



**MINUTES**

**BEDFORD COUNTY BOARD OF SUPERVISORS**

**BEDFORD COUNTY ADMINISTRATION BUILDING**

**MAY 13, 2019**

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**5:00 P.M. BUDGET WORK SESSION**

- a. Budget Discussion
  - General Overview
  - Solid Waste/Landfill
  - Concealed Weapon Permit Fee
  - Website
- b. Request consensus for Budget Advertisement

*Adjourn the Work Session*

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**7:00 P.M. REGULAR MEETING**

- (1) **Call to Order & Welcome**
- (2) **Moment of Silence**
- (3) **Pledge of Allegiance**
- (4) **Approval of Agenda**
- (5) **Citizen Comments (15 Minutes)**
- (6) **Consent Agenda**
  - a. Consideration of a resolution from the Commissioner of the Revenue's office for a tax refund for a disabled veteran in the amount of \$2,633.28. (*Resolution #R 051319-02*)
  - b. Consideration of a request from VDOT regarding portions of Route 680, Smyrna Hill Road, in the Secondary System of Highways; specifically, to abandon from 0.11 miles south of Route 693 Pike Road to 0.22 miles south of Route 693 Pike Road, and to add from 0.11 miles south of Route 693 Pike Road to 0.19 miles south of Route 693 Pike Road. (*Resolution #R 051319-03*)

- c. Consideration of a request from the Clerk of the Circuit Court to submit a grant application to the Library of Virginia in the amount of \$18,391 to conserve four record books. (*Resolution #R 051319-06*)
- d. Consideration of a request from the Sheriff's Office to submit a grant application in the amount of \$60,033 to DCJS for funds to hire a new School Resource Officer (a local match of \$18,803 is required). (*Resolution #R 051319-07*)
- e. Consideration of a request from the Solid Waste Department for authorization to advertise a Request for Proposals for solid waste transportation and disposal services. (*Resolution #R 051319-08*)

**(7) Approval of Minutes** – January 22<sup>nd</sup>, January 28<sup>th</sup>, February 6<sup>th</sup>

**(8) Public Hearings & Presentations**

- a. **Proclamation** in recognition of May 12 – 18 as National Skilled Nursing Care Week
  - *Presented to Nursing Home Administrator Sue Ellen Clark*
- b. **Proclamation** in recognition of May 2019 as Business Appreciation Month
  - *Presented to Economic Development Director Traci Blido*
- c. **Presentation** of “Tourism Professional of the Year” Award to Tourism Director Nicole Johnson.
- d. **Public Hearing** – Consideration of an ordinance to amend Chapter 6 “Elections”, Article III “Precincts and Polling Places”; specifically, to change a precinct polling place name in Election District 3. (*Ordinance #O 051319-01*)
  - *Staff Presentation by County Attorney Patrick Skelley*

**(9) Action & Discussion Items**

- a. Consideration of a request for a Supplemental Appropriation in the amount of \$1,225,000 (\$873,190 of which comes from the State), and a transfer from the Contingency Fund in the amount of \$351,810 (to cover the local portion of the Supplemental). (*Resolution #R 051319-04*)
  - *Staff Presentation by CSA Project Coordinator Paul Baldwin*
- b. Consideration of a request for authorization to execute a work order with Draper Aden Associates to provide preliminary engineering services to modify the transfer operation. (*Resolution #R 051319-10*)
  - *Staff Presentation by Public Works Director Sheldon Cash*

**(10) Board Committee Reports**

**(11) Board Member Comments**

**(12) Board Appointments**

- a. Consideration of a request to appoint County Administrator Robert Hiss as the County Representative to the Blue Ridge Regional Jail Authority.  
(Resolution #R 051319-05)

**(13) County Attorney Report**

**(14) County Administrator Report**

**(15) Board Information**

- a. Bedford E-911 Communications Report for March 2019
- b. Bedford Regional Water Authority Board of Directors meeting minutes from March 19, 2019
- c. VDOT's Notice of Willingness to hold a design public hearing on Route 221 (Forest Road) Pedestrian Safety Improvements Project

**(16) Board Calendar and Reminders**

- May 28 (*Tuesday*)—VDOT Work Session (5:00 – 6:30 pm); Regular Meeting at 7:00 pm (Budget Public Hearing)
- June 10 –Work Session (5:00 – 6:30 pm); Regular Meeting at 7:00 pm
- June 24 – Regular Meeting at 7:00 pm

**Adjourn**

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**5:00 P.M. WORK SESSION**

**Board of Supervisors:** Tommy Scott, Chairman, District 5; Andy Dooley, Vice-Chairman, District 6; Edgar Tuck, District 2; Charla Bansley, District 3; and Kevin Willis, District 7

**Absent:** John Sharp, District 4 and Bill Thomasson, District 1

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**Staff:** County Administrator Robert Hiss, County Attorney Patrick Skelley, Finance Director Susan Crawford, Public Works Director Sheldon Cash, Fire & Rescue Chief Jack Jones, Jr., E911 Manager Jeff Johnson, Parks and Recreation Director Wyatt Woody, Economic Development Director Traci Blido, IT Operations Manager Gary Underwood, Sheriff's Office Administrative Manager Teresa Silsbee, Field Operations Lieutenant Kyle Williams, and Executive Assistant Brigitte Lockett.

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Chairman Scott called the work session to order and turned the meeting over to County Administrator Robert Hiss.

Mr. Hiss began the discussion with a review of the Solid Waste budget, noting that when this was discussed at the last meeting it was considerably out of balance. He said one of the biggest cost drivers discussed at the last meeting was the leachate cost. Mr. Hiss said staff has discussed the issue with Lynchburg, who has assured the County they would not be raising costs this year, which is helpful to our

budget. He has started negotiations with the Bedford Regional Water Authority (BWRA) regarding leachate disposal as well, but as of today nothing has been set in stone.

Finance Director Susan Crawford then walked the Board through the updated Solid Waste budget spreadsheet (which will be kept on file in the Administration Office for public review), outlining the reductions that have been made to Solid Waste's budget. The total operating revenues came to \$3,063,219, with revised operating expenditures of \$3,184,825; this makes us \$121,506 short. She then reviewed changes to capital accounts, equipment reserve, landfill closure, etc. Ms. Crawford said it still looks like we're going to have a deficit in operating this year and next year, but this will be absorbed in the current cash balance with approximately \$200,000 left in operating revenues.

In response to a question from Chairman Scott, Mr. Hiss stated that staff is still analyzing the option to "get out of the landfill business" completely. He noted that some of the agenda items for tonight's regular meeting will address this issue. Mr. Hiss said he has also spoken to some representatives at Region 2000 regarding hauling fees, etc.; at some point, a decision will need to be made on how our relationship with Region 2000 will be structured (membership versus just as a hauler, etc.) He also noted that as of today, Region 2000 expects their capacity to end in 2029. We need to consider if we want to buy into a facility that only has an estimated ten functional years left. He noted that once the Green Ridge facility is up and running in about five years, it will draw away some of the tonnage from Region 2000, likely extending the Region 2000 landfill's capacity to 2035. Mr. Hiss said we are also researching possible solutions with landfills in surrounding localities. There followed a brief discussion between staff and the Board regarding the landfill, transfer station options and design, hauling and disposal services, et cetera.

In response to a question from Supervisor Willis, Mr. Cash explained how the recycling is sorted, bailed, and sold, noting that plastic is the most labor-intensive recycling. Mr. Cash also stated that there are items in the recycling expenditures that aren't what is traditionally considered recycling, such as the Spring and Fall yard waste program, and the household hazardous waste program.

Mr. Hiss and Ms. Crawford then moved the discussion to a review of changes to the most recent budget and CIP proposals. Mr. Hiss noted these updates included the proposal suggestions Supervisors Tuck and Willis made at the last meeting. He highlighted the 3% raise for County and Library employees, the new Assistant Commonwealth Attorney position (an unfunded State mandate), one School Resource Officer (SRO), adding hours to Big Island Rescue Squad's career staff to make them 24/7, a new Family Services Specialist position at the Schools, and a new Human Services Assistant position at Social Services. The proposal also takes succession planning efforts in the Finance Department and Building Inspections into account, which are one-time-only expenditures for the fiscal year. With all of these items taken into consideration with a \$.50 tax rate, and giving half of discretionary revenue to the Schools, we still have a balance of approximately \$135,000 in the General Fund.

Ms. Crawford stated that since the last meeting we have received the debt service schedule for the Forest Middle School issuance. Previously, she had \$620,000 in debt service for the first year; it has come out to approximately \$588,000. In addition, the 3% raise for employees now includes the Library staff as well as County employees.

Vice-Chairman Dooley stated he has been asked by volunteer firefighters to put \$5,000 back in the budget in order to give them better Dun and Bradstreet ratings, which in turn allows them to secure better rates when borrowing money.

Fire & Rescue Chief Jack Jones explained that each fire station receives a base funding of \$25,000, supplemented with \$100 per call answered by the station. He said the funding system may not be balanced, but it is equitable; squads who respond to calls receive more funds. Ms. Crawford said it's been a while since this funding system was developed, and at the time the \$25,000 amount was determined as the base funding amount when the County was going through reversion with the Town of Bedford. She asked that this base amount be looked at again for recalculation (if needed) and also inquired how many of the volunteer squads were borrowing money. Vice-Chairman Dooley said they usually borrow money when they need new vehicles. Ms. Crawford said they could look at both the Fire and the Rescue side. Chief Jones noted that fire companies get the \$100 per call payment, even if the call is cancelled and they never actually attend an event. He said there have also been times when a fire company attended an event because there were a lot of people training at the station and they wanted to go on a call. Chief Jones agreed that the funding structure needed to be reevaluated, but there is also some political will needed to determine what we want the system to look like. The volunteer system is not an inexpensive system and at times it is not the most efficient system; individuals have come to Board members and staff over the years to request things, and this has given the system a one-dimensional component. We need to know the true cost of running these stations in order to come up with an equitable funding system. There are standards of maintenance that have to be met at well. Chief Jones said he is not one for just giving money; funding should be tied to standards, stipulations, and performance. He also noted that two or three fire departments borrow funds every year. Ms. Crawford suggested coming back to the Board during the next year's budget session to discuss reevaluating the funding mechanism; the Board concurred. Chief Jones also briefly explained the insurance benefits offered to the volunteers at the request of Supervisor Bansley.

Mr. Hiss then moved the discussion on to new position requests, noting the Outdoor Events Coordinator position would be partially funded through things like the meal tax. He said this position would also relieve a bit of the maintenance work and help bring revenue into the County. Vice-Chairman Dooley concurred that this would be a beneficial position.

In response to a question from Chairman Scott, Mr. Hiss stated that \$15 of the concealed weapon permit fee goes directly to the State. The funds collected above that mandatory fee have brought in roughly \$40,000 per year in revenue, which offsets the time and effort the Sheriff's Office expends in

doing the background checks, interviews, etc. for the permits. Mr. Hiss said that if the Board wants to bring the fee back down to the State minimum of \$15, we need to come up \$40,000 to cover the work that would still need to be done for the permits at the Sheriff's Office.

There followed a discussion between the Board, staff, Sheriff's Office Administrative Manager Teresa Silsbee, and Field Operations Lieutenant Kyle Williams, during which it was noted that the Sheriff's Office sets this fee and would have to agree to lower it. Supervisor Tuck clarified that this would mean that the taxpayers would subsidize every concealed weapon permit that is applied for in the County. The Chairman then requested, and received, consensus from the Board to request \$40,000 be added to the Sheriff's budget to cover the shortage created by the reduced permit fee.

Mr. Hiss concluded the work session with a discussion on funding for the new website. He noted that the Board had approved \$50,000 last year to fund the redesign, but this is proving to be inadequate given the price quotes we've received. This funding will not provide for what we would like to accomplish, as the two quotes we received were approximately \$160,000 and \$200,000; neither company proposed everything we asked for, as then it would cost even more. Mr. Hiss said he is going to see what we have for funding after re-appropriations in late summer, and then come back to the Board with a fresh funding request for a website that can handle transactions, etc., in addition to being more visually attractive and easier to use.

Ms. Crawford asked for, and received, a consensus from the Board to advertise the budget with the changes made this evening for a public hearing on May 28, 2019.

There being no further discussion, Chairman Scott adjourned the work session at 6:26 pm.

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**Board of Supervisors:** Tommy Scott, Chairman, District 5; Andy Dooley, Vice-Chairman, District 6; Bill Thomasson, District 1; Edgar Tuck, District 2; Charla Bansley, District 3; and Kevin Willis, District 7

**Absent:** John Sharp, District 4

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**Staff:** County Administrator Robert Hiss, County Attorney Patrick Skelley, Public Works Director Sheldon Cash, Tourism Director Nicole Johnson, Nursing Home Administrator Sue Ellen Clark, Economic Development Director Traci Blido, and Executive Assistant Brigitte Lockett

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- (1) Chairman Scott called the meeting to order and welcomed those in attendance.
  - (2) Chairman Scott asked the room to observe a moment of silence.
  - (3) Chairman Scott led the room in the pledge of allegiance.

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- (4) **Approval of Agenda**  
**Supervisor Thomasson made a motion to approve the agenda.**

**Voting yes:** Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Scott, Mr. Dooley, and Mr. Willis

**Voting no:** None

**Absent:** Mr. Sharp

**Motion passed.**

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**(5) Citizen Comments - none**

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**(6) Consent Agenda**

County Administrator Robert Hiss reviewed the following items on the consent agenda:

- a. Consideration of a resolution from the Commissioner of the Revenue's office for a tax refund for a disabled veteran in the amount of \$2,633.28. (*Resolution #R 051319-02*)
- b. Consideration of a request from VDOT regarding portions of Route 680, Smyrna Hill Road, in the Secondary System of Highways; specifically, to abandon from 0.11 miles south of Route 693 Pike Road to 0.22 miles south of Route 693 Pike Road, and to add from 0.11 miles south of Route 693 Pike Road to 0.19 miles south of Route 693 Pike Road. (*Resolution #R 051319-03*)
- c. Consideration of a request from the Clerk of the Circuit Court to submit a grant application to the Library of Virginia in the amount of \$18,391 to conserve four record books. (*Resolution #R 051319-06*)
- d. Consideration of a request from the Sheriff's Office to submit a grant application in the amount of \$60,033 to DCJS for funds to hire a new School Resource Officer (a local match of \$18,803 is required). (*Resolution #R 051319-07*)
- e. Consideration of a request from the Solid Waste Department for authorization to advertise a Request for Proposals for solid waste transportation and disposal services. (*Resolution #R 051319-08*)

**Vice-Chairman Dooley made a motion to approve the consent agenda.**

**Voting yes:** Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Scott, Mr. Dooley, and Mr. Willis

**Voting no:** None

**Absent:** Mr. Sharp

**Motion passed.**

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**(7) Approval of Minutes**

**Supervisor Willis made a motion to approve the minutes for January 22, January 28, and February 6, 2019 as presented.**

**Voting yes: Mr. Tuck, Mrs. Bansley, Mr. Scott, Mr. Dooley, and Mr. Willis**

**Voting no: None**

**Absent: Mr. Sharp**

**Abstained: Mr. Thomasson**

**Motion passed.**

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**(8) Public Hearings & Presentations**

**(8a)** Supervisor Tuck presented the following Proclamation in recognition of National Skilled Nursing Care Week to Nursing Home Administrator Sue Ellen Clark:

**WHEREAS**, in 1967, the American Health Care Association recognized the role of nursing homes in caring for America's seniors with National Nursing Home Week held annually and beginning always on Mother's Day; and

**WHEREAS**, in 2017 National Nurse Home Week is now entitled National Skilled Nursing Care Week; and

**WHEREAS**, this week is one of the most important events of the year for nursing homes as it provides recognition to the care givers and support staff. The team members at the Nursing Home represent a dynamic combination of clinical skill, talent, enthusiasm, commitment, loyalty, engagement, teamwork, and true joy in supporting the residents to live their best lives; and

**WHEREAS**, this week is one of the most important events of the year for nursing homes for another reason as it provides recognition to the residents and their families. Residents and their families are at the center of the Nursing Home model. We are entrusted to supporting the lives of people and take this responsibility very seriously.

**NOW THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Bedford County does hereby recognize May 12-18, 2019 as National Skilled Nursing Care Week and reaffirms Bedford County's commitment to supporting the work at the Nursing Home; and to express our sincere gratitude and appreciation for those dedicated care givers and support staff; and to acknowledge the residents and their families. Bedford County Nursing Home is truly a great place to work and live.

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**(8b)** Supervisor Bansley presented the following Proclamation in recognition of May 2019 as Business Appreciation Month to Economic Development Director Traci Blido:

**WHEREAS**, the Commonwealth of Virginia has declared the entire month of May 2019 as Business Appreciation Month; and

**WHEREAS**, Bedford County is pleased to have thriving businesses that support the local economy; and

**WHEREAS**, Bedford County's new business start-ups show an increase of 39% over last year, and outpace the region with 20% more start-ups in 2018; and

**WHEREAS**, existing and new businesses provide essential employment opportunities for the citizens of Bedford County; and

**WHEREAS**, these businesses provide local revenues from which the entire County benefits, and make significant contributions in our communities; and

**WHEREAS**, these businesses provide tours and internships for high school students through our Bedford ONE program and Bedford County Public Schools;

**NOW, THEREFORE**, we the Bedford County Board of Supervisors and Bedford County Economic Development Authority hereby recognize and thank all businesses, by virtue of this proclamation, for your continued contribution and positive impact in our County.

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**(8c)** Supervisor Willis and County Administrator Robert Hiss presented the "Tourism Professional of the Year" Award to Tourism Director Nicole Johnson. Mr. Hiss stated that Mrs. Johnson has been with the County for only two years, but has been doing a wonderful job, and has recently been recognized in her by her peers in the Tourism Industry for her efforts. Some of her accomplishments include building strong relationships with our tourism partners in the community, developing a good working relationship with the County's Parks & Recreation Department, establishing a quarterly tourism roundtable, expanding our social media presence, promoting regional tourism efforts, and overseeing the "Destination Bedford" rebranding campaign. Mr. Hiss stated this award is well-deserved and thanked Mrs. Johnson for her dedication to the Bedford Tourism program.

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**(8d)** County Attorney Patrick Skelley addressed the Board with an ordinance to change a precinct polling place name in Election District 3. Attorney Skelley stated that the location had changed owners, necessitating the need to update the ordinance. He noted that the new owner has been kind enough to agree to continue to allow this use.

The citizen comment portion of the public hearing was opened; there being no one desiring to speak, this portion of the public hearing was closed.

**Supervisor Bansley made a motion to approve Ordinance #O 051319-01.**

**WHEREAS**, The Well Church located at 2450 Thomas Jefferson Road has been sold and a new owner has established there as Riverside Church. The Bedford County Electoral Board has requested that the polling place be renamed to match the name of the current facility. There have been no polling place boundary changes. The Electoral Board has met with the new owner and they have indicated a willingness to serve the community in the capacity of a polling place; and

WHEREAS, the Electoral Board proposes that the polling place of Precinct 304 The Well Church be renamed to Precinct 304 Riverside Church to follow our established procedure of naming the Precinct to match the name of the current facility.

NOW THEREFORE, be it ordained by the Board of Supervisors of the County of Bedford as follows:

**ARTICLE III**

**PRECINCTS AND POLLING PLACES**

DIVISION I. GENERALLY

Sec. 6-36. - Established.

The election precincts shall be named according to the polling place location, as follows:

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ELECTION DISTRICT NO. 3

- Precinct /Polling Place
- 301 New London Academy
- 302 Bedford Regional Water Authority
- 303 Bethesda United Methodist Church
- 304 ~~The Well Church~~ **Riverside Church**
- 305 Huddleston Elementary School
- 306 Forest Fire Station #2

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Sec. 6-45. - District No. 3 precincts.

The boundaries of the precincts in Election District No. 3 shall be as follows:

(1) *New London Academy:*

Beginning at a point on the Bedford-Campbell County line at the Big Otter River; then west along the Big Otter River to Route 24 (Wyatts Way); then northeast approximately 250 feet to the intersection of Route 709 (New London Road); then north along New London Road to intersection with Route 811 (New London Road) and continuing north to US 460 (E Lynchburg-Salem Turnpike); then west on US 460 to Harvest Lane; then northwest on Harvest Lane to end (37.3105,-79.3532); then north approximately 380 feet to unnamed field road (37.3114,-79.3535); then west and northwest along unnamed field road approximately .33 miles to unnamed creek (37.3115,-79.3591); then north along creek approximately .12 miles (37.3129,-79.3596); then east along unnamed creek approximately .19 miles (37.3135,-79.3567); then northeast in an arc approximately .16 miles crossing S Oak Lawn Drive in the vicinity of the driveway for 1365 S Oak Lawn Drive and continuing north .1 miles beyond the road crossing to the property line between 1277 and 1267 S Oak Lawn Drive (37.3165,-79.3551); then northeast toward driveway at 1691 Matthew Talbot Road, meeting Matthew Talbot Road at 37.3193,-79.3529; then east on

Rt. 704 (Matthew Talbot Road) to intersection with Rt. 643 (Bellevue Road); then northwest on Bellevue Road to Elk Creek; then northeast on Elk Creek to Rt. 622 (Everett Road); then southeast on Everett Road to St. Paul's Church Circle; then southeast on St. Paul's Church Circle to an unnamed jeep trail in the vicinity of St. Paul's Church; then southeast along the jeep trail to Route 811 (Thomas Jefferson Road) approximately .15 miles northeast of Route 704 (Great Oak Road); then northeast on Route 811 to the intersection of Route 623 (Turkeyfoot Road); then southeast along Route 623 (Turkeyfoot Road) to the Bedford-Campbell County line; then southwest along the Bedford-Campbell County line to the intersection with the Big Otter River, the point of beginning.

(2) *Bedford Regional Water Authority:*

Beginning at a point where Route 43 intersects with Route 725 (Phelps Road); then west on Route 725 (Phelps Road) to Machine Creek; then northwest and west on Machine Creek to Route 747 (Old Country Rd.); then northwest on Route 747 (Old Country Rd.) to Route 860 (Bunker Hill Loop); then north on Route 860 (Bunker Hill Loop) to Route 747 (Joppa Mill Rd.); then west on Route 747 (Joppa Mill Rd.) to Route 122 (Moneta Rd.); then north on Route 122 (Moneta Rd.) to powerline; then west on powerline to an intersection with an unnamed creek; then north on unnamed creek to Fairfield Rd.; then east on Fairfield Rd. to Route 746 (Dickerson Mill Rd.); then northeast on Route 746 (Dickerson Mill Rd. to the newly annexed Town boundary; then east, north, northwest, north and east along the Bedford Town boundary to an intersection of Route 714 (Falling Creek Rd.); then south along Falling Creek Rd. to the old abandoned landfill road; then northeast along the abandoned road to an unnamed branch of Poor House Creek; then north along the unnamed branch to Poor House Creek; then northeast on Poor House Creek to Little Otter River; then north and east along Little Otter River to US Route 460 (East Lynchburg-Salem Tpke.); then east along US 460 (East Lynchburg Salem Tpke.) to the mouth of Elk Creek; then south on Elk Creek to the mouth of Falling Creek; then southwest along Falling Creek to Route 714 (Falling Creek Road); then south along Route 714 (Falling Creek Road) to Route 725 (Pecks Road); then west along Route 725 (Pecks Road) to Route 43 (Virginia By-Way); then southwest along Route 43 (Virginia By-Way) to its intersection with Route 725 (Phelps Road), the point of beginning.

(3) *Bethesda United Methodist Church:*

Beginning at a point on the Bedford-Campbell County line at the Big Otter River; then west along the Big Otter River to Lick Run; then northwest on Lick Run to Route 668 (Blackwater Road); then north on Route 668 (Blackwater Creek Road) to Cobbs Creek Drive; then west on Cobbs Creek Drive to Laughlin Lane; then north on Laughlin Lane to an unnamed creek; then north along the unnamed creek to a transmission line; then west along the transmission line to Route 708 (Pisgah Road); then south on Route 708 (Pisgah Road) to Jubilation Trail; then northwest on

Jubilation Trail to an unnamed trail; then north on this unnamed trail to Lees Mill Park Road; then northeast on Lees Mill Park Road to a transmission line; then west along the transmission line to Big Otter River; then southeast on Big Otter River to Falling Creek; then southwest along Falling Creek to Route 714 (Falling Creek Road); then south along Route 714 (Falling Creek Road) to Route 725 (Pecks Road); then west along Route 725 (Pecks Road) to Route 43 (Virginia By-Way); then south along Route 43 (Virginia By-Way) to Route 24 (Shingle Block Road); then southwest on Route 24 (Shingle Block Road) to Route 732 (Headens Bridge Road); then south west on Route 732 (Headens Bridge Road) to Route 731 (Gladdy Branch Road); then south on Route 731 (Gladdy Branch Road) to Route 727 (Crab Orchard Road); then north on Route 727 (Crab Orchard Road) to Route 628 (Mentow Road); then east along Route 628 (Mentow Road) to Route 43 (Leesville Road); then north along Route 43 (Leesville Road), approximately 2,700 feet; then east down the intermittent stream bed to an unnamed branch; then southeast along this branch to Orrix Creek; then northeast along Orrix Creek crossing Route 627 (Preston Mill Road) to the mouth of an unnamed branch approximately 500 feet east of Route 627 (Preston Mill Road); then southeast along the branch, crossing Route 626 (Johnson Mountain Road) and proceeding to the summit of Johnson Mountain; then proceeding northeast across the summit of Johnson Mountain to the boundary line between Bedford and Campbell Counties; then continuing north with the Bedford-Campbell County line to point of beginning.

(4) *The Well Church Riverside Church:*

Beginning at a point on the Bedford-Campbell County line on Route 623 (Turkeyfoot Road); then northwest on Route 623 (Turkeyfoot Road) to Route 811 (Thomas Jefferson Road); then north on Route 811 (Thomas Jefferson Road) to Route 622 (Waterlick Road); then east on Route 622 (Waterlick Road) to the Bedford-Campbell County line; then south on the county line to Route 623 (Turkeyfoot Road), the point of beginning.

(5) *Huddleston Elementary School:*

Beginning at a point on the Bedford-Pittsylvania County line at the mouth of Anthony Mill Creek; then northwest along the creek to its headwaters; then northeast along the transmission line to the headwaters of Long Branch; then north along Long Branch; to a fire trail, about .5 miles southwest of the end of Butterheads Road; then northeast along this fire trail to a field road south of Butterheads Road; then continuing north from the field road to Butterheads Road, then north on Butterheads Road to a field road; then north on this field road to Old Firetrail Road; then west on Old Firetrail Road to Ridgewood Road; then north on Ridgewood Road; then in a northeast, then a northwest direction to unnamed branch; then northeast on this unnamed branch to Carter Mill Creek; then west along Carter Mill Creek to the Mouth of Clover Creek, west of Route 734 (Dundee Road); then west along Clover Creek to Route 732 (Clover Creek Road); then northwest along Route 732 (Clover Creek Road) to Route 626 (Smith Mountain Lake Pky.); then

north on Route 626 (Smith Mountain Lake Pky.) to an unnamed branch in the Meadows of Goose Creek; then north along the branch to Rockcastle Creek; then north on Rockcastle Creek to Goose Creek; then east along Goose Creek to the mouth of Glader Branch; then north on Glader Branch to the intersection of Route 731 (Gladdy Branch Road); then south on Route 731 (Gladdy Branch Road) to Route 727 (Crab Orchard Road); then north on Route 727 (Crab Orchard Road) to the intersection of Route 628 (Mentow Drive); then east along Route 628 (Mentow Drive) to Route 43 (Leesville Road); then north along Route 43 (Leesville Road), approximately 2,700 feet; then east down the intermittent stream bed to an unnamed branch (following part of the boundary of Census Block 432); then southeast along this branch to Orrix Creek; then northeast along Orrix Creek crossing Route 627 (Preston Mill Road) to the mouth of an unnamed branch approximately 500 feet east of Route 627 (Preston Mill Road); then southeast along the branch, crossing Route 626 (Johnson Mountain Road) and proceeding to the summit of Johnson Mountain; then proceeding northeast across the summit of Johnson Mountain to the boundary line between Bedford and Campbell Counties; then southwest along the boundary line to the point where the Bedford-Campbell and Pittsylvania County lines intersect; then west along the Bedford-Pittsylvania County line to the mouth of Anthony Mill Creek, the point of beginning.

(6) *(Forest Fire Station #2):*

Beginning at a point where US460 (East Lynchburg-Salem Turnpike) crosses the Big Otter River, then north along Big Otter River to the mouth of Elk Creek; then northeast along Elk Creek to the intersection of Route 643 (Bellevue Road); then southeast on Bellevue Road to Route 704 (Matthew Talbot Road); then west on Matthew Talbot Road approximately 1.1 miles to 37.3193,-79.3529; then southwest from driveway at 1691 Matthew Talbot Road approximately .22 miles to property line between 1267 and 1277 S Oak Lawn Drive (37.3165,-79.3551); then south approximately .1 miles to S Oak Lawn Drive in the vicinity of the driveway for 1365 S Oak Lawn Drive; then continuing southwest in an arc approximately .16 miles to unnamed creek (37.3135,-79.3567); then west along unnamed creek approximately .19 miles (37.3129,-79.3596); then south along unnamed creek approximately .12 miles (37.3115,-79.3591); then southeast and east along an unnamed field road approximately .33 miles(37.3114,-79.3535) ; then south approximately 380 feet to Harvest Lane (37.3105,-79.3532); then southeast on Harvest Lane to US 460 (E Lynchburg-Salem Turnpike); then east on E Lynchburg-Salem Turnpike to intersection of Route 811 (New London Road); then south on Route 811 (New London Road) to Route 709 (New London Road) to intersection with Route 24 (Wyatts Way); then southwest on Wyatts Way approximately 250 feet to the Big Otter River; then west along the Big Otter River to Lick Run; then northwest on Lick Run to Route 668 (Blackwater Road); then north on route 668 (Blackwater Road) to Cobbs Creek Drive; then west on Cobbs Creek Drive to Laughlin Lane; then north on Laughlin Lane to an unnamed creek; then north along the unnamed creek to a

transmission line; then west along the transmission line to Route 708 (Pisgah Road); then south on Route 708 (Pisgah Road) to Jubilation Trail; then northwest on Jubilation Trail to an unnamed field road; then north on the unnamed field road to Lees Mill Park Road; then northeast on Lees Mill Park Road to a transmission line; then west along the transmission line to Big Otter River; then north on Big Otter River to its intersection with US 460 (E Lynchburg-Salem Turnpike), to the point of beginning.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Scott, Mr. Dooley, and Mr. Willis**

**Voting no: None**

**Absent: Mr. Sharp**

**Motion passed.**

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**(9) Action & Discussion Items**

**(9a)** CSA Project Coordinator Paul Baldwin addressed the Board with a request for a Supplemental Appropriation in the amount of \$1,225,000 (\$873,190 of which comes from the State), and a transfer from the Contingency Fund in the amount of \$351,810 (to cover the local portion of the appropriation). Mr. Baldwin stated that in 2014 we had 76 children that were served by the CSA program; we have already served 187 children in this fiscal year. He noted that our local program was recognized at the State CSA Coordinators Conference with an award two weeks ago in Roanoke. He stated that staff members Glenda Hensley and Katherine Shepard work tirelessly to keep the numbers as low as possible. Mr. Baldwin stated that we have major issues with drug use in Bedford County, which is one of the driving factors behind the increase in children needing assistance.

**Vice-Chairman Dooley made a motion to approve Resolution #R 051319-09.**

**WHEREAS,** CSA anticipates expending \$4,854,000 during FY 19; and

**WHEREAS,** the current appropriation is \$3,629,000 and \$3,782,650 has been expended to date; and

**WHEREAS,** staff is requesting a supplemental appropriation of \$1,225,000 to cover anticipated expenditures for the year; and

**WHEREAS,** the state is expected to reimburse approximately 71% or \$873,190 of the supplemental and the County is responsible for the balance:

**NOW, THEREFORE, BE IT RESOLVED,** by the Bedford County Board of Supervisors that the Board does hereby authorize a supplemental appropriation in the amount of \$1,225,000 to the FY 19 CSA budget, Department 5331.

**BE IT FURTHER RESOLVED,** that the Bedford County Board of Supervisors does hereby authorize a Transfer from the Contingency Fund in the amount of \$351,810 to fund the local portion of the supplemental.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Scott, Mr. Dooley, and**

**Mr. Willis**

**Voting no: None**

**Absent: Mr. Sharp**

**Motion passed.**

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**(9b)** Public Works Director Sheldon Cash addressed the Board with a request for authorization to execute a work order with Draper Aden Associates to provide preliminary engineering services to modify the transfer operation. Mr. Cash stated this will enable us to develop a financial model moving forward.

**Supervisor Thomasson made a motion to approve Resolution #R 051319-10.**

**WHEREAS**, limited landfill capacity necessitates building and site modifications to allow the offsite transfer and disposal of municipal solid waste; and

**WHEREAS**, the County's engineering firm, Draper Aden Associates, has provided a scope of services and cost estimate for preliminary engineering services necessary for an offsite transfer operation; and

**WHEREAS**, the cost for Draper Aden Associates to provide preliminary engineering services to develop a schematic design and develop initial project cost estimates is estimated at \$40,700; and

**WHEREAS**, the schematic design and preliminary project cost estimate will be presented for Board review before proceeding to engineering design, permitting, contractor procurement, and construction; and

**WHEREAS**, funds are available within the Solid Waste Expansion Reserves within the General Fund.

**NOW, THEREFORE, BE IT RESOLVED** that the Bedford County Board of Supervisors does hereby authorize the County Administrator to execute a work order with Draper Aden Associates to provide preliminary engineering services necessary for the modification of the transfer building and related facility operations.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Dooley, and Mr. Willis**

**Voting no: None**

**Motion passed.**

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**(10) Board Committee Reports - none**

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**(11) Board Member Comments**

Vice-Chairman Dooley stated he attended the VDOT public hearing in Salem, and he said he is encouraging everyone to remember that we need to be at the table to make our voice heard for SmartScale

funding. He said that he spoke up for unpaved roads, but we need to keep attending to be sure we are heard. In response to a question from Supervisor Thomasson, Vice-Chairman Dooley said most of the localities in attendance asked for funding assistance with main highways.

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**(12) Board Appointments**

**(12a)** Supervisor Bansley made a motion to appoint County Administrator Robert Hiss as the County Representative to the Blue Ridge Regional Jail Authority, effective July 1, 2019 and ending on June 30, 2020.

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Scott, Mr. Dooley, and Mr. Willis**

**Voting no: None**

**Absent: Mr. Sharp**

**Motion passed.**

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**(13) County Attorney Report - none**

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**(14) County Administrator Report**

Mr. Hiss reminded the Board that a tour of the landfill would be beneficial for the Board members, perhaps during a work session later in the year towards the end of the summer.

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**(15) Board Information**

**(15a)** The Board was given a copy of the Bedford E-911 Communications Report for March 2019 for review.

**(15b)** The Board was given a copy of the Bedford Regional Water Authority Board of Directors meeting minutes from March 19, 2019 for review.

**(15c)** The Board was given a copy of the VDOT's Notice of Willingness to hold a design public hearing on Route 221 (Forest Road) Pedestrian Safety Improvements Project for review.

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**(16) Board Calendar & Reminders**

May 28 (*Tuesday*) – VDOT Work Session (5:00 – 6:30 pm); Regular Meeting at 7:00 pm (Budget Public Hearing); June 10 – Work Session (5:00 – 6:30 pm); Regular Meeting at 7:00 pm; June 24 – Regular Meeting at 7:00 pm.

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**(17) Adjourn**

**Supervisor Bansley made a motion to adjourn the meeting at 7:28 pm.**

**Voting yes: Mr. Thomasson, Mr. Tuck, Mrs. Bansley, Mr. Scott, Mr. Dooley, and**

**Mr. Willis**

**Voting no: None**

**Absent: Mr. Sharp**

**Motion passed.**

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Tommy Scott, Chairman