



Bedford County

DEPARTMENT OF COMMUNITY DEVELOPMENT

SAP

SAFE ADEQUATE AND PROPER

§ 32.1-165. Prior approval required before issuance of building permit; approved sewage system or nonconforming system.

A. No county, city, town, or employee thereof shall issue a permit for a building designed for human occupancy without the prior written authorization of the Commissioner or his agent.
The Commissioner or his agent shall authorize the issuance of such permit upon finding that safe, adequate, and proper sewage treatment is or will be made available to such building or upon finding that the issuance of such permit has been approved by the Review Board.
“Safe, adequate, and proper” means a treatment works that complies with applicable regulations of the Board of Health that are in effect at the time of application.

Request for Health Department Review

Building/Zoning Department Use Only:

The Bedford County Building and/or Zoning Department hereby requests that the Virginia Department of Health evaluate the onsite sewage system and/or water supply on the property described below to determine whether:

- The existing onsite sewage disposal system is safe, adequate and proper (SAP) for the proposed use (see § 32.1-165 of the Code of Virginia). Note: This block can only be marked if the structure is designed for human occupancy.
- The proposed use will encroach upon the existing onsite sewage disposal system and/or water supply.
- Other or Comments:

Attachments (sketch, building plans, plat)

Building/Zoning Official Signature: _____

Date: _____

To Be Completed By Property Owner Or Agent:

Owner Name: _____	Home Telephone: _____
Mailing Address: _____	Office Telephone: _____
_____	Cell Phone: _____
e-mail address: _____	
Agent Name: _____	Home Telephone: _____
Mailing Address: _____	Office Telephone: _____
_____	Cell Phone: _____
e-mail address: _____	
Property Location (provide directions from local health department): _____	

Tax Map: _____	Pin #: _____
Subdivision Name (if applicable): _____	Lot #: _____
Current Use (include # of Bedrooms): _____	
Proposed Use (include # of Bedrooms): _____	
Please attach any recent records of onsite system (Pump-outs, or Operation and Maintenance Reports).	
Has property been occupied during previous 30 day period: Y or N	
The septic tank and distribution box are uncovered for inspection: Y or N Components will be uncovered by _____ (date).	
(To prevent potential damage to the system VDH recommends homeowners first contact Miss Utility for marking any underground utilities. The septic tank and distribution box should be carefully excavated by hand).	
Uncovering the septic tank and distribution box would cause an undue hardship: Y or N If Y reasons for hardship: _____	

(Examples of hardship: System is relatively new, recently pumped, accurate records exist, or excavation would likely damage components).	
Related Building Permit #: _____	Health Department I.D.#: _____
<u>PLEASE READ CAREFULLY:</u>	
This report is only intended to address the above referenced request and does not address evaluation procedures for sewage systems being sold through real estate transfers, or systems and water supplies being reused as part of a subdivision process. This document specifically addresses VDH's implementation of § 32.1-165 of the Code of Virginia and is not to be used for any unauthorized use.	
The property boundaries and building locations are clearly marked or identified at the property. I give permission to the Virginia Department of Health to enter the property described, if necessary, for the purpose of processing this application. An accurate sketch of the property, existing structures, wells, sewage disposal systems, and proposed structure(s) is attached.	
Owner/Agent Signature: _____	Date: _____

For VDH Use Only:

Attachments: Yes No

Determination/recommendation(s):

Staff Member: _____

Date: _____