



BUILDING INSPECTIONS

FIELD INSPECTION POLICY

Building inspections will be performed upon request on our voice mail system as directed. Requests received prior to 7:00 a.m. will be scheduled for the same business day. Requests received after 7 a.m. will be scheduled for the following business day. If overwhelming work loads prevent an inspector from completing his daily schedule, your inspection will be prioritized and performed the following business day. Individual inspectors are available for questions through the office phone for the first and last hour of their day.

Inspections will be scheduled as follows:

- Inspections will not be made by appointment; however, inspections may be requested for a.m. or p.m. These requests are honored when and if work loads and schedules allow.
- Electrical service changes without power, public water switchovers and emergency repairs will be prioritized when possible to an approximate time.
- Footings and ground work will be prioritized on overloaded work days and for impending inclement weather.
- Site must be identified with placard provided, accessible and open if necessary or a \$25.00 reinspection fee will be applied as per Bedford County Code Sec. 5-25.
- Work not completed prior to inspection will be subject to a reinspection fee.
- Inquiries about inspections may be made through the office at (540)586-7616. Specific times for the inspections will not be available during the day, although approximates may be given per the schedule; as in morning, midday or afternoon.

VOICEMAIL REQUEST LINE:

(540) 586-7611

122 East Main Street, Suite G-03, Bedford, VA 24523 (540)586-7616
Fax (540)586-2059 / www.co.bedford.va.us