner of a piece of property containing 9.991 acres which was acquired by deed dated 20 October 2017, of record in the Clerk’s Office for the Circuit Court of Bedford County, Virginia as Deed Instrument No. 170010177; and

WHEREAS, the Commonwealth of Virginia, Department of Transportation is relocating their headquarters to the lot behind the old Montvale School/Library; and

WHEREAS, the Commonwealth of Virginia, Department of Transportation is requesting from the County of Bedford, a perpetual, non-exclusive right, privilege, and easement, to lay, erect, construct, operate, maintain and repair a sanitary sewer force main line and all equipment, accessories and appurtenances necessary in connection therewith under and across the lands of the County of Bedford, together with a permanent, non-exclusive access easement containing 0.026 acre, more or less, with the areas subject to the Sewer Easement and Access Easement being shown as “Proposed 20’ Private Sewer Easement (0.196 AC.)” and “Proposed Ingress/Egress Easement (0.026 AC.) on that certain plat entitled, “Proposed Sewer and Ingress/Egress Easement Along the Property of The County of Bedford, Virginia

Blue Ridge District, Bedford County, Virginia”, dated 25 October 2018, revised 29 July 2019, prepared by Joseph M. May, L. S. of Hurt & Proffitt, a copy of which is attached as Exhibit A.

NOW THEREFORE, BE IT RESOLVED, that the Bedford County Board of Supervisors authorize the County Administrator to execute a Deed of Easement between the County of Bedford, Virginia and the Commonwealth of Virginia, Department of Transportation for the purpose of conveying a 20’ private sewer easement (0.196 acre) and an ingress/egress easement (0.026 acre), along the property of the County of Bedford, Virginia.

A Copy-Teste:



Robert Hiss
County Administrator



At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the 23rd day of September 2019, beginning at 7:00 pm.:

<u>MEMBERS:</u>	<u>VOTE:</u>
Tommy W. Scott, Chairman	Yes
Andrew D. Dooley, Vice-Chairman	Absent
Bill Thomasson	Absent
Edgar Tuck	Yes
Charla Bansley	Yes
John Sharp	Yes
Kevin S. Willis	Yes

On motion of Supervisor Bansley, which carried by a vote of 5-0, the following was adopted:

A RESOLUTION

TO APPROVE AN ADDENDUM TO THE TYLER TECHNOLOGY ENERGOV AGREEMENT

WHEREAS, Bedford County staff recommends an addendum to the existing Tyler Technology contact for inclusion of e-Reviews to the Tyler EnerGov suite of products that the County is currently implementing; and

WHEREAS, a third-party application, named BlueBeam, is a requirement of e-Reviews implementation; and

WHEREAS, staff’s recommendation is based on eReviews being a tool of the EnerGov suite to facilitate tight integration with existing software and streamline processes associated with multi-agency review of documents submitted to the Bedford County Division of Community Development; and

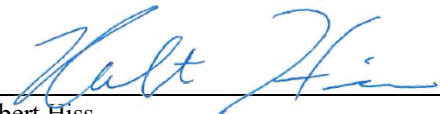
WHEREAS, eReviews and BlueBeam implementation is part of the County’s efforts to upgrade the aged software infrastructure and provide better security in accessing our systems; and

WHEREAS, the Bedford County Board of Supervisors appropriated \$66,500, in Resolution #R 081219-08, on August 12, 2019, for eReviews and BlueBeam; and

WHEREAS, the Bedford County Attorney has reviewed the documents and had no comments or needed changes.

NOW, THEREFORE, BE IT RESOLVED, that the Bedford County Board of Supervisors does hereby authorize the County Administrator to execute the addendum with Tyler Technologies for EnerGov e-Reviews and to execute the BlueBeam Studio Prime License Agreement.

A Copy-Teste:



Robert Hiss
County Administrator



At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the 23rd day of September 2019, beginning at 7:00 pm.:

<u>MEMBERS:</u>	<u>VOTE:</u>
Tommy W. Scott, Chairman	Yes
Andrew D. Dooley, Vice-Chairman	Absent
Bill Thomasson	Absent
Edgar Tuck	Yes
Charla Bansley	Yes
John Sharp	Yes
Kevin S. Willis	Yes

On motion of Supervisor Tuck, which carried by a vote of 5-0, the following was adopted:

**A RESOLUTION
APPROVING THE APPLICATION AND AGREEMENT FOR PROCESSING
ELECTRONIC PAYMENTS WITH OPEN EDGE**

WHEREAS, Bedford County has received citizen feedback for broader acceptance of electronic payments; and

WHEREAS, implementation of these services is part of ongoing efforts to streamline processes and utilize the technology that Bedford County has invested in; and

WHEREAS, GlobalPayments - OpenEdge is a tightly integrated partner with the Tyler Technologies products that Bedford County is currently deploying; and

WHEREAS, GlobalPayments - OpenEdge services can address our online and over-the-counter needs for a variety of applications; and

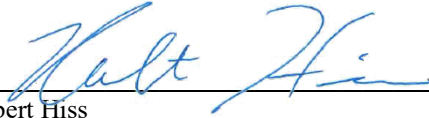
WHEREAS, transactional fees will be passed onto the payer utilizing the service, and Bedford County will incur costs related to merchant setup fees and equipment for card readers, check scanners, etc.; and

WHEREAS, funding for merchant fees and equipment costs is available in FY20 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Bedford County Board of Supervisors does hereby authorize the County Administrator to execute the Combined Apps documents that include Merchant

Applications, Card and Check Services Terms and Conditions, Card and Check Services Agreements. This authorization is contingent upon Bedford County legal review and approval as to form.

A Copy-Teste:

A handwritten signature in blue ink, appearing to read "Robert Hiss", is written over a horizontal line.

Robert Hiss
County Administrator



At a work session of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the 23rd day of September 2019, beginning at 7:00 pm.:

Supervisor Tuck made a motion to go into Closed Session pursuant to Section 2.2-3711 (A) (3), discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; specifically, a potential acquisition of property for Parks & Recreation; **and Section §2.2-3711 (A) (29)** discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; specifically, Solid Waste transportation and disposal services.

Voting yes: Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, and Mr. Willis

Voting no: none

Absent: Mr. Thomasson and Mr. Dooley

Motion passed.

Supervisor Willis made a motion to go back into regular session.

Voting yes: Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, and Mr. Willis

Voting no: none

Absent: Mr. Thomasson and Mr. Dooley

Motion passed.

WHEREAS, the Bedford County Board of Supervisors has convened a Closed Meeting, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification by the Bedford County Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE BE IT RESOLVED, that the Bedford County Board of Supervisors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion

convening the closed meeting was heard, discussed or considered by the Bedford County Board of Supervisors.

MEMBERS:

Bill Thomasson

Edgar Tuck

Charla Bansley

John Sharp

Tommy Scott

Andy Dooley

Kevin Willis

VOTE:

Absent

Yes

Yes

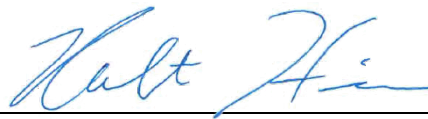
Yes

Yes

Absent

Yes

A Copy-Teste:



Robert Hiss
County Administrator